

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 18th March 2008 in the Hood Room of Haxey Memorial Hall.

Present: Cllrs. Allcock, Boor, Booth, Cooke, Eckhardt, Foreman, Knowles, W. Lindley, Maw, Moyle, and Whitehead.

Chairman: Cllr. Allcock presided.

54. To receive apologies for absence.

Apologies for absence were received from Cllrs. Carlile, Hailstone, C. Lindley and Smedley.

55. To confirm the minutes of the meeting held on Tuesday 26th February 2008

The minutes were circulated and approved a correct record by Cllrs. Booth and Maw.

56. To receive the decisions made by North Lincolnshire Council and to consider the following planning applications:

The following planning applications have been refused planning permission:

2008/0014 – to convert existing barn into a dwelling at barn adjacent to Tudor Cottage, Ferry Road, Graizelound.

2008/0056 – to erect a detached dwelling (re-submission 2007/1666) at land adjoining 34 Brethergate, Westwoodside.

The following planning applications have been granted planning permission:

2007/0821 – to retain the use of existing outbuildings for the purpose of worm farming, alter existing vehicular access, erect storage building and create six worm production beds at Westwinds, Cove Road, Westwoodside.

2007/1985 – to retain a mobile home in connection with rare breeds visitor centre at Shepherds Place, Akeferry Road, Westwoodside.

2008/0006 – to raise the roof of and install dormer windows in an existing bungalow at Copthorne, Epworth Road, Haxey.

The following planning applications were received from NLC and discussed by Haxey Parish Council:

2008/0139 – Gerrard Farmer Maltings Landrover, Land and Buildings rear of Chill Winds, Doncaster Road, Westwoodside – permission for change of use from caravan sales, storage and maintenance to caravan storage, vehicle sales, repair, maintenance and mot testing (specifically Land Rover) – **Support Approval. A letter of objection was read out. NLC are to be asked that a more sympathetic screening is erected around the site rather than metal fencing.**

2008/0260 – Mrs. Dawn Cairns, 21 Westland Road, Westwoodside – permission for change of use of adjoining agricultural land to domestic use and for single storey pitched roof extensions to side and rear of property – **Do Not Support. 2 letters were read out at the meeting. There will be a loss of light to the property at the side of the proposed application area and it will be over development of the site.**

2008/0333 – D. H. & G. Pantry, Summercroft Farm, Turbary Road, Haxey – Application for determination of the requirement for prior approval for a general purpose agricultural store – **Support Approval.**

2008/0337 – Mr. K. Rowell, Barn adjacent to Tudor Cottage, Ferry Road, Graizelound – permission to convert existing barn into a dwelling (re-submission 2008/0014) – **Support Approval.**

2008/0340 – Trevor Steans, Chalet rear of the Duke William Hotel, 27 Church Street, Haxey – permission for change of use of existing chalet No. 1 into a hairdressing salon – **Support Approval.**

2008/0345 – Mr. Simon Clark, High Burnham Farm, Owston Ferry Road, Low Burnham – permission to erect new grain store, garaging, workshop and store including demolition of existing derelict sheds) – **Support Approval.**

57. To receive Clerk's Report - an update on decisions taken at previous meetings and to consider further action.

Mr. Roy Richardson has been contacted about the wooden bus shelter on Haxey Lane and has stated that he will look at the work that needs to be carried out and notify the Parish Council of the cost in due course.

A quote has been received for the completion of the accounts for the financial year ending 31st March 2008 from Glover & Co Chartered Accountants. The cost is £165 plus VAT. A proposal was made by Cllr. Moyle which was seconded by Cllr. Maw and it was **resolved** to accept this quote and for the books to be taken after the year end.

The CPRE Northern Lincolnshire Annual General Meeting is to be held on Saturday 19th April at Far Ings Nature Reserve in Barton on Humber. The day will start at 11am and the AGM will commence at 2pm. Cllr. Allcock stated that he was a member of the CPRE and may attend the AGM.

A letter of thanks has been received from Mrs. Credland, the North Lincolnshire Community Transport Co-ordinator for Humber & Wolds Rural Community Council for the £500 contribution to the community transport service for the area. Mrs. Credland states that the Parish Council's support is greatly appreciated and will be used to provide the transport services for the residents of Haxey during the 2008/09 financial year.

The application details for this year's CPRE Best Kept Village Competition have been received. There is a £10 entry fee for CPRE members. All entrants will be visited in June with only those obtaining the highest scores being visited again in August. It was **resolved** to again enter as Haxey Parish.

A special Town and Parish Council Liaison meeting to discuss the flooding is to be held on Thursday 20th March starting at 7pm. Only 2 representatives from each Town/Parish Council are able to attend. It was **resolved** Cllrs. Allcock and Cooke would attend.

A reply has been received from Cllr. B. Regan, NLC's Cabinet Member for Highways and Planning. The letter that was sent by the Parish Council to Cllr. Regan was read out followed by Cllr. Regan's reply.

Cllr. Regan states that he is concerned that the road conditions of the Parish have deteriorated so badly that the Parish Council feels obliged to write to him directly. Cllr. Regan states that the roads in North Lincolnshire are surveyed on a continuous basis by professional inspectors using the latest mobile technology. It is upon the results of these inspection reports and the volumes of traffic on the roads in question together with their importance (i.e. bus routes, school access roads, etc) that maintenance priorities are based.

Cllr. Regan has stated that steps have been taken to protect the Highways budget and that although he is unable to meet with Parish Councillors due to a business commitment, Cllr. Regan is to undertake a visit to the area and assess the condition of the roads to which the Parish Council refer to in the letter. The enquiry has also been forwarded to the Director of Highways at NLC, Mr. Geoff Popple in order to provide the information and assurances that the Parish Council seek.

It was felt that Cllr. Regan had not answered the Parish Council's question regarding where on the Capital Programme the B1396 Doncaster Road, C202 Akeferry Road in Westwoodside and the C206 Akeferry Road between Westwoodside leading to the A161 are currently placed. It was **resolved** a letter would be sent to Cllr. Regan asking him this and to also ask him what his view of the state of the roads in Haxey Parish is following his assessment.

A reply has been received from Kevin Booth, Head of Waste Management at NLC regarding NLC's Policy on bins. The letter that was sent to NLC by the Parish Council was read out followed by the reply from Mr. Booth.

Reports regarding the fees and charges to be levied for a range of goods and services provided by NLC and the policies of the Council relating to the provision of wheeled bins. The fees and charges are agreed annually and were last updated in March 2007.

Mr. Booth states that the green wheeled bins provided for general household waste were introduced into Haxey in 1996 and they were supplied with a 5 year manufacturers warranty. NLC agreed to double this period to 10 years on the evidence of the longevity of wheeled bins in use elsewhere throughout North Lincolnshire. Beyond the 10 year period however the condition of wheeled bins cannot be guaranteed and in the event of failure the responsibility for replacement rests with the occupier of the property concerned. This has been NLC's policy since its inception in 1996.

The price differential between bins of different sizes acknowledges the increased cost of disposing of waste to landfill which is why NLC are able to offer a discounted rate for a smaller bin. No concessions are made for households on low incomes.

The policy relating to the provision of bins to new build properties has, once again, remained unchanged since 1996. It is the occupier of the property who is responsible for the provision of a general waste bin.

Mr. Booth states that in some circumstances, property developers, including Housing Associations, have agreed to fund the provision of the general waste bin. This is a matter for the developer and the freeholder/tenant.

Recycling bins and boxes, introduced more recently, are provided free of charge by NLC in the first instance. NLC are currently reviewing all its policies to the supply of bins and boxes and a report is to be submitted to the next meeting of the Cabinet Member for Neighbourhood, Environment and Communities at the end of the month. A proposal to replace, free of charge, those damaged bins identified by collection crews as 'unsafe' is to be considered.

The Councillors did not agree with the NLC charge for bins to be placed at new build properties and they felt that a letter should be sent to South Yorkshire Housing Association asking why they did not provide the bins for the affordable properties in Westwoodside.

58. To receive an update on the Parish Council's Website and Newsletter.

The PDF Software that will allow documents and articles to be put on the website has been downloaded by the Clerk and Cllrs. Allcock and Maw. Cllr. Maw has managed to put a lot of details on but there has been a minor hiccup with one document which he is working on getting on the website.

Cllr. Allcock gave his thanks to Forward-Step for their help and advice on how the software works.

An Events item is to be added to the website which will allow organizations in Haxey Parish to advertise upcoming Events, such as the next production by the Haxey Amateur Dramatics Society.

The letter sent by the Parish Council regarding the River Trent Catchment Flood Plan and the parking issues on Greenhill have also been put on the website.

A proof copy of the 3rd edition of the Parish Council's newsletter has been received from NLC. Items such as the flooding problems in the Parish, the River Trent Catchment Flood Management Plan, the state of the roads in the Parish, Greenhill parking issues and reports from other organizations have been included in the next edition. There is also a piece at the back of the newsletter regarding some amendments to the Parish Directory.

The cost for the printing of 2000 copies of the 16 page newsletter is £448.16p. A sum of £500 was set aside at the meeting held in February. A proposal was made by Cllr. Boor, which was seconded by Cllr. Moyle to go ahead with the printing and all were in favour.

59. **To confirm the date for this year's Annual Parish Meeting and to suggest further items for the agenda.**

The Annual Parish Meeting is to be held on Wednesday 30th April and will be held in Haxey Memorial Hall starting at 7.30pm.

Items for the meetings agenda include to receive an update on the flooding that occurred in Haxey Parish, to receive an update on NLC's Land Allocation document and for discussion on a Parish Plan. Mr. Peter Hirschfeld has been invited to attend the meeting.

Cllr. Booth asked if anyone was to be invited to the Annual Parish Meeting to discuss matter regarding the flooding. She felt that it would be good to invite Geoff Pople from NLC and if possible, someone from the Isle of Axholme Internal Drainage Board. Cllr. Allcock stated that when he and Cllr. Cooke attend the Special Meeting at NLC to discuss the floods, he would ask if someone would be available to attend.

Additionally, there has been no further information regarding the Land Allocations document from NLC and it was agreed that a letter would be sent asking for further information on this matter.

60. **To receive a report following the meeting of Low Burnham residents regarding the flooding problems and to determine what action is to be taken.**

Cllrs. Booth and Carlile attended the meeting which was held in the Low Burnham Village Community Centre on Thursday 28th February. Cllr. Booth stated that this was the best meeting that she had attended for a while and she added that the reason it was held on the Community Centre was so that people would be able to see for themselves the extent of the damage that had been caused by the flooding.

There were a total of 43 representatives of the village at the meeting.

The residents who live higher up the village had no idea of what the effects of the floods have been on those people who live at the western side of the A161.

People gave their experiences of what had happened back in June last year and that they had been promised by agencies that work would be carried out but so far nothing has been done.

Part of Burnham Beck has been cleared out by the Riparian owners but there is an area in the middle that can not be touched as this runs through people's gardens and letters have been sent to those people concerned asking for their permission to clear it out.

NLC have responsibility for the culvert on the Beck under the A161 and the Drainage Board for the Beck to the west of the road. The east side is the responsibility of the riparian owners.

Cllr. Booth added that the gullies which run on the western side of the A161 from the direction of Epworth are in need of cleaning and she stated that she had spoken with Cllr. Allcock to ask for a letter to be sent to NLC asking for this to be carried out.

Cllr. Booth stated that the residents were positive about tackling the problems themselves and a Working Party has been set up and a date for the next meeting is to be arranged. The residents are also looking at forming an Emergency Committee which will be 'on call' when flooding occurs and will help the residents who have been flooded. The Committee will also look at getting together their own set of sand bags.

Cllr. Booth had also been asked at the meeting whether or not the Parish Council would be able to get a survey carried out, similar to that which was done on Thinholme Lane. Cllr. Booth advised the residents that this would have to be agreed at a Council meeting and that she could not give her guarantee this could be done.

Cllr. Allcock stated that a letter had been sent to NLC regarding this matter and that copies had also been sent to the Isle of Axholme Internal Drainage Board and to Margaret Burrup at Severn Trent. The letter that had been sent was read out.

Cllr. Allcock stated that he and Cllr. Moyle recently attended a meeting of the Isle of Axholme Internal Drainage Board (IAIDB) and it was stated at that meeting that Low Burnham would be in the Drainage Board programme but any survey work would be after 2009/2010. In discussion it was estimated that for a full survey of the drainage system in Low Burnham could cost £25,000. He stated that this should be a multi-agency project involving the Drainage Board, NLC and Severn Trent. He added that this would be raised with all agencies at the Flood Forum meeting on 20th March and he would ask if it could be given priority.

The first priority at the moment was the Haxey Village Drainage System and the IAIDB had put in an estimate for £250,000 for this scheme and were waiting approval. The scheme for Low Burnham was considered to be just as important but may have to wait longer. Unfortunately, the Parish Council would not be able to fund a survey of this magnitude but would keep pressing for the agencies to get this carried out. It may be possible to arrange a meeting of all parties with the residents of Low Burnham.

A reply has also been received from NLC regarding the gullies in Low Burnham and Rob Beales, Head of Better Routes at NLC has stated that this has been logged on his action sheet and that he will draw this to the attention of the highway maintenance team.

Cllr. Allcock added that camera surveys of the drains on Haxey Lane had recently been carried out and although NLC are aware of the problems and additional work is likely to be carried out.

61. **To receive an update from the Working Party for the Village of the Year competition.**

Cllr. Smedley is in the process of completing the application form for this year's competition. The deadline date for all entries to be received is 15th April.

Letters have been sent to Haxey C of E Primary School and the Axholme Camera Club asking for their input.

A further meeting of the Working Party will be held in April.

62. **To receive an update from the Working Party for the Parish Plan.**
This item is to be discussed at the Annual Parish Meeting and it was agreed that a further meeting of the Working Party will be held after this date.
63. **To receive an update regarding the state of the unadopted part of Thinholme Lane.**
Cllr. Cooke declared an interest but did not leave the room and took no part in voting.
Cllr. Moyle stated that Dave Sanderson of NLC had attended a site visit and looked at the state of the unadopted part of Thinholme Lane. He has stated that the cost for the delivery of the planings would be £950 however this would need to be substantiated in writing.
The Parish Council has set aside £2000 for these planings to be delivered and to be laid.
A proposal was made by Cllr. Moyle to accept this quote and to confirm this in writing. This was seconded by Cllr. Booth and all were in favour.
A letter had been sent to Severn Trent Water Ltd regarding the state of the road and the problems this was causing for residents. A reply has been received which stated that a report was originally received in early December 2007 regarding sinking reinstatement of the road and this was investigated by a consulting engineer at the time. He advised that the trench in questions was the reinstatement of the electricity supply for South Yorkshire Housing Association's (SYHA) private pumping station and not reinstatement relating to the sewer works. This was passed to SYHA at the time. The Parish Council's letter has been passed to the engineering department at Severn Trent for further investigation.
Cllr. Moyle added that the manhole was now too high and that the road needed to be skimmed before the planings are laid as the road is not level. He added that the level of the manhole cover for the drain on the road is the correct height and may need a smaller collar fitting. Severn Trent have stated that they will put a thinner cover on for the manhole.
Cllr. Allcock stated that a letter had also been sent to YEDL regarding this matter.
64. **To receive an update regarding the provision of the flower baskets in the Parish.**
Two quotes have been received for the planting up of the 11 baskets and 9 troughs of various sizes which are placed in the Parish. It was also asked to provide a quote for the planting up of the two concrete planters that are sited outside Haxey C of E Primary School. This amount is included in the total cost.
The quote received from Hagan's in Haxey was for a total of £242.10p.
The quote received from Hather's in Westwoodside was for a total of £235.
The baskets and troughs would need to be taken as soon as possible in order for them to be planted up.
A proposal was made by Cllr. Booth to accept the quote received from Hather's and this was seconded by Cllr. Moyle. All were in favour.
65. **To receive a report from the Final Suppliers Presentation for the provision of the new play equipment for Westwoodside Playing Field.**
Cllr. Cooke reported that the final tender presentation was held on Saturday 1st March in the Pavilion at Westwoodside Playing Field between 10am and 12.30pm. There were four members of the Playing Field Committee present together with several parents and children with ages ranging between 4 to 13 years old. Two companies were selected from the original list and presentations were given by each company.
After the presentations the parents and children were asked for their comments regarding the style of equipment and practicality of use. The parents and children then left the Pavilion and the Committee then discussed final options and selected the winning bid. This was given to Kompan.
It will take a few weeks for the plans and funding to be finalised but it is hoped that completion of the play scheme will be towards the end of June with an official opening in July which will hopefully be by a recognisable celebrity.
The amount awarded for the play scheme from a number of sources totals £95,000.
Cllr. Whitehead asked what had happened to the skateboard ramp that the Parish Council had given funding towards in previous years. Cllr. Cooke stated that as far as he was aware that had been removed due to new health and safety regulations.
It was felt that information relating to the new play scheme could be added to the Parish Council's website. Cllr. Cooke stated that he would look into this.
66. **To receive a report from the Flood Fair, held on Friday 7th March.**
No one was able to attend the Flood Fair.
67. **To be notified of a request for funding from the Low Burnham Village Centre Committee and to determine the amount to be awarded.**
A request has been received by the Parish Council for a maintenance grant on behalf of the Committee for the Centre. The Committee has endeavoured to fund raise through events that are held in the village centre to meet the ongoing repair programme however, following the flooding of the centre in June 2007, this has not been possible and the Committee are only now beginning repairs.

Once the structural work has been completed the Committee is anticipating further expense, particularly with the refitting of the kitchen area (which had to be removed for the floor to be replaced) and redecoration.

Copies of the accounts for the Village Centre were given to the Councillors.

A proposal was made by Cllr. Boor to award the Committee £1500 and this was seconded by Cllr. Moyle. All were in favour.

68. To be notified of 2 invitations received to attend the official opening and dedication of the new Community Hall at Haxey Methodist Church and to determine who will attend.

The official opening and dedication of the Stephen Jones Community Hall is to take place on Saturday 29th March at 3pm. The Service and Address will be by Revd. David Leese and will be followed by the Opening and Dedication by Revd. Barbara Walls.

Cllr. C. Lindley had stated that she would like to attend should no one else wish to go. Cllr. Booth also stated that she would like to attend.

It was **resolved** Cllrs. Booth and C. Lindley would attend.

69. To be notified of the Clerk's letter of resignation and to consider what action is to be taken.

The letter was read out at the meeting. This had been passed to the Chairman on 4th March 2008 and is when the resignation period commences.

The Chairman thanked the Clerk for the work that she had done in the last 5 years and stated the work had grown during that time and that the Clerk now also had more responsibilities in her personal life.

The Clerk has stated that she would be willing to continue in the role for the maximum 3 month period until a replacement was found. The Chairman felt that this would be a good idea so that a proper handover could be made. Advice has been taken from ERNLLCA regarding the process that needs to be followed and the Chairman stated that a Committee should be formed in order to look at what the advert needs to state and also with regard to what details should be included in the application form.

ERNLLCA has offered to help determine the salary scale and the Clerk will be asked for information concerning the number of hours that are worked, etc.

It was **resolved** to accept the resignation and to form a Committee in order to deal with the vacancy. The members of this Committee are Cllrs. Allcock, Knowles, Maw and Moyle. A meeting of the Committee will be held and the post will be advertised and candidates short listed for interview.

70. To notify the Clerk of items to be placed on the agenda for the next meeting.

Items to be included on the agenda for the meeting at the end of April include:

To discuss the extension of the footpath from the east end of Akeferry Road, Westwoodside to Langholme Lane,

To discuss the state of FP, leading from the Carpenters Arms Public House,

To receive an update on the Parish Council's website and newsletter,

To receive an update from the Working Party for the Village of the Year Competition,

To receive an update regarding the laying of planings on the unadopted part of Thinholme Lane,

To receive a report regarding the official opening of the Stephen Jones Community Hall at Haxey Methodist Church.

71. To consider the following accounts and any received after the agenda has been sent out and before the next meeting:

Aquila Business Products Ltd	£39.50p
Mrs. N. J. Atkinson	£476.10p
Low Burnham Village Centre	£1500.00p

.....Chairman