

## HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 31<sup>st</sup> March 2009 in the Hood Room of Haxey Memorial Hall.

Present: Cllrs. Allcock, Bloomfield, Boor, Carlile, Cooke, J Eckhardt, Foreman, Knowles, Lange  
C Lindley, W H Lindley, Maw, Smedley & Whitehead.

Also Present: 2 residents.

Chairman: Cllr Allcock presided.

65. To welcome Councillor Elizabeth Bloomfield and for the new Councillor to sign Declaration of Acceptance of Office.  
On behalf of the Parish Council Cllr Allcock welcomed Cllr Bloomfield who then came forward to sign the Declaration of Acceptance of Office form.
66. To receive apologies for absence.  
Apologies for absence were received from Cllr Booth.
67. To confirm the minutes of the meeting held on Tuesday 24<sup>th</sup> February 2009.  
The minutes of the Parish Council Meeting held on Tuesday 24<sup>th</sup> February 2009 were approved as a correct record. **Proposed Cllr Whitehead and seconded by Cllr C Lindley. All in favour.**
68. Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register.  
The following declared a personal interest on agenda item 71 – Cllrs Foreman, Whitehead, Bloomfield & Cllr Maw.  
Cllr W H Lindley declared a prejudicial interest in agenda item 71.
69. The following planning applications have been granted planning permission:  
**2009/0095** – Mrs E Siddal (deceased), 26 Nethergate, Westwoodside – full planning permission granted to rebuild existing farmhouse, alterations to form barn conversion and erect one dwelling.  
**2009/0081** – Mr R Plows, Rapsey, Uppertorpe Road, Westwoodside – full planning permission granted to retain a conservatory.  
**2009/0014** - Mr L Kilvington, 17 Akeferry Road, Westwoodside – full planning permission granted to erect a domestic garage.
- The following planning applications were received from NLC and discussed by Haxey Parish Council:  
**2008/1714** – Planning permission to retain mobile home in connection with new farming enterprise at Brackenhill Farm, Brackenhill Road, East Lound. The mobile home is located at the back of the field therefore **it was proposed to support the application by Cllr Maw, seconded by Cllr Boor. All in favour.**  
**2009/0324** - Planning permission to extend sand extraction operations with progressive restoration at land adjacent to Cove Farm Quarry, Cove Road, Westwoodside. The proposal is exactly the same process as the previously submitted planning application in April 2008 which was subsequently withdrawn. **It was proposed by Cllr Maw, seconded by Cllr C Lindley to support the application and to include the comments previously submitted regarding Footpath 85, the water table and to return the**

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**site back to its former state. It was also agreed to ask that the restoration of the nature reserve is qualified. 9 for, 5 against.**

70. To receive the Clerk's Report - an update on decisions taken at previous meetings and to consider further action.
- a) Peatlands Wayfarer Bus Service 505 – Summer 09 – Information to be placed in the Arrow and on the Website.
  - b) Fresh Start Senior's Forum will be held on April 28<sup>th</sup> at 2pm in the Wesley Memorial Hall, Epworth and at Crowle on 20<sup>th</sup> April at 2pm in the Community Hall.
  - c) Rural Housing Survey 09 – delivering affordable rural housing focus group to be held on April 8<sup>th</sup> at 6.30pm at Ashby Link Adult Education and Multimedia Centre.
  - d) Neighbourhood Action Team Surveys were completed by the NATs representatives.
  - e) Mr White has signed the rental agreement for the land OS299, Haxey Carr and payment has been received.
  - f) VANL newsletter – March 2009.
  - g) Fieldwork newsletter – March 2009.
  - h) Countryside Voice – spring 2009.
  - i) Response received from NLC stating that the potholes on Akeferry Road have been identified and are scheduled for filling. The long term solution to the problem is a re-surfacing scheme but will be competing for funding along with other similar schemes within North Lincolnshire. Clerk to provide a copy for the website. Any claims from members of the public should be in writing and directed to the Insurance and Risk section at Pittwood House in Scunthorpe giving full details of vehicle damage, when and where the incident occurred.
  - j) Drewery & Wheeldon have submitted the 'notice to quit' to Mr Taylors Solicitor regarding the land surrounding Snowdrop Cottage, Haxey Carr.
  - k) The Parish Council has been notified of correspondence submitted to North Lincolnshire Council regarding the Graizelound Trial Bikers from Mr Martin. Clerk to write to NLC and ask when the mounds will be flattened as previously stated and that the Parish Council support Mr Martin's comments regarding the enforcement process for over usage.

Cllr W Lindley left the room.

71. To receive comments on the Land Working Party documents previously forwarded - Allotments Project – Business Case and Feasibility Study and to determine action required.
- The Business Case and supporting documentation was provided to all Cllrs to study prior to the meeting. On behalf of the Parish Council, Cllr Allcock thanked Cllr Knowles for producing the documentation.
- The Clerk informed the meeting that two complaints had been received regarding the proposed Cove Road site and provided details.
- a) Decide whether to take the Allotment Project forward or not. **It was agreed to take the project forward. 11 for, 1 against, 1 abstention.**
  - b) Decide which Allotment site is to be used.
    - Langholme Lane – this site is currently rented and a notice to terminate the rental agreement with the tenant could take over a year.
    - Carpenters Arms – this site would have to be purchased.
    - Haxey Turbary – good agricultural land but not available until October at earliest. No current water supply to site and security may be an issue.

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- Cove Road – parish land, water available, tenant prepared to relinquish 2 acres. This site was also the site that the allotments were located in the early 1900's. Cllrs Boor and Maw commented on the unsuitability of the soil at this location.

**It was proposed by Cllr Knowles, seconded by Cllr Foreman to pursue the possibility of the site being located at either Cove Road or on the Turbary and to rule out the sites located to the rear of the Carpenters Arms and Langholme Lane. 12 for, 1 abstention.**

- c) Decide what initial contractual period Tenancy of the Allotment site should be - 5 or 10 years.

Cllr Foreman asked if the land could be given to the Allotment Association to rent.

Cllr Carlile suggested the best value for money should be obtained.

**Cllr Bloomfield proposed a 5 year contract as more people would probably take this up, this was seconded by Cllr Maw. 11 for, 1 against, 1 abstention.**

- d) Decide which option for contracting the Allotment site is preferred. The options are as follows:-

- Contract between individuals and the Parish Council.
- Contract between the Allotment Association and the Parish Council. The Parish Council would charge the Association a lump sum and the Association would then have contracts between the Allotment holders and regain the charges.

The Parish Council would have an input into the governance and rules and regulations.

**Cllr Smedley proposed that the contract is with the Association and the Parish Council, this was seconded by Cllr C Lindley. 12 for, 1 abstention.**

- e) The Parish Council authorised the Land Working Party to formally contact the Allotment Association and share with them relevant information for the Working Party.
- f) Consider authorising a small grant to the Allotment Association to help with their administration and setting up fees. This will be discussed in agenda item 89.
- g) Carry out any necessary negotiations with current Tenants/Land Owners as required. This is ongoing.
- h) Communicate with Parishioners Haxey Parish Council's plans for the taking forward of the Allotment Project. This will be placed in the Arrow and onto the Website. The item will also be an agenda item at the Annual Parish Meeting.
- i) Authorise the Land Working Party to issue a formal Tender document. This will be set up when contracts have been agreed and signed.

Cllr W Lindley returned to the meeting room.

72. To be notified of Westwoodside Playing Field Association future development update.

A meeting was held on 19/02 where the areas of discussion included maintenance of the Pavilion, general security, inspection of the play equipment, litter control, ground maintenance, grass cutting, hedges & ditches and general funding.

It was proposed to have another open day but on a larger scale sometime in September.

The Chairman Richard Carter is in the process of finalising funding from WREN to build the sports court. The grant is for £30,000 but in order to receive funding 11% of the total has to be contributed by the Playing Field Association. This funding is available.

The planning application being resubmitted is to re-site the court on the western side of the Pavilion.

Would the Parish Council be willing to pay for the planning application as they did previously? **It was proposed the Parish Council would pay for the planning application by Cllr Foreman, seconded by Cllr Maw. All in favour.**

In order to obtain funding from WREN they require what they call 'a third party funder'. There would be no financial contribution as all the funds are in place. Would the Parish Council agree to be the

third party funder? **It was proposed to support this by Cllr Foreman, seconded by Cllr Maw. All in favour.**

In order to proceed we will require the Playing Field Association Chairman to submit letter to Clerk with details of the 2 proposals and a copy of the accounts.

73. To receive an update on the Northside registration of the ancient highway / footpath and Cove Road Quarry and determine action required.

Clerk read out the letter which Mr Exton had submitted to NLC Planning and the Parish Council. To register the highway / footpath evidence forms need completing and submitting to NLC. Cllr Carlile to write an article for the Arrow and the Website.

Clerk to write to NLC Highways to support Mr Exton's valuable information provided. Clerk to also contact ERNLLCA and NLC to ask who should be pursuing residents for this information.

74. To receive comments on the consultation for proposed Traffic Orders on Commonsides, Westwoodside and determine action required.

Information was placed in the last edition of the Arrow. NLC have placed verge pegs which will allow the verge and the trees to recover. The resident living in the property which is adjacent to the verge has been given time by NLC to have NLC Homes provide vehicular access to his property. Several parishioners contacted Cllr Maw who have stated they are not against the proposed Traffic Orders although they are asking NLC that the double yellow lines are moved on to the side where the garage is located and single yellow lines on the opposite side.

If the garage does relocate then the Traffic Orders could be revisited.

**Cllr Boor proposed to support the Traffic Orders and the parishioners comments, seconded by Cllr Lange. 13 for, 1 abstention.**

75. To receive an update on the progress to create a Parish Plan.

The open days in Haxey, Westwoodside and Low Burnham were well attended. The information will be collated and a report created by the Steering Group. Cllr Smedley was thanked for his work.

76. To receive an update on the Village of the Year Competition.

The meeting with the judges went well. The school children provided an excellent presentation with a short film. The film of Haxey Village will be shown at the Annual Parish Meeting.

77. Request for article(s) for next month's Arrow publication.

Northside registration of highway / footpath

Allotments

Low Burnham Village Centre re-opening

78. To receive an update on the sponsorship of the Low Burnham BT Kiosk.

Cllr Boor has spoken to Mrs Channing who is happy to complete the contract. Clerk to provide the contract to Cllr Boor for Mrs Channing to complete. Clerk to check with BT what type of cards can be used in the Low Burnham kiosk.

Clerk to press BT on the state of repair to the Haxey phone box as this is still untouched.

79. To receive an update on producing a reprint of the Parish Paths Partnership 'Walks around the Parish' map.

Cllr Smedley had been in touch with NLC, Dave Sanderson and would draw map by hand. Cllr Carlile asked that land owners be considered when routes are drawn. Report back to next meeting.

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80. To discuss the letter received from Mr & Mrs Cowburn, Poplar Farm, Haxey Carr concerning Parish Land and to determine action required.  
 The Chairman read out the letter received from Mr & Mrs Cowburn regarding the possible purchase of some land around their property. It has been customary that if the property were to be sold then the new tenants would have the opportunity to be the first to rent if required.  
 There is opposition to selling Parish land and it was agreed to contact Mr Thomson of Drewery & Wheeldon for his views on selling Parish Land.  
 The Land Working Party will investigate and Mr & Mrs Cowburn will be informed of this.
81. To receive a report on the process of re-using burial space and determine action required.  
 This is being looked into by the Government but nothing has been agreed yet. A report in June 2007 stated that if the re-use of burial space was agreed then there would be a number of provisos placed on the plots re-used. Cllrs Knowles & Maw to investigate further. Clerk to inform Cllr Knowles who is responsible in NLC.
82. To receive a report on the Low Burnham Village Centre re-opening.  
 Cllrs C Lindley, Maw & Boor attended the re-opening and all agreed it was a lovely occasion and the residents had worked really hard to achieve a fabulous building. The community spirit was very good. Cllr Boor to provide an article for the Arrow.
83. To receive comments and update from Grice and Hunter regarding the land and pump located at 39a Nethergate and determine action required.  
 The Clerk has been in contact with the new owner of 39a Nethergate who has agreed to allow the Parish Council to complete any maintenance work on the pump in the future. He has examined his deeds and they confirm he owns the land on which the pump is sited along with the area marked along the Ropewalk. He also confirmed he received no written correspondence from Grice & Hunter or the original owner on this issue.  
 Clerk to write to Grice & Hunter and ask why the information had not been forwarded.
84. To receive comments on the visibility of correspondence and the current reply system and determine action required.  
 The Clerk will scan and email correspondence to Cllrs if a decision is to be made at the next meeting. Correspondence will be sent to the Cllrs without email along with their agendas. Cllrs Knowles and Carlile to look at including an area on the Website where the information can be placed for Cllrs to access only.
85. To request quotes for flower baskets and flower troughs for 2009  
 Clerk to contact Hathers and Hagan for quotes.
86. To be notified of the changes within ERNLLCA as from April 2009.  
 The Clerk informed the Council that from 1<sup>st</sup> April ERNLLCA would be an independent organisation. They are to remain in Haven House and will work alongside HWRCC.
87. To receive comments on street cleaning in the Parish and determine action required.  
 Cllr Foreman emphasised that street cleaning is urgently needed throughout Haxey and Westwoodside. Clerk to contact NLC and ask what the policy is on street cleaning within the parish. Clerk to also ask for 'fly tipping' signs and rubbish bins to be placed on Uppertorpe.
88. To consider a grant for the Haxey Playing Field Association.  
 Item to be deferred as accounts have only been provided at the meeting. Clerk to circulate and inform the Playing Field Association that the grant will be on the agenda of the next meeting.

89. To consider a grant for the Haxey Parish Allotment Holders Association.  
Item to be deferred to the next meeting to allow the Association to meet with the Land Working Party and for a projected budget to be provided. Clerk to inform Mr Brown.
90. To consider entry and payment for the CPRE Best Kept Village Competition 2009.  
**It was proposed by Cllr Boor, seconded by Cllr Maw to enter the competition and forward payment of £10. All in favour.**
91. To consider the subscription renewal for Clerks and Council direct.  
**It was proposed by Cllr Maw, seconded by Cllr Boor to renew the annual subscription. Cllr Knowles to replace Cllr Moyle on the distribution list. Those subscribed will pass the information on to other Cllrs once read.**
92. To receive comments on NLC proposed e-consultation process for planning and to consider applying for a grant to purchase IT equipment for the use of viewing planning applications.  
The Clerk informed the meeting of the proposed e-consultation process for planning that NLC are trialling. In order to view the plans a grant can be applied for from NLC to provide the likes of roving laptops, projectors and screens. The Clerk is in the process of completing an application and will consult further with Cllr Knowles. This will be an agenda item at the next meeting.
93. To be notified of further work required on the church wall and to decide on action to be taken.  
Mr Richardson started working on the church wall only to find the Lych gate was in need of repair along with the wall it was secured to. NLC Planning and the Diocese have been involved which resulted in a change of mortar to lime mortar. Ivy was removed from the lower section of the wall it was found to have a bulge which also needs repairing. **It was proposed by Cllr Maw, seconded by Cllr C Lindley that the Clerk to write to Mr Richardson and ask him to submit a further quote to carry out this repair. All in favour.**
94. To consider amending the BT contract for the Clerk to a Business contract.  
To amend the BT contract and change into a Business contract will be an increase of approximately £3 per month. **It was proposed by Cllr Boor, seconded by Cllr Maw that the Clerk amends the contract. All in favour.**
95. To be notified of information received regarding payment to HMRC of NI Contributions in relation to mileage allowance of Clerk for 2008/09.  
On attending a training course on completing online HMRC returns the Clerk was informed that any mileage over 40ppm should have NI contributions paid. Therefore a back payment of £15.60 Employers and £13.39 Employees is to be paid. **It was proposed by Cllr Smedley, seconded by Cllr C Lindley to pay the amount owing. All in favour.**
96. To discuss and consider the adoption of the modified Complaints Procedure.  
**It was proposed by Cllr Carlile, seconded by Cllr Knowles to adopt the Complaints Procedure. 13 for, 1 abstention.**
97. To review position of Chairman and Vice Chairman in accordance with minute 112 & 113 of 27<sup>th</sup> May 2008.  
The Clerk read out letters from Cllrs Allcock and Booth informing the Parish Council they would not be standing for Chairman or Vice Chairman at the forthcoming meeting in May and the remaining  
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Councillors must consider taking on the roles. Cllr W Lindley said that he appreciates all the work that has to be done in the positions.

98. To notify the Clerk of items to be placed on the agenda for the next meeting.

Westwoodside Playing Fields Association  
 NLC e-consultation planning process  
 Dog fouling signs, Graizelound & Nooking  
 Parish Office  
 Parking problems – Haxey School  
 Hallcroft Road – problems of parking / refuse collection vehicles  
 Website  
 Awards Map  
 Commonsides – new grid

99. To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

Payee	Details	Cheque Number	Amount £
D Hotson	Salary	1468	572.92
D Hotson	Expenses	1468	92.57
H M Revenue & Customs + back payment	NI Employer	1469	36.28
H M Revenue & Customs + back payment	NI Employee	1469	31.16
Isle Publications	Arrow – April edition	1470	80.00
Aquila Business Products Ltd	Stationery	1471	56.12
J Eckhardt	Postage	To be submitted at the next meeting	
ERNLLCA	Spring Conference fee	1472	38.00
BT Payment Services	Telephone	DD	16.00
Orange	Telephone	DD	34.26
Mr Richardson	Church wall + seat	1473	2,250.00
CPRE Best Kept Village entry fee	entry fee	1474	10.00
Clerks & Council	Subscription	1475	50.00
<b>Total expenditure for March 31<sup>st</sup> 2009</b>			<b>3,267.31</b>

**Proposed by Cllr Eckhardt, seconded Cllr Knowles - Unanimous that the accounts be paid.**

.....Chairman