

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 28th July 2009 in the Hood Room of Haxey Memorial Hall.

Note. The minutes are for information and have not been approved, they are subject to change. If you want the approved minutes you can apply to the clerk in writing

Present: Cllrs. Allcock, Bloomfield, Boor, Carlile, Cooke, J Eckhardt, Foreman, Knowles, Lange, C Lindley, Maw, Smedley & Whitehead.
 Also Present: 4 residents.
 Chairman: Cllr Smedley presided.

Cllr Smedley congratulated Cllr Maw on his birthday and welcomed Cllr Boor MBE.

Procedural

218. To receive apologies for absence.
 Apologies for absence received from Cllrs Booth and W H Lindley.
219. To confirm the minutes of the meeting held on Tuesday 23rd June 2009.
 The minutes of the Parish Council Meeting held on Tuesday 23rd June 2009 with the agreed matter of accuracy were approved as a correct record. **Proposed Cllr Maw and seconded by Cllr Knowles. All in favour.**
220. Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register.
 Cllr Cooke declared a personal interest in agenda item 221 2009/0611.
 Cllr Boor declared a personal interest in agenda item 221 2009/0777.

Planning

221. To receive the decisions made by North Lincolnshire Council and to consider the following planning applications and any further planning applications received where comments have to be submitted before the next meeting.

The following planning applications were granted full planning permission

2009/0384 – Mr D Snowden, 70 Doncaster Road, Westwoodside - full planning permission granted to erect a block of 3 apartments. It is noted condition 8 regarding the connection to approved drainage system. To be monitored.

2009/0516 – Mr Searson, land adjacent to Weir Lodge, 42 Commonsides, Westwoodside – full planning permission granted to erect a four bedroom detached dwelling and detached garage.

2009/0631 – Mr T Smith, 23 Weir Road, Westwoodside – full planning permission to erect a first floor extension, convert garage into living space and the installation of a double door entrance and canopy.

2009/0602 – Mr Kelsey, plot 4, rear of 2 Brethergate, Westwoodside – full planning permission to erect a detached dwelling – substitution of house type.

2009/0111 – Mr M Duncan, One Acre Cottage, Sandbeds Lane, Westwoodside – full planning permission to retain the change of use of domestic premises to a mixed use of domestic premises and the keeping of family horses, including the retention of an additional stable block.

The following planning application was refused planning permission.

2009/0708 – Mr & Mrs Roberts & E Duke, land at Axholme House, 9 The Nooking, Haxey – refusal of planning permission to erect a 3 bedroom bungalow.

Appeal Decision

Appeal Decision for 2008/1004, Elm Lodge, 2 Hood Croft, Haxey – erection of short wave amateur radio masts and aerials was dismissed.

The following planning applications were received from NLC and discussed by Haxey Parish Council:

2009/0611 – Mr S Smithey, 21 Thinholme Lane, Haxey – planning permission to remove condition 1 on PA 2008/0926 to allow the retention of existing workshop on a permanent basis and vary condition 2 to allow machinery and tools to be used between 08:00 and 18:00 Monday to Friday and 09:00 and 12:30 on Saturday and not at any time on Sunday and Bank Holidays. Cllr Maw commented that the business has run for many years and should be allowed to continue therefore **Cllr Maw proposed to support the application, seconded by Cllr Boor. All in favour.**

2009/0777 – Mr I Kirk, 12 Upperthorpe Hill, Westwoodside – planning permission to erect a conservatory. **Cllr Allcock proposed to support this application, seconded by Cllr Maw. Cllr Boor abstained. 12 for.**

2009/0813 – Mr A Houlden, 1 High Street, Haxey – planning permission to erect a two storey side extension including demolition of existing attached garage. Cllr Maw commented that the application will not overlook anyone from either the rear or sides and therefore **Cllr Maw proposed to support the application, seconded by Cllr Foreman. All in favour.**

2009/0759 – Mr G Banton, Kilgarriff, Brackenhill Road, Haxey – planning permission to erect a two storey side extension. **Cllr Allcock proposed to support the application, seconded by Cllr Lange. All in favour.**

2009/0842 – Mr S Rea, 94 Doncaster Road, Westwoodside – planning permission to erect a two storey extension. This application was withdrawn last month and has been resubmitted with a rear window removed and two velux windows in the roof to the front and rear. **Cllr Maw proposed to support the application, seconded by Cllr C Lindley. All in favour.**

2009/0879 – Mr B Riley, Hillbrow, Low Burnham, A161 between Epworth and Haxey – planning permission to retain a domestic garage extension. The Clerk informed the Council that she has spoken to both the NLC Planning Officer and the Enforcement Officer regarding the current commercial use of the garage and the advertising boards outside the property. Due to the current situation **Cllr Foreman proposed to object to the application, this was seconded by Cllr Carlile. 9 in favour. Cllr Allcock proposed to support the application detailing the current situation; this was seconded by Cllr Maw. 2 in favour. 2 abstentions.**

222. Clerks Report

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- a) Letter received from a resident on Lindley Close regarding concerns of flooding. Clerk to contact NLC, Severn Trent and South Yorkshire Housing Association.
- b) Clerk received a telephone call from Mrs Brown, 39 Nethergate regarding the state of the 'Ropewalk'. Clerk had contacted NLC Dave Sanderson who has asked for evidence forms and a completed application form. Clerk in the meantime to contact Mr G Munton of Cottage Gardens to cut the area to the front of the 'Ropewalk'.
- c) Cllr Booth informed the Clerk that her husband has completed the weed and feed to Greenhill and will cut the branches on the overhanging trees within the next few weeks.
- d) Notification of Informal Get Together and SLCC Branch AGM on 24th September. Clerk to attend.
- e) Notification from NLC that the toilet blocks in Haxey should be open and there is no plan to close them. Clerk to ask if they are not utilised would there be a possibility of the Parish Council taking them on as potential office space.
- f) Umbrella Newsletter received.
- g) Notification received that PC Julie Pike has been replaced by PC Anne Garlick.
- h) Copy of letter received from NLC which has been submitted to Mr Hall of Hallcroft Road, Haxey.
- i) Walking the Way to Health posters which have been placed in the notice boards.
- j) Notification from NLC that the bin will be replaced on Newbigg, Westwoodside due to Health and Safety concerns raised by the Parish Council.
- k) Notification received from NLC on the Gambling Act 2005, Licensing Policy Review, Licensing Policy – Street Trading and Collections. Cllr Boor commented that there is one street trader, trading outside the Church near to the post box. This is to be monitored.
- l) The Playing Field Newsletter received.
- m) VAT repayment received.

Improvements / Projects

223. To receive an update on the additional storage facilities for the office and determine action required.
Cllr Smedley has drawn up a plan and will now obtain 3 quotes for the storage facility.
224. To receive the quotes for the repair of the Cross of Piety, Greenhill and decide which quote to accept.
3 quotes have been received to repair the cross. **It was proposed by Cllr Maw and seconded by Cllr Foreman to accept Gardham Stonemasonry Ltd quote and for them to contact and meet with NLC before work commences to discuss the repair. All in favour.**
225. To receive an update on the progress of the Allotments project from the Land Working Party.
Progress has continued with the Haxey Parish Council Allotment Project. Further meetings have taken place with the Haxey Parish Allotment Holders Association and local Cove Road residents. The Cove Road residents have been brought up to date on plans for the "Sandpiece" site and reassured that they will be appropriately involve with the Project as it progresses.

The Allotment Association has continued the development of its Constitution and agreement paperwork for individual Allotment Tenants and the agreement between the Parish Council and Allotment Association is expected to be signed after the Parish Council meeting. Next steps will include the final agreement with the Parish Council, the Contractor, the Allotment Association and local Cove Road residents on the layout of the site, prior to commencement of work, which is expected to be complete by the end of Sep 09.

226. To consider the tenders received for the Allotment project and decide which tender is to be accepted.

All 3 Tenders received were of a high standard and the Contractors should be congratulated on their comprehensive plans; however, the Tender Board in considering the submissions, agreed that Contractor 3 was not affordable and was therefore discounted. Turning to the other 2 submissions, which were close in price and within the budget of £20k, which was the expenditure limit. The Tender Board considered the overall offering, the comprehensive nature of the plans and the risk of achieving a satisfactory solution and agreed that based on this assessment, Contractor 2, D G Brownbridge Ltd was considered to provide the best value for money. **It was proposed by Cllr Maw to accept the tender from Mr Brownbridge which was in the £20k budget which the Parish Council approved in the 2009/10 budget. This was seconded by Cllr Foreman. All in favour.**

227. To receive an update on the progress of the Leader Programme Grant.

Clerk to contact Alan Armstrong to finalise the application and submit to NLC.

228. To receive an update on the progress to create a Parish Plan.

Surveying of the schools has been undertaken to include parents and also a good return has been received from the older children. This has been collated into a graphical representation and will form part of the Parish Plan and has given an insight into what parishioners want. A representative from NLC has offered to attend the meetings to assist in moving the Plan forward.

229. To receive an update on the Parish Path leaflets.

The leaflets should be available next week; Cllr Smedley is to approve the final copy. Once available they will be placed in the library and local shops free of charge.

230. To be notified of the Haxey Photographic Competition for 2009/10.

It was agreed to split the children's category for the forthcoming competition into primary and secondary age groups and have a £50 prize for each age group along with a £50 prize for the Camera Club entry and a £75 prize for the adult entry.

The schools will be contacted to encourage the children to enter the competition, maybe introducing after school clubs for the children to participate. **Proposed Cllr Boor, seconded Cllr Carlile. All in favour.**

231. To receive an update on the state of repair to the bus shelters maintained by the Parish Council and determine action required.

The 5 bus stops as advised by the Audit Commission now form part of the Asset Register and have to be maintained and this should include an annual maintenance check. Clerk to creating a maintenance record to allow Cllrs Allcock and Maw to carry out the inspections.

Correspondence

232. To be notified of the Licensing Policy – Review. Street Trading and Collections Policy and to determine action required.
Noted.

Highways – Traffic / Roads / Footpaths

233. To receive an update from NLC on the road safety on the B1396 specifically the Park Drain crossroads and determine action required.
A response has been received from NLC and STOP signs will not be introduced. There is a possibility of some form of screening to ensure drivers stop at the junction. Clerk to reiterate to NLC the suggestion that the rumble strips are placed on the minor road from the south of the former Park Drain and from Pelfintax to the north just before they meet at crossroads with the B1396.
234. To be notified of the Surface Dressing Programme 2009.
Correspondence issued to Cllrs.
235. To be notified of the A161, Haxey to Graizelound Highway Improvements – Phase 2.
Correspondence issued to Cllrs.
236. To discuss the maintenance issues on the Turbary Road and determine action required.
It has been brought to the attention of the Parish Council that the road is only adopted part way down and the ‘unadopted’ part is in a bad state of repair. Clerk to contact NLC and ask that the remaining part of the road is adopted up to the metal road.
237. To receive information on the proposed footpath from Upperthorpe Road to the junction of Church Street and the overgrown hedges and determine action required.
Clerk has emailed and telephoned NLC Neil Norvock several times but has not had any correspondence in return. Clerk is to escalate to NLC Geoff Popple.

Reports / Updates

238. To receive a report on the Axholme South NAT meeting.
Due to holidays Cllr Carlile could not attend.
239. To receive a report from Cllr Allcock on the Town & Parish Council Liaison meeting.
Citizens Advice Bureau – Melanie Davies, manager at Scunthorpe Bureau explained the role of Citizens Advice Bureau which is mainly “To provide advice which people need for the problems they face”.
There is the main office at Scunthorpe plus 6 outreach offices all manned by trained volunteers and funded mainly by NLC and Big Lottery and others.
The budget for 2008/09 was approximately £215k.
Scunthorpe Citizens Advice Bureau received approximately 4,500 enquiries in 2007/08 mainly about employment, debt and benefits plus other topics. They are still recruiting further volunteers. Also available is online advice at www.adviceguide.org.uk

Community Based Management - David Hey who is the head of Community Based Management spoke about the scheme which is to consult as many people as possible in the community to influence decision making by NLC. Community Led Planning is also trying to establish priorities of local communities. It was suggested he visit the Parish Plan Group.

Flood Update - Rob Beales and Rod Chapman – NLC Planning & Highways.

Following the flooding in 2007, NLC has had a total spend to date of just under £5m on drainage clearing and flushing and flood alleviation and is still ongoing.

Two new tankers / gully emptiers have been purchased – there are now 4 in total and NLC would like to establish gully / drain clearing 2 to 3 times per year at the critical locations.

A Flood Forum that has recently been set up would like Town & Parish Councils to draw up Community Emergency Plans with “Flood Buddies” as points of contact.

There are grants available for properties to make flood resilient.

The Pitt Report details a Strategic Overview of water level management and flood risk created by The Environmental Agency and NLC will have a local leadership role.

Maps and plans of areas affected and local strategies will be drawn up with the help of the Internal Drainage Boards (IDB’s).

NLC and the IDB mad a joint bid to Defra for funding for the Flood Relief Scheme for Haxey and also the scheme for Low Burnham.

240. To receive a report from Cllr Knowles on the ERNLLCA North Lincolnshire District Committee meeting.

Cllr Knowles attended the last meeting of the ERNLLCA North Lincolnshire District Committee at Pittwood House on 16th July. This was the Annual Meeting and the Chair, Cllr Tom Glossop Brigg Town Council, Vice Chair, Cllr David Wells, Barnetby le Wold Parish Council were re-elected for a further year. Alan Barker provided Officer support and 6 North Lincolnshire Councillors attended. The current 4 representatives from North Lincolnshire, Cllrs Glossop, Whiteley, Wells, and Knowles were re-elected to the Executive Committee. It was decided that the District Committee would reduce it meetings to just 3 a year with the venue and timings remaining the same as previous, Pittwood House one hour before the Town and Parish Council Liaison Meeting.

The Annual General Meeting of ERNLLCA was confirmed as 17th October 2009 at Humberston and the current President, Vice Presidents and Auditors were recommended for continuation. A written report on the Affordable Housing Schemes in the area was provided and potential resolutions for tabling at the AGM were discussed, centring on Parish Footpaths; however, after exchanges of views between Councils represented and their experiences with the Principal Authority experts in this niche area, it was decided not to table any resolution. Finally, the latest report from the Executive Committee, a summary of ERNLLCA activities and details of Councils not in membership of ERNLLCA were discussed.

241. To receive an update on the issue of ragwort growing on parish land rented by Mr Wright and the late Mr Taylor.

Mr Towns has cut the ragwort at Snowdrop cottage as have all other residents apart from Mr Wright. Clerk to contact Mr Wright and ask that if this is not done by Friday the Parish Council will get someone to do it and pass on the invoice to Mr Wright. If the ragwort is not

cut in Mr Wright's field it will spread and all other work carried out in the area will be to no avail.

Clerk has sent letters to those renting land on the Turbary. Clerk to also send letters to those renting other land.

242. To receive an update from NLC on the storage of scrapped cars down Langholme Lane.
NLC Mark Simmonds has visited the site and ask that Mr Farmer put in planning permission if he wants the vehicles to be kept in situ. He has agreed to remove the vehicles by 1st September when NLC will pay another site visit to ensure this has been carried out. The Parish Council will also monitor the situation.
243. To receive an update on the building on Hillbrow, Low Burnham and determine any further action required.
Discussed in item 221 - 2009/0879.
244. To receive an update on the Website.
The search facility is now working and Cllr Carlile now has administrative control of the 'have a say' section.
245. To receive an update on the Awards Map including the Heritage Society advice.
Cllr Carlile is working through the information and websites provided by Lincolnshire Archives.
246. To receive an update on Northside and determine any further action required.
The Clerk has now received sufficient evidence forms to submit to NLC. Clerk has received a copy of the search carried out on the Index Map. Clerk to also obtain a copy of the title plan. When this information has been collated, notice will be served on the owners or if no owners the residents of Northside informing them that the Parish Council are to submit an application to register the strip of highway / path.
It was agreed that a working party be sent up to move the project forward, this is to include Cllrs Smedley, Foreman and Carlile.
There are two signs erected on Northside, Clerk to contact NLC Dave Sanderson to ask for an update on the signage removal.
Cllr Allcock to find out from the Drainage Board if they have any old maps detailing the area as an 'ancient highway'. Clerk to contact NLC Colin Wilkinson and ask the difference in registering the area as highway or footpath.
247. To receive an update on the Cove Road Quarry and determine further action required.
Cllrs Allcock, Foreman and Maw met with two NLC Planning Officers – Martin Wilson and Mark Simmonds on 16th July at the site.
The problems and concerns regarding the safety and apparent neglect and none compliance of planning was discussed.
The areas of the lakes which have formed as a result of sand extraction were viewed from an area to the West of Greenham Bank. It was pointed out the condition of these banks and the

fact that the water of the lakes were beginning to undermine them. It was stressed at the meeting a risk factor at the South end of the lake within approximately 40 yards of Cove Road was apparent, it was pointed out that in the event of further erosion, a result of waves lapping onto the bank it was considered that in the not too distant future Cove Road could be in danger of subsidence.

Mr Wilson and Mr Simmonds took onboard all concerns and comments and would keep the Parish Council informed of their findings regarding planning and safety issues relating to the area.

General Items

248. To confirm the date of the next Parish Council meeting.
It was agreed that due to holidays the next meeting will be held on Thursday 27th August.
249. To consider submitting resolutions for consideration by the Annual General Meeting of ERNLLCA.
No resolutions to be put forward.
250. To consider sending representatives to the Joint Regional Training Conference.
No representatives to attend.
251. To consider representatives attending the training seminars detailed on the Councillors Development Programme for 2009/10.
Cllr Bloomfield to attend the Role of a Councillor in Brigg on 16/09 and the Meeting Procedure seminar at Pittwood House, Scunthorpe on 8/10 and Cllr Smedley to attend Part 1-3 of Advanced Chairmanship in Brigg commencing February 2010.
252. To receive an update on the Westwoodside notice board and determine action required.
Steven Smithey has replaced the locks. It was agreed that some form of hinge of chain was required to stop the door blowing in bad weather. Clerk to contact Mr Smithey and ask for suggestions. This will be at a cost to the Parish Council.
253. Request for article(s) for next month's Arrow publication.
20 Plenty Campaign
Allotment Update
Ropewalk
Clerk to mention that Cllr Knowles does not receive a copy.
254. To notify the Clerk of items to be placed on the agenda for the next meeting.
- a) Letter received from Miss Sarah Dawes regarding flood issues on Lindley Close, Westwoodside.
 - b) Financial Procedures Seminar - Ropewalk, Barton upon Humber, 14th October.
 - c) Footpath representative.
 - d) A161 lamppost signs advertising the emptying of septic tanks and various other signs around the villages. Clerk to contact NLC and ask the policy on this type of signage.
 - e) Shepherds Place planning condition regarding being 'financial viable'.

Finance

255. To received a copy of the Financial Statement up to 28th July 2009.
This will be issued each month.
256. To consider the purchase of mobile phones for the Clerk and Chairman and to cancelling the existing contract with Orange for the Clerks current mobile phone.
The current contract of the Clerks phone is costing £35 per month. The phone is not utilized to his full potential and therefore a simpler model is required. Due to the amount of calls that the Chairman in the past has had to make it was also suggested that the Chairman should also have a phone.
It was proposed by Cllr Maw, seconded by Cllr Allcock that phones should be purchased up to the value of £60 for both Clerk and Chairman. All in favour.
257. To consider renewing the SLCC Membership.
It was proposed by Cllr C Lindley, seconded by Cllr Boor to renew the SLCC membership.

Grant Requests

258. To consider a grant for the Haxey Parish Allotment Holders Association.
Cllr Knowles proposed a grant of £200 for the Association to cover the administration costs; this was seconded by Cllr Foreman. All in favour.
259. To consider a maintenance grant for Westwoodside Playing Field Association.
It was proposed by Cllr Cooke a grant of £2000 for the Association, this was seconded by Cllr Maw. All in favour.
260. To discuss the grant allocated to the Westwoodside Village Hall in 2003 and determine action required.
The grant of £2500 given to the Village Hall in 2003 was to assist in the refurbishment of the car park. The Village Hall would now like to use this money to go towards the refurbishments to the Village Hall.
Cllr Knowles ask a question on the Health and Safety issues of the car park and Cllr Carlile informed him that it was maintained by using scalping.
Cllr Carlile to mention at the next meeting the availability of grants to assist with the maintenance of the car park.
Cllr Maw proposed to support this request, seconded by Cllr Bloomfield. All in favour.
The parking of cars by school leavers is covered by the Village Hall insurance policy without them having to be patrons.

Expenditure

261. To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

Due to Mr R Carter – Chairman of Westwoodside Playing Fields Association paying for the NLC planning application direct, a cheque was raised payable to Mr R Carter. This was authorised by the Clerk with the approval of the Chairman. The cost of the planning application was £170.68. Land Registry fee to obtain copies of the register / plan and application for search of index map. This was authorised by the Clerk with the approval of the Chairman. The cost of this was £13.00. Requires authorisation by the Council.
Proposed by Cllr C Boor, seconded Cllr Foreman. All in favour.

Payee	Details	Cheque Number	Amount £
Mr R Carter	Planning application	1512	170.68
Land Registry	Land Search	1513	13.00
Dell	Laptop	BACS	613.00
D Hotson	Salary	1514	572.24
D Hotson	Expenses	1514	182.78
H M Revenue	Employers NI	1515	22.16
H M Revenue	Employees NI & Tax	1515	31.84
BT Payment Services – DD	Broadband	DD	16.00
Orange - June	Mobile Telephone	DD	34.26
Orange – July	Mobile Telephone	DD	34.26
BT Payment Services – Quarterly	Telephone	DD	70.93
Mr C T Bland	Grass Cutting – Memorial Garden	1516	100.00
BT	Sponsor of Kiosk	1517	345.00
ERNLLCA	Employment Seminar	1518	90.00
Haxey Memorial Hall	Hire of Hood Room	1519	59.00
Mr Towns	Ragwort cut – Snowdrop Cottage	1520	90.00
Mark Parkin Decorator	Painting of War Memorial railings	1521	490.00
R Allcock	Travel Expenses	1522	21.64
R Richardson	Church Wall repairs	1523	2,200.00
SLCC	Membership renewal	1524	105.00
Cottage Gardens	Grass cutting	1525	109.00
D Knowles	Travel Expenses	1526	20.43
Total expenditure July 28th 2009			£4,594.54

Proposed by Cllr Allcock, seconded Cllr Maw - Unanimous that the accounts be paid.

.....Chairman