

HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 16th December 2008 in the Hood Room of Haxey Memorial Hall.

Present: Cllrs. Allcock, Boor, Carlile, Cooke, Foreman, Knowles, Maw & Whitehead.

Also Present: 1 resident.

Chairman: Cllr. Allcock presided.

319. To Receive Apologies for Absence.

Apologies for absence were received from Cllrs Booth, J Eckhardt, C Lindley, W H Lindley & Smedley.

320. To Confirm the Minutes of the Meeting Held on Wednesday 25th November 2008.

The minutes of the Parish Council Meeting held on Wednesday 25th November 2008 were approved as a correct record by Cllr Maw and seconded by Cllr Whitehead. All in favour.

321. Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register.

The following declared a non pecuniary interest in agenda item 325 – Cllrs Foreman & Whitehead.

322. The following planning applications have been granted planning permission:

2008/1430 – Mr A Wheatley, Jedburgh, Church Street, Haxey – planning permission to retain new outer brick skin.

2008/1427 – Mrs S Calow – Planning permission to erect a two storey rear extension at 12 Westmoreland Close, Westwoodside.

The following planning applications were received from NLC and discussed by Haxey Parish Council:

2008/1628 – Miss L Ogg, Shepherds Place, Akeferry Road, Graizelound, Haxey – approval of reserved matters pursuant to outline planning permission 2008/0717 relating to access, appearance, landscaping, layout and scale of a detached dwelling. Cllr Foreman proposed to support the application, seconded by Cllr Boor. 7 for, 1 abstention.

2008/1693 - Mr J Bannister, 15 Mill Lane, Westwoodside – planning permission to erect a two storey rear extension. The garden is very long and away from anyone else. The Parish Council have received no complaints. Cllr Boor proposed to support the application, seconded by Cllr Maw. All in favour.

323. To receive the Clerk's Report - an update on decisions taken at previous meetings and to consider further action.

- a) Christmas card received from Ian Cawsey MP.
- b) Local Council update magazine.
- c) Humberside Fire & Rescue Service – Home Fire Safety leaflets.
- d) Walking for Health posters to be placed onto the Noticeboards.
- e) Response received regarding the Sandbeds Lane posts – NLC Enforcement Officer to investigate and report back to the Council.
- f) Email received from NLC Dave Sanderson stating that the request from the Parish Council to move the proposed gates on BR84 further along past the last property is acceptable. A large definitive map of the footpaths in Haxey and Westwoodside will be provided to the Parish Council within the next couple of weeks.
- g) Email from NLC Enforcement Officer informing the Council that the mounds in Mr Fisher's fields will be removed over the Christmas period.
- h) Letter received from NLC re: Local Development Framework and how the information will be distributed on CD only in the future. Hard copies will be available to download from the NLC website. Clerk to request 1 hard copy.
- i) Invitation received from Haxey & Westwoodside Heritage Society to a Christmas Party which was held on Thursday 11th December. Unfortunately due to the late arrival of the invite and the scheduled Working Party meeting no one was able to attend.
- j) NATs minutes of the meeting held on 17th November and confirmation of the next meeting. Clerk to forward information on to Cllrs Booth & Eckhardt.
- k) Epworth LIVES Group responder call out log. Clerk to forward to Cllr Carlile to put on Website.
- l) ERNLLCA newsletter.
- m) Fieldwork newsletter.
- n) VANL newsletter. They have relocated to Roberts Street, Scunthorpe.
- o) Rural Development Programme for England (RDPE) Leader Programme – surgeries. Notices to be placed on to the Noticeboards and the website.

324. To receive an update on the progress to create a Parish Plan and to consider a grant towards the Parish Plan.

The Parish Plan Steering Group has made contact with all the local schools and they have expressed their enthusiasm for the childrens involvement in the process. Letters are now to be sent out to all businesses, sports and social groups in the Parish. The next step will be to hold Open Consultation Days at Haxey Memorial Hall, Westwoodside Village Hall and Burnham

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Village Hall in February and March. The next Steering Group meetings are on Wednesday 7th January 2009 and Monday 9th February 2009. Both start at 7.30pm in Haxey Memorial Hall. Peter Hirschfield has attended all the meetings arranged so far. In order to assist the Steering Group with the organisation and setting up of meetings it was proposed to give a grant.
Cllr Maw proposed a grant of £250, seconded by Cllr Carlile. All in favour.

325. To receive an update on the request for Allotments.

The Working Party meeting was held on Thursday 11th December and those 16 who had reconfirmed an interest attended and were very enthusiastic about proceeding with the project. Cllr Allcock updated the parishioners with the progress to date. Objection letters have been received from two parishioners as well as constructive criticism and comments from a further 2 residents. One resident has commented on the soil conditions on the Sandpiece. These residents have been informed that their comments will be taken fully into consideration before a final decision is made by the Council.

The next stage is to advertise in the press and on the noticeboards seeking an expression of interest from local contractors. This was agreed by the Council as the next stage of the information gathering for the project.

Clerk to contact NLC and ask for a quote in terms of top soil for Sandpiece site. Clerk to also write to local contractors to ensure they have visibility of the expression of interest.

326. To receive an update on the overgrown hedge on Akeferry Road.

NLC Andrea Brocklebank is currently on sick leave. Clerk has been in contact with Flora Harding who has stated that the file is not up to date so confirmation has to be sought before further action is taken. Clerk to write to NLC Geoff Pople and copy to Cllr Regan stating how long this request has been ongoing and that the Parish Council are very dissatisfied with the length of time this is taking. It is simply a matter of getting a hedge cut back.

327. To receive an update on Zurich Municipal insurance renewal and the removal of the conifers.

Clerk has contacted Zurich and informed them of the changes required to the policy, awaiting confirmation of additional charges.

Clerk has spoken to NLC regarding the removal of the conifers adjacent to 59 High Street, Haxey and they are unwilling to take responsibility of advising the Parish Council formally due to any repercussions once the trees are removed. NLC Colin Horton informed the Clerk that if the conifers are removed completely, the subsidence they are currently causing could be replaced by the reverse affect called 'heave' which could cause further damage. **It was proposed by Cllr Whitehead and seconded by Cllr Maw to obtain quotes from tree consultants to advise the Parish Council. All in favour.**

328. To adopt the Risk Assessment procedure as recommended by the Audit Commission.

It was proposed by Cllr Carlile to adopt the Risk Assessment, seconded by Cllr Boor. The Clerk will then work through the areas starting with the Financial section first.

329. To receive comments on the Award Map and determine action required.

The Award Map is currently located in the safe at the Church. On the last inspection the map was thought to be deteriorating and Cllr Carlile suggested that a copy be taken of the map to display for all residents to view and the original be placed in a more suitable environment.

Clerk to contact the Lincoln Archives as they are thought to have a copy to ask if the Parish Council could also have a copy and Clerk to also ask advice as to the care of the original.

330. To receive comments on the litter problem located on the disused Railway line, between Low Street and the Nooking and at the bottom of the steps leading down to Haxey School and determine action required.

The Clerk read out an email from NLC Dave Sanderson informing the Parish Council that he would arrange for the area to be thoroughly cleaned in the New Year and that he would ensure this is regularly cleaned from then on. The main problem is thought to be litter regularly thrown from Warren Court into the area.

331. To receive comments on the rising of the road at Greenhill and determine action required.

NLC Rob Mackenzie is to investigate and report back to the Council.

332. To receive an update on the B1396 near cross roads at Park Drain and subsidence problem from east of Levels Farm to the entrance into Westwoodside.

The Clerk read out NLC Steve Harrison's email stating that the replacing of the Armco where the cement mixer had left the road would be investigated but the placing of the Armco was not always an effective measure as this could sometimes cause more injuries.

NLC Rob Mackenzie is to investigate the subsidence between east of Levels Farm and Westwoodside.

333. To receive comments on the placing of a priority sign on Upperthorpe Hill to Upperthorpe Road located where the road narrows and determine action required.

NLC to contact the Parish Council to arrange a site visit. Clerk to arrange with Cllrs Booth & Boor.

334. To receive an update on parking and roadside problems at Commonsides, Westwoodside and determine further action.

The Clerk read out various emails from Sgt Jackson of Humberside Police, NLC Steve Harrison & NLC Roy Hindmarsh. The Police are patrolling the area and will issue tickets on vehicles without tax parked on the highways. NLC informed the Parish Council that in 2009 all parking issues are to be decriminalised and the enforcement of parking will be taken away from the Police and passed on to the local authority. Currently all Traffic Order Regulations are being looked into and brought up to date and no new ones can be made at present.

The Clerk also spoke to NLC Rob Mackenzie who will look into the placing of byelaw signs and wooden marker posts along the grass verge outside the bungalows at Commonsides and report back to the Council.

Clerk to contact the Chief Constable and inform him that vehicles are frequently parked along Commonsides with no tax discs displayed and how many to date have been reported by the PSCO responsible for that area.

335. To be notified of the procedure for the Election for a Casual Vacancy on the Parish Council.

NLC have informed the Clerk that to date there have been 2 requests for nomination packs. The nomination packs have to be returned to NLC by 2nd January 2009 and the election will be held on 29th January 2009. The Notice of Election has been placed on the Noticeboards as instructed.

336. To be notified of the 'Stop the Drop' campaign to be set up by CPRE and determine action required.

Information to be placed onto the Noticeboards and Website.

337. To consider the adoption of the Freedom of Information Act amendment.

It was proposed to adopt the model publication scheme by Cllr Knowles, seconded by Cllr Boor and that the Clerk completes the required information and presents to the Council for approval. 6 for, 2 abstained – adopted.

338. To consider the letter received from the PCC regarding the repair of the churchyard wall and determine action required.

Cllr Maw circulated photographs of the area of wall which needs repairing. It was proposed by Cllr Whitehead to go to tender to repair the wall, seconded by Cllr Boor. All in favour.

339. To receive an Income and Expenditure sheet as of 1st April 2008 to 1st December 08.

The Clerk provided an Income & Expenditure sheet and Cllr Allcock went through the current expenditure and the estimated spend for 2009/10. Cllr Allcock reported that he and the Clerk had visited the Internal Auditor to inform him of the Risk Assessment requirements for this year and the current financial position and procedures.

340. To determine and approve the precept for 2009/10.

There was a full discussion of the current financial position and estimated additional expenditure for 2009/10, in particular, the cost of providing Allotments.

Cllr Maw proposed that the precept remain the same as 08/09 at £30,000 bearing in mind the estimated additional costs for 2009/10, this was seconded by Cllr Foreman. All in favour. Clerk to inform NLC.

341. To notify the Clerk of items to be placed on the agenda for the next meeting.

- a) Awards Map
- b) Over 70's Party

342. To consider the following accounts and any received after the agenda had been sent out.

Payee	Details	Cheque Number	Amount £
D Hotson	Salary	1445	600.95
D Hotson	Expenses	1445	84.79

H M Revenue & Customs	NI Employee	1446	16.27
H M Revenue & Customs	NI Employer	1446	18.94
Forward Step	Annual Hosting charge	1447	50.00
Arrow Newsletter	December edition	1448	80.00
BT Payment Services Ltd	Installation of Broadband	1449	48.94
Macemain Amstad	Doncaster Road seat	1450	377.20
Haxey Parish Plan	Parish Plan	1451	250.00
Total expenditure for December 16th			1,527.09

Proposed by Cllr Boor, seconded Cllr Maw - Unanimous that the accounts be paid.

.....Chairman