

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 27th January 2009 in the Hood Room of Haxey Memorial Hall.
Present: Cllrs. Allcock, Boor, Carlile, Cooke, J Eckhardt, Foreman, Knowles, C Lindley, W H Lindley, Maw & Smedley.

Also Present: 1 resident.

Chairman: Cllr. Allcock presided.

Cllr Allcock congratulated Cllr Stan Boor who has been awarded the MBE in the Queen's New Year Honours List.

Cllr Allcock informed the Council that he had received a letter of resignation from Alex Hailstone which he proceeded to read out. Chairman to write to Mr Hailstone accepting his resignation.

The Clerk has contacted North Lincolnshire Council and a 'casual vacancy' notice will be placed on the noticeboards. This resignation will make no difference to the ongoing Election.

Cllr Allcock informed the Council that due to ill health Cllr Booth will not be well enough to return to Council duties until March. Suggestion that a get well card and flowers to be sent to Cllr Booth.

1. To receive apologies for absence.

Apologies for absence were received from Cllrs Booth & Whitehead.

2. To confirm the minutes of the meeting held on Tuesday 16th December 2008.

The minutes of the Parish Council Meeting held on Tuesday 16th December 2008 were approved as a correct record. **Proposed Cllr Foreman and seconded by Cllr Knowles. All in favour.**

3. Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register.

The following declared a personal interest on agenda item 7 – Cllrs Foreman & W Lindley.

4. **The following planning applications have been granted planning permission:**

2008/1394 – Mrs M Jackson – provide new access at field adjoining 61 Haxey Lane, Haxey.

2008/1444 – Mr P Dowling – erect two storey and single storey rear extensions to dwelling, erect a swimming pool and gym, erect an agricultural barn and new wall at Langholme Farm access road to Langholme Farm, Haxey.

2008/1464 – Mr G Featherstone – two detached dwellings on land to the rear of 18 Low Street, Haxey.

2008/1472 – Mrs Bloomfield – erect single storey extensions to front and rear, raise the roof height and install dormer windows to front and rear at 28 Commonsides, Westwoodside.

2008/1598 – Mr R Woodliffe – conversion of an existing storage building to a residential annexe and garden store at Field House, Graizelound Fields Road, Haxey.

2008/1628 – Miss L Ogg - approval of reserved matters pursuant to outline planning permission 2008/0717 relating to access, appearance, landscaping, layout and scale of a detached dwelling at Shepherd's Place, Akeferry Road, Graizelound.

2008/1693 – Mr J Banister - planning permission to erect a two storey rear extension at 15 Mill Lane, Westwoodside.

The following planning application was received from NLC and discussed by Haxey Parish Council:

2009/0014 – Mr L Kilvington, 17 Akeferry Road, Westwoodside – planning permission to erect a domestic garage. The Parish Council have received no complaints therefore **it was proposed by Cllr Maw to support the application, seconded by Cllr W Lindley. All in Favour. Clerk to highlight to NLC that the proposal form only stated planning permission to erect a domestic garage, the applicant had correctly noted it was also alterations to existing garage.**

5. To receive the Clerk's Report - an update on decisions taken at previous meetings and to consider further action.

- a) Working maps have been received from NLC for Bridleways and Footpaths within Haxey Parish. These maps are working copies only and not the definitive map and due to copyright photocopying is not permitted. The maps are to be used only by the Parish Council.
 - b) The Clerk has again contacted Yorkshire Water regarding the SV concrete posts outside the Church on the junction of Church Lane/Church Street. There had been confusion over the location but these will be removed.
 - c) Notification received for the Isle of Axholme Strategy Advisory Group meeting for Town and Parish Councils is scheduled for Thursday 5th March at Haxey Memorial Hall. Due to limited numbers only two attendees per Council are permitted. Attendees to inform Clerk.
 - d) Comments are invited on the 'Early Morning Epworth – Haxey – Doncaster bus service'. Clerk to contact NLC and ask that the bus service is retained ensuring all those without transport are able to use the service for work and shopping.
 - e) Letter received regarding the quarry hole / lake at Cove Road, Westwoodside. The Birds Wood reserve was originally gifted to the Trust by Dr Green and Dr Dyson which includes woods, worked out sand quarry and ponds. More ponds were gifted to the Trust and where the sand was dry dug it created holes 40ft by 50ft deep. The Trust should have been left with a small woodland area surrounded by water but this has not happened. Concerns regarding the safety of the area and continued erosion of the bank sides.
Clerk to contact NLC and state that the Parish Council supports the fact it should be reinstated and maintained in accordance with the original planning conditions. To ask NLC what is present status of planning in respect of this site. The expectations would be to return to a suitable standard to allow local residents to enjoy the area as an amenity.
 - f) The fly tipping of bricks on the field beyond Church Lane was reported to the Parish Council. The Clerk contacted NLC to ask that the bricks be removed and the dumping of the bricks be investigated. The original location of the bricks was provided to NLC and a letter will be sent to the householder for further information.
 - g) The side roads in Low Burnham were reported to be in a bad state of repair mainly due to the flooding in 2007. NLC have placed onto the 2009/10 surface dressing programme.
 - h) An invitation has been received for Cllr Allcock to attend an official opening by the Governors and Principal of Hill House School.
 - i) An invitation has been received to attend a presentation by the Army on how the Regular and Territorial Army operate. The presentation will take place at Forest Pines, Broughton. Cllr Boor to attend.
 - j) A thank you letter has been received from the Steering Group of Haxey Parish Plan for the grant of £250.
 - k) ERNLLCA newsletter received. These will be via email in the future. Clerk read out details of the meeting to be held on April 4th 2009 at The Ropewalk, Barton.
 - l) Invitation to the ERNLLCA District meeting on Thursday 29th January at 6pm, Pittwood House followed by the Town and Parish Council Liaison meeting at 7pm. Cllr Knowles to attend the ERNLLCA meeting and Cllrs Allcock, Maw, Carlile and Cooke to attend the Liaison meeting.
 - m) Notification of the extension to comment on Robin Hood Airport expansion plans. Cllr Knowles to view the website.
6. To receive an update on the progress to create a Parish Plan.
Cllr Smedley informed the Council of the Open Day dates and times which are to appear in the 'Arrow', on the website and in the Parish News.
Alyson Linnegar is sending letters to local businesses for support and the schools are completing questionnaires.
 7. To receive a report from the Land Working Party for information only on Allotments.
The first Allotment Association meeting was held on 19th January where positions of Chair, Secretary and Treasurer among other roles were filled.
The LWP are holding a meeting on February 10th with all the Contractors who have contacted the Parish Council regarding Expressions of Interest for the creation of the Allotment site. They will be briefed on the requirements and shown a generic plan and will each be asked to provide the Council with an estimated cost to carry out the work required.

Once all the information is gathered it will be presented to the Parish Council to consider the detail. This may well lead to a possible Parish Meeting. No decisions have been made to date.

A grant request has been received from the Allotment Association which due to the timing of arrival will be placed onto the next agenda for consideration at the February meeting.

8. To receive an update on the overgrown hedge on Akeferry Road.
Due to the refusal to accept a letter informing the owner of the hedge, NLC is to reissue the letter asking the owner to prune the hedge. If this is not carried out within an allocated timescale NLC will carry out the work and charge the owner.
9. To receive an update on Zurich Municipal insurance renewal and determine action required.
The Clerk informed the Council of the additional / changed items implemented on the Parish Councils policy. The Clerk will forward the forms to Zurich which detail the annual maintenance checks carried out within the closed Churchyard for information.
10. To consider the quotes received for the removal of the conifers at Dr Dysons Memorial Garden and decide which quote is to be accepted.
Two quotes have been received from the initial three requested. **It was proposed by Cllr Maw and seconded by Cllr Foreman that the Clerk clarify that Robinson Tree Services hold the relevant insurance cover and if so to confirm that they are to remove the two conifers. If they have no relevant insurance then the removal of the two conifers will be undertaken by Viking Tree Services. All in favour.**
11. To receive an update from Cllr Smedley on The Village of the Year competition.
The judges will be in Haxey on 23rd March from 1 – 3pm. A pre-meeting with the committee will take place beforehand.
12. To receive notification of meetings for 2009.
The Clerk provided the Council with a list of dates for 2009. Additional meetings could be called usually dependent on planning applications received from NLC.
13. To receive an update on the Award Map and determine action required.
The Clerk read out the response from Lincoln Archives regarding the cost of reproducing the copy held and information and advice on how to preserve the original.
It was proposed by Cllr C Lindley and seconded by Cllr Maw to obtain a hard and soft copy of the map from Lincoln Archives. All in favour. Clerk to ask NLC if they would be able to reproduce from a CD and obtain costings from both NLC and Lincoln Archive department. Clerk to view the websites provided on the storage containers to store our Map and the costs.
Cllr Carlile and Cllr Maw to take a look at what other documentation is held in the safe and report back at the next meeting.
14. To receive an update on the sponsorship of the Low Burnham BT Kiosk.
The Clerk read out a thank you letter received from Low Burnham Village Centre regarding the sponsorship of the Kiosk. BT have been in touch with Clerk stating that due to the Kiosk being situated on private land the Parish Council will not be able to continue with this contract. BT contacted the land owner. Cllr Boor has been advised that the land owner would be prepared to go through with the sponsorship if the Parish Council paid. Cllr Boor to contact the land owner and confirm this is correct and Clerk to contact BT to ask if the Parish Council could pay direct for the sponsorship. This course of action was agreed.
15. To receive comments on the Code of recommended practice on local authority publicity and determine action required.
Cllr Knowles to evaluate and report back at the next meeting.

16. To receive an update on the rising of the road at Greenhill and determine action required.
The Clerk informed the Council that a work ticket has been raised by NLC and the road will be excavated and re-levelled.
17. To receive an update on the B1396 near cross roads at Park Drain and subsidence problem from east of Levels Farm to the entrance into Westwoodside.
The Clerk informed the Council that the subsidence issue has been passed onto Asset Management section at NLC for their proposals. A risk assessment is also to be carried out on the area where the cement mixer left the road to evaluate the drop down created by this accident and the feasibility of placing barriers along this side of the B1396.
18. To receive a report from Cllr Carlile from the NATs meeting of 20th January 2009.
Cllr Carlile informed the Council of the following:
- a) The dog fouling notice at Haxey Playing Fields is too small.
 - b) Farmers are responsible for the removal of mud on the road from their farm equipment.
 - c) Smart water is out of stock.
 - d) There was an oil spillage at the Nooking which was not cleaned up correctly and is causing some concerns in heavy rain.
19. To receive a report from Cllr Carlile from the Police Authority Panel meeting on 19th January 2009.
Cllr Carlile informed the Council of the following:
- a) The law on repairs at the roadside is that it is not allowed if it relates to a business, but is alright for private use as long as it does not cause a nuisance.
 - b) The proposed one way system at Greenhill, Haxey is ongoing due to the difficulty large vehicles have when turning.
 - c) Anyone found to be parking on the pavement at Greenhill by the Police will be spoken too.
 - d) The crime in the Isle has increased, burglary, car theft and theft from cars is up.
 - e) Criminal damage is down along with Anti-Social Behaviour.
 - f) PC Cook is retiring and being replaced by PC Starbuck.
 - g) The Isle fatalities are 2 and seriously injured are 16.
 - h) A rise in adult cyclist's injuries was reported and injuries to children in car accidents have risen.
20. To receive an update on parking and roadside problems at Commonsides, Westwoodside and determine further action.
NLC Rob MacKenzie has contacted the Statutory Undertakers for the supply of utilities along Commonsides to ascertain information of their underground plant within the vicinity.
Once this information is received a programme of works can be raised for Contractors to place verge pegs in front of 1 – 4 Croft Cottages to stop parking and driving onto the verge.
21. To receive an update from Cllr Boor on the Upperthorpe Hill priority sign meeting with NLC and determine any further action required.
Cllr Boor met with NLC to review the area in question. NLC in a response to the Clerk have stated that they do not practice the placing of this type of sign anymore due to cars increasing their speed to beat the oncoming car. NLC have agreed to place a 'narrowing road' sign on the adjacent side and replace the one currently obscured.
22. To be notified of the Definitive Map modification (BR 116, Haxey) Order 2008(1).
The Clerk read out the modification from NLC.
23. To consider the advert for grass cutting tenders for 2009 and determine action required.
Clerk to place the advert in to the Epworth Bells week commencing 2nd February and contact previous companies who have submitted tenders to make them aware of the advert.
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24. To receive an update for the Election for a Casual Vacancy on the Parish Council.
 The Election is due to take place on Thursday 29th January.
 It was stated by the Clerk that there had been questions asked about the inclusion of political content in the campaign. The Clerk contacted NLC about this and was told this was permissible at this stage. Parish Councillors wished to make it clear that the Parish Council represents the interests of the community they serve and is a non-political organisation. An anonymous letter was also received and as NLC ran the Election it was passed to them.
25. To discuss and agree to adopt the Financial Regulations as recommended by the Audit Commission.
 The Standing Orders currently have some Financial control detailed. As advised by the Audit Commission the Clerk provided a copy to all Cllrs of the model Financial Regulations prior to the meeting. The model regulations are provided by ERNLLCA and produced by NALC and have been amended to reflect the requirement of Haxey Parish Council.
It was proposed by Cllr Boor and seconded by Cllr Smedley to adopt the Financial Regulations. All in favour.
26. To receive an update from Cllr J Eckhardt on this year's Over 70's Party.
It was proposed by Cllr Maw and seconded by Cllr C Lindley to go ahead with this year's Over 70's Party. All in favour.
 Cllr Eckhardt informed the Council that the room had been provisionally booked for 28th May 2009. Further arrangement can now be made for the catering and entertainment. **It was proposed by Cllr Boor and seconded by Cllr Maw a sum not exceeding £1200 should be allocated for the Over 70's Party. 10 in favour, 1 abstention.** Cllr Eckhardt to make enquiries about the 2008 transport bill and forward to the Clerk for payment.
27. To receive an update on the Freedom of Information Act publication scheme website status.
 The Clerk provided a copy of the publication scheme to the Council. There is further additional information to be added. Clerk to liaise with Cllr Carlile to ensure all information available is also placed onto the website. Clerk to forward the publication scheme to Cllr Carlile. Pricing policy to be pursued. To review at the next meeting. Clerk to create a complaints procedure for the Parish Council to review.
28. To consider the tenders for the repair of the Churchyard wall and decide which tender is to be accepted.
 The tenders were opened in the presence of Cllrs Allcock, Maw and the Clerk in the Parish Council Office on Thursday 22nd January 2009.
 The four quotes were read out by the Clerk and **it was proposed by Cllr Maw and seconded by Cllr Boor to accept the tender of £2000 from Mr R Richardson. All in favour.**
29. To receive comments on the complaints received regarding the obstruction at Northside and to determine action required.
 Concerns have been raised regarding the placement of a 'rockery' of large limestone stones at Northside, Haxey outside the old infant school property which is part of an ancient highway. The letter has also been submitted to NLC. Cllr Carlile has been contacted by the concerned resident and contacted NLC Dave Sanderson regarding the ancient highway. A footpath / highway is not registered with NLC but this can be done by the Parish Council. Clerk to contact both NLC Highways and Planning to ask about progress of the letter received from the parishioner and what action has been taken and is planning permission required. Clerk to also inform NLC that the Parish Council believes the 'rockery' is an obstruction and suggest it is removed.
30. To consider producing a reprint of the Parish Paths Partnership 'Walks around the Parish' map.
 It was agreed that the map needs to be brought up to date and then reproduced. This item will be deferred to the next meeting to allow Cllr Boor to find further information. Volunteers are required to take the project forward.

31. To review the position of Chairman and Vice Chairman in accordance with minutes 112 and 113 of 27th May 2008.

At the Annual Meeting on 27th May 2008 Cllr Allcock had considered standing down as Chairman but with no Vice Chairman and no other candidates forthcoming he agreed to stand on agreement that the position would be reviewed in January 2009.

Due to the ill health of the Vice Chairman, family commitments and the amount of work to ensure all new regulations are implemented, Cllr Allcock feels he is unable to continue to carry out the role of Chairman without any additional help. At present there are several working parties ongoing which Cllr Allcock is also attending and he would endeavour to be less involved as all this is taking up far too much of his time.

Item to be deferred to the next meeting where a volunteer would be welcome to take on the responsibility of the Vice Chairman until such a time Cllr Booth is fit to return.

32. To notify the Clerk of items to be placed on the agenda for the next meeting.

Report on documentation / items held in the Church.

Local Development Plan

Position of Chairman

Allotment Grant

Website

Parish Office

Parish Paths map

Report from the Liaison meeting

Report from ERNLLCA meeting

Flood Risk update

33. To authorise approval of payment for the renewal of the redirection of the post for a further 3 months and the purchase of Antivirus & Security for the Parish Councils laptop.

The Post Office renewal and purchase of the Antivirus & Security was approved for payment. **Proposed by Cllr Boor and seconded by Cllr Maw. All in favour.**

34. To consider the purchase of an external backup device for Parish Council documentation held on the laptop.

It was proposed by Cllr Eckhardt and seconded by Cllr Carlile that the Clerk purchases an external hard drive not to exceed a cost of £60. All in favour.

35. To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

Payee	Details	Cheque Number	Amount £
D Hotson	Salary	1452	604.08
D Hotson	Expenses – including Post redirection and Antivirus & Security	1452	160.05
H M Revenue & Customs	NI Employer	1453	19.34
H M Revenue & Customs	NI Employee	1453	16.62
Orange	Telephone	DD	34.26
Arrow Newsletter	January & February editions	1454	160.00
Johnston Publishing	Tender & Expression of Interest	1455	212.29
Aquila	Stationery & Consumables	1456	79.07
Haxey Memorial Hall	Hire of Hall	1457	87.00
Zurich	Increase cover fee	1458	106.96
Drewery & Wheeldon	Valuation bill	1459	172.50
Total expenditure for January 27th 2009			1,652.17

Proposed by Cllr Maw, seconded Cllr C Lindley - Unanimous that the accounts be paid.

.....Chairman