

**HAXEY PARISH COUNCIL**

Minutes from the meeting held on Tuesday 20 May 2008 in the Hood Room of Haxey Memorial Hall.

Present: Cllrs. Allcock, Boor, Booth, Cooke, Eckhardt, Foreman, Knowles (Stand-in Clerk), C. Lindley, W. Lindley, Maw, and Whitehead.

Chairman: Cllr. Allcock presided.

The meeting was opened by the Chairman at 1900 and a letter was read out from Cllr D Moyle tendering his resignation as Vice-Chairman, but stating that he would remain on the Parish Council for the foreseeable future and continue to carry out the specified duties, particularly Footpaths and Rights of Way, allocated to him. The Chairman stated that as the Annual Parish Council meeting, where the Parish Council Officers are elected, was only a week away, he would not be calling for a volunteer to serve as Vice-Chairman at this point, but encouraged all councillors to consider taking up the vacant position, prior to the next meeting on 27 May 08.

**104. To Receive Apologies for Absence.**

Apologies for absence were received from Cllrs Hailstone, Moyle and Smedley and Cllr Carlile was absent, representing the Parish Council at a meeting in Low Burnham.

**105. To Confirm the Minutes of the Meeting Held on Tuesday 29 April 2008.**

The minutes of the last meeting on 29 Apr 08 were approved as a correct record by Cllrs. Whitehead and Eckhardt.  
**Unanimous Support Approval.**

**106. To Receive the Decisions Made by North Lincolnshire Council and to Consider Planning Applications:**

**The following planning applications have been granted planning permission subject to conditions and reasons set out in the documentation:**

- 2008/0129 – Erect a bungalow with attached garage and erect a single detached garage – 10 The Nooking, Haxey.
- 2008/0139 – Change of use from caravan sales, storage and maintenance to caravan storage, vehicle sales, repair, maintenance and MOT testing – Rear of Chill Winds, Doncaster Rd, Westwoodside.
- 2008/0178 – Change of use of agricultural land to domestic use to enable the construction of a Tennis Court with 3 metre high fencing – The Old Barn, Hall Farm, Owston Ferry Rd, Low Burnham.
- 2008/0337 – Convert existing barn into a dwelling (re-submission of 2008/0014) at Barn adjacent to Tudor Cottage, Graizelound, Haxey.
- 2008/0432 – Erect a single-storey garage extension and alterations to existing Bungalow at The bungalow, 36 Commonside Westwoodside.
- 2008/0485 – Erect a conservatory to the rear elevation – 18 The Nooking, Haxey.

**The following planning application appeal has been dismissed:**

- 2007/1494 – 3 bedroom detached dormer bungalow with detached double garage – 34 Doncaster Rd, Westwoodside.

**The following planning applications were received from NLC and discussed by Haxey Parish Council:**

- 2008/0656 – Mr Taylor, 5 Craycroft Rd, Westwoodside, permission to erect a single-storey side extension. **No Comments - it was resolved to support the proposal - Proposed Cllr Boor, seconded Cllr Maw - Unanimous Support Approval.**
- 2008/0673 – Mr D Snowden, 70 Doncaster Rd, Westwoodside, permission to erect 3 apartments with associated landscaping and car parking. 14 objections had been received from Parishioners against the proposal quoting many and varied reasons for the building not to be allowed. Out of character building, over-development of the site, potential drainage issues, potential traffic issues and potential lowering of adjacent property values are a sample of objections, which have been sent to NLC. After some discussion and agreement with the Parishioners objections, **it was resolved not to support the proposal on the grounds stated by the Council on previous proposals for this site – over-development of the site, out of character building etc. Proposed Cllr Boor, seconded Cllr Booth - Unanimous Support Rejection.**
- 2008/0686 – Mr Morrell, Westwood Wheels, 7 Commonside, Westwoodside, permission to erect a block of 3 Town houses and demolish existing garage. Discussion ensued on the age and heritage value of the garage, which was a former Chapel. Cllr Whitehead advised that some of the architectural features from the building would be retained in some form within the proposed new build. **It was resolved to support the proposal – Proposed Cllr Maw, seconded Cllr Boor – Unanimous Support Approval.**

2008/0703 – Mr Espin-Bradley, 16 Mill Lane, Westwoodside, permission to erect a first floor extension to the side of the property. **No Comments – it was resolved to support the proposal - Proposed Cllr Maw, seconded Cllr C Lindley – Unanimous Support Approval.**

**107. To Receive the Clerk’s Report - An Update on Decisions Taken at Previous Meetings and to Consider Further Action.**

A letter had been received from Martin Salmon from NLC (also sent to relevant Parishioners) concerning the street naming of Cross hill/Upperthorpe Rd Haxey, following the open meeting on 29 Apr 08, where the matter of the renaming was discussed by interested parties. The letter set out the recent history of the problem, the NLC view, the potential solution and stated that the next step was to obtain a consensus of a two-thirds majority of the residents for re-naming, which if achieved would be put before the NLC Cabinet Member (Highways and Planning) for approval. Whilst there was still some disagreement with the NLC proposal from Cllrs, **it was resolved that** the Parish Council would await the outcome of the Residents decision and support that decision in any subsequent dialogue with NLC.

A further letter had been received from NLC concerning consultation on the Draft Cumulative Impact Policy for Scunthorpe Town Council - Licensing. This matter had been discussed by HPC at the last meeting. Any comments were required to be submitted to NLC. **It was resolved that** Cllr Carlile would provide comments, if any, to the Clerk by 20 Jun 08 for onward transmission to NLC.

A letter had been received from NLC – Denise Thompson, Area Renaissance, inviting Representatives of the Council to attend an event to inform them of the Rural Development Programme for England (RDPE) LEADER Programme which provides a potential opportunity to secure funding for local areas. Whilst no Cllrs present were able to attend the event, **it was resolved that** the information would be passed to the remainder of the Council and the Clerk would co-ordinate any take-up, which had to be passed to NLC by 27 May 08.

Leaflets had been received from NLC concerning “Safer Roads”, and the latest edition of “Humbrella” had been received from HWRCC. A leaflet advising that the Local Safeguarding Children Board had re-located and information on the Barnardo’s “Big Toddle” had also been received. **It was resolved that** the information should be publicised in the HPC Notice Boards and, where appropriate, on the HPC web site.

A letter had been received from the local MP, Mr Ian Cawsey, enclosing a letter from NLC, Mr Pete Scott, Head of Safer Roads, concerning the recent tour of the Parish to see the poor state of the roads. The proposal for a STOP sign at the Park Drain crossroads was not considered the way forward and that the recent improvements to signing should address the problems. The request for speed enforcement along the de-restricted section of Doncaster Rd would be investigated and it was confirmed that both Doncaster Rd and Akeferry Rd were in the proposed speed management treatment programme for this year. The condition of Akeferry Rd had been discussed with the Highway Maintenance team and it was confirmed that there was no major improvement scheme for the road for this year, although, any significant and immediate road safety hazards would be attended to through routine maintenance. At this point a road safety issue along Akeferry Rd was raised concerning the overhanging edge in the vicinity of Langholme Lane where there is no footpath. **It was resolved that** a copy of the letters from Mr Cawsey should be publicised in the HPC Notice Boards and on the HPC web site and that the Council should write to NLC to advise them of the overhanging hedge on Akeferry Rd by Langholme Lane requesting remedial action.

**108. To Receive a Report on the Completion of the Accounts by the Auditor for the Financial year Ending 31 March 2008.**

The Chairman briefed the Council on the Accounting process carried out for the financial year ending 31 Mar 08. Relevant paperwork was circulated to Cllrs and the Chairman explained the process carried out by the Auditor and the state of the Parish Council accounts. The Accounts documentation had now to be forwarded to the Audit Commission for scrutiny by 27 May 08 and the Chairman explained what paperwork was required and that, for completeness, we had included a copy of the HPC Minute concerning the NI and PAYE payments and a letter from the Chairman to the Auditor advising that following the discovery of the discrepancies, a robust process had now been adopted to ensure that in the future, recognised procedures would be implemented. The accounts for the financial year to 31 Mar 08 had been completed by Glover and Co and all the necessary information had been passed to the Cllrs. **Proposed by Cllr Boor, seconded by Cllr Maw that the accounts be accepted. Unanimous - the meeting approved the accounts.**

**109. To be Notified of a Request for Information on Allotments in the Parish and Decide What Action to Take.**

An e-mail had been received from a Parishioner concerning the provision of Allotments in the Parish. The meeting discussed the history of previous allotments in the Parish and concluded that, currently, there were no allotments in the Parish; however, the Council did have land that might be suitable. The Chairman advised that the rules for the provision of allotments by Councils, the Allotment Act, stated that when 6 or more Electors request an allotment, the Council must consider the request; however, the size of the plot that might be provided should not exceed 220 Sq Yards and was referred to 20 May 08

as an "Allotment Garden". **It was resolved that** the results of the discussion should be passed on to the interested Parishioner and that more investigation by the Council into allotments would be useful, whilst any feedback from Parishioners is awaited.

**110. To Receive an Update on the Appointment of a Parish Clerk.**

The Chairman advised the Council that interviews for the position of Parish Clerk had taken place on 16 May 08. Four Applicants had been down-selected; however, one had withdrawn at the last minute. All 3 interviewees had proved to be good candidates and all had attributes that would have enabled them to carry out the duties of the Clerk to the Council and Responsible Financial Officer (RFO) successfully. Following the interviews, the Working Party had decided that current circumstances dictated that the Council required someone who was fully conversant and experienced in the duties of Clerk and RFO and had therefore recommended Ms Deb Hotson for appointment to the post for an initial probationary period of 3 months at an appropriate salary to match her qualifications. **Proposed by Cllr Booth, seconded by Cllr C Lindley - Unanimous that the decision of the Working Party to appoint a new Clerk to the Council and RFO at an appropriate salary be approved.**

**111. To Consider the Following Accounts Issues:**

Cottage Gardens	£218.00p
Johnston Publishing	£140.15p
Johnston Publishing	£98.20p
Audit Commission	£358.38p

**Proposed by Cllr Boor, seconded Cllr Maw - Unanimous that the accounts be paid.**

**To Notify the Clerk of Items to be Placed on the Agenda for the Next Meetings.**

Westwoodside Notice Board  
Village Pump Grass

.....Chairman