

## HAXEY PARISH COUNCIL

Unapproved Minutes from the meeting held on Thursday 27<sup>th</sup> August 2009 in the Hood Room of Haxey Memorial Hall.

Present: Cllrs. Allcock, Bloomfield, Boor, Booth, Carlile, Cooke, J Eckhardt, Knowles, Lange, W H Lindley, Maw, Smedley.

Also Present: No others present.

Chairman: Cllr Smedley presided.

### Procedural

262. To receive apologies for absence.  
Apologies for absence received from Cllrs Foreman, C Lindley & Whitehead.
263. To confirm the minutes of the meeting held on Tuesday 28<sup>th</sup> July 2009.  
The minutes of the Parish Council Meeting held on Tuesday 28<sup>th</sup> July 2009 with the agreed matter of accuracy were approved as a correct record. **Proposed Cllr Allcock and seconded by Cllr Knowles. All in favour.**
264. Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register.  
Cllr W H Lindley declared a personal interest in agenda item 283.  
Cllr Maw declared a personal interest in agenda item 288.

### Planning

265. To receive the decisions made by North Lincolnshire Council and to consider the following planning applications and any further planning applications received where comments have to be submitted before the next meeting.

The following planning applications were granted full planning permission

**2009/0611** – Mr S Smithey, 21 Thinholme Lane, Haxey – full planning permission granted to remove condition 1 on PA 2008/0926 to allow the retention of existing workshop on a permanent basis and vary condition 2 to allow machinery and tools to be used between 08:00 and 18:00 Monday to Friday and 09:00 and 12:30 on Saturday and not at any time on Sunday and Bank Holidays.

**2009/0679** – Mr White, Rose Cottage, Haxey Carr, Haxey – full planning permission granted to retain an agricultural building.

**2009/0698** – Mr & Mrs Tomlinson, 2 Uppertorpe Hill, Westwoodside – full planning permission granted to erect a two storey side extension and a single storey rear extension.

**2009/0759** – Mr G Banton, Kilgarrieff, Brackenhill Road, Haxey – full planning permission granted to erect a two storey side extension.

**2009/0777** – Mr I Kirk, 12 Uppertorpe Hill, Westwoodside – full planning permission granted to erect a conservatory.

**2009/0813** – Mr A Houlden, 1 High Street, Haxey – planning permission granted to erect a two storey side extension including demolition of existing attached garage.

**2009/0842** – Mr S Rea, 94 Doncaster Road, Westwoodside – full planning permission granted to erect a two storey extension.

27 August 09

The following planning application was refused planning permission.

**2009/0879** – Mr B Riley, Hillbrow, Low Burnham, A161 between Epworth and Haxey – planning permission to retain a domestic garage extension.

#### Appeal

Appeal submitted for **2009/0708** – Mr & Mrs Robert and E Duke, land rear of Axholme House, 9 The Nooking, Haxey – outline planning permission to erect a 3 bedroom bungalow.

The following planning applications were received from NLC and discussed by Haxey Parish Council:

**2009/0772** – Westwoodside Playing Field Association, Akeferry Road, Westwoodside - planning permission to erect a multi use games area with associated flood lights (relocation of previously approved area 2005/1809). The Clerk read out the correspondence received from ERNLLCA in response to the question from the Parish Council regarding providing a grant to the Westwoodside Playing Field Association to assist in the payment of the planning application. This is recorded in the financial records as a donation so therefore the Parish Council by providing a grant to pay for a planning application does so as a means to support community activity and does not infer that the Parish Council has any responsibility for the outcome of the planning decision. If therefore the planning application does not meet planning standards the Parish Council could vote not to support the application. The Clerk read out the objections to the application that had been logged onto the NLC planning portal. The objections generally covered pollution from noise, flood lighting and litter. Mr Richard Carter the Chairman of WPFA had written to the Clerk regarding vandalism which the Clerk had passed onto PC Garlick who in turn informed the Parish Council that this would be an agenda item at the next Police Authority meeting on 28<sup>th</sup> September. Any further information is to be passed directly from WPFA to the Police to ensure that all items are logged and followed up.

Cllr Cooke informed the meeting that the extra lighting should improve the area and Cllr Allcock suggested that the Police should be present on Saturday and Sunday evenings to establish a police presence. The reason why the position of the court has been changed is due to an old beech tree that stands in the existing location of the court.

Cllr Boor joined the meeting.

**Cllr Cooke proposed to support the application, seconded by Cllr Eckhardt. Cllr Knowles stated that in principal the application is supported by the Parish Council but the objections of the residents should be taken on board by the WPFA and monitored. 10 for, 2 abstentions.**

**2009/0918** – Mr Johnson, 38 Brethergate, Westwoodside – outline planning permission to erect two detached 3 bed bungalows with off road parking to include demolition of existing dwelling. **Cllr Maw proposed to support the application, seconded by Cllr Allcock. 11 for, 1 against. Clerk to mention the access due to the location of the application which is located on a bend.**

**2009/0928** – Mr R Pears, 13 Greenhill Road, Haxey – application for a lawful development certificate in connection with the storage of vintage tractors and agricultural equipment. **Cllr W H Lindley proposed not to support the application; this was seconded by Cllr Boor. 4 voted not to support the application and 8 voted to support.**

**2009/0965** – Mr R Petter, Snape Paddock, Doncaster Road, Westwoodside – planning permission for proposed bedrooms and bathroom within roof space. **Cllr Maw proposed to support the application, seconded by Cllr Booth. All in favour.**

**2009/0969** – Mr S Fordham, The Cottage, 14 Nethergate, Westwoodside – planning permission demolish existing garage and erect detached double garage. The Clerk read out the objection received regarding the location of the garage being on a boundary. In view of this objection **Cllr Knowles proposed not to support the application, seconded by Cllr Maw. All in favour.** Clerk to bring to the attention of NLC that the description on both the portal and the information sheet was not the same as the actual application.

**2009/1005** – Mr D Clifton, Viking Lodge, Station Road, Graizelound – planning permission to erect an extension to front of existing store / stables to form garage. **Cllr Maw proposed to support the application, seconded by Cllr Booth. All in favour.**

**2009/0931** – Mr R Dawes, Lound Tree Farm, Brackenhill Road, East Lound – planning permission to erect an agricultural building. **Cllr Allcock proposed to support the application, seconded by Cllr Booth. All in favour.**

#### 266. **Clerk's Report**

- a) Letter of thanks received for the donation to Westwoodside Village Hall.
- b) Correspondence received from NLC regarding the Toilet block on the junction of Vinehall Road and High Street.
- c) Notification of the Police Authority Neighbourhood Panel meeting to be held at Althorpe & Keadby School on 28<sup>th</sup> September. Clerk to issue the notification and minutes of the last meeting to Cllrs Booth and Carlile who will be attending.
- d) The South Humber Bank Wildlife and Heritage Partnership newsletter.
- e) Notification that the 2<sup>nd</sup> instalment of the precept had been received.
- f) Invite to the Road Safety Seminar to be held on Thursday 22<sup>nd</sup> October at the Kingsway Centre, Scunthorpe.
- g) Update received on the North Lincolnshire Rural Housing Survey 2009.
- h) Notification of change of Relationship Manager at the HSBC.
- i) Response received from NLC regarding the B1396. Clerk to request a site meeting.
- j) Grant request from Westwoodside Methodist Chapel. Agenda item for the next meeting.
- k) Information received regarding the public questionnaire in Haxey doctor's surgery. Agenda item for the next meeting.

#### **Improvements / Projects**

267. **To receive an update on the additional storage facilities for the office and determine action required.**  
Quotes have been requested for the provisions of storage facilities in the office.
268. **To receive an update on the progress of the Allotments project from the Land Working Party.**  
The Allotment Association have chosen option 1 plan for the allotments. Cllr Knowles to contact Mr Brownbridge regarding the pricing for the water and the additional hedging.
269. **To receive an update on the progress of the Leader Programme Grant.**

The application has been submitted and the outcome should be known by mid September. Cllr Knowles commented that all schools and care homes should be included.

270. To receive an update on the progress to create a Parish Plan.

The last meeting went well and 200 invites are to be sent to residents to attend focus groups in October with a free glass of wine and will allow the steering group to interview residents on what they want from a Parish Plan.

271. To receive an update on the Parish Path leaflets.

The leaflets have been distributed around local businesses and are going well. Clerk to ask for a soft copy of the leaflet to allow this to be placed onto the website.

Cllr Lange commented that Cllr Smedley had done a terrific job. All agreed.

272. To review the list of listed monuments / building within Haxey Parish and determine further actions required.

Clerk to find out if the list received from North Lincolnshire Museum corresponds with NLC information. The Land Working Party and Cllr W H Lindley will then ensure that the Parish Council has the correct names listed and the insurances are up to date with the correct values. Cllr Boor to meet with Cllr Booths husband to ensure the tree branches above the Cross of Piety are cut to the correct height.

**Highways – Traffic / Roads / Footpaths**

273. To consider nominating a Footpath representative.

Clerk to ask if Cllr Foreman would like to take on the role. Cllr Booth offered to be part of a group to share the role.

274. To receive information on the proposed footpath from Uppertorpe Road to the junction of Church Street and the overgrown hedges and determine action required.

Clerk read out the correspondence received from NLC. The footpath is 9<sup>th</sup> on the list of priorities but this will depend on available funding. The hedges and shrubs along Uppertorpe still have not been cut back, Clerk to chase with NLC Andrea Brocklebank. Clerk to also ask if Uppertorpe Hill road is to be finished and when.

275. To discuss the lamppost signs around the village and determine action required.

The Clerk read out the correspondence received from NLC regarding the procedure for lamppost signs. Cllr Boor provided a list of locations that the Clerk will report to NLC, Neighbourhood Services.

276. To consider the letter received regarding flood concerns on Lindley Close and determine action required.

The letter had been distributed before the meeting. Cllr Cooke updated the Parish Council on the actions the resident had taken. Severn Trent has recently undertaken a survey of Thinholme Lane and Lindley Close, Cllr Cooke to contact for results.

The Clerk has been in contact with NLC who stated that they have not adopted this road so therefore having not responsibilities. Clerk to ask the policy on issuing sand bags and when the resident contacted NLC they stated that sand bags were only issued when water had passed over the threshold.

Severn Trent had also been contacted twice but stated that the responsibility lay with South Yorkshire Housing Association. The Clerk had emailed with no response and then called SYHA. A site meeting has been set up for 23<sup>rd</sup> September. Cllr Cooke and Cllr Allcock to attend.

Clerk to forward a copy of the resident's letter to SYHA and Severn Trent. The road has been registered incorrectly and is listed as Lidley Close.

277. To consider the erecting of a barrier to the rear of Bank House to stop the illegal use of FP99. **Cllr W H Lindley proposed there should not be any barriers on FP99, seconded by Cllr Boor. 11 for, 1 abstention. Cllr Carlile proposed vehicle access should be via a locked gate with the relevant persons issued a key, seconded by Cllr Knowles. 3 for, 9 against.**

### **Reports / Updates**

278. To receive a report from Cllr Allcock on the Isle Flood Protection newsletter received from the Environmental Agency and determine any action required.

A strategic group had been set up including Severn Trent, the Environmental Agency, NLC and the Drainage Board. The Parish Council have been asked to identify and provide information on places in the parish where there was a high risk of flooding. The question of sand bags could also be raised from this group. All in favour for the LWP to go ahead.

279. To receive an update on the maintenance issues on the Turbary Road and determine action required.

It has been brought to the attention of the Parish Council that not all of the Turbary Road is being maintained by NLC. Clerk has been in touch with NLC and believes there may be some confusion over the maintenance and previous work carried out elsewhere. Clerk to arrange a site visit with NLC and Cllr Maw.

280. To receive an update on the damage to the Butter Cross (Market Cross) and determine action required.

All relevant information forwarded to the Police. The Clerk is in the process of gathering relevant quotes to submit to the Insurance Company.

NLC Eddie Rychlac has stated he will look into the possibility of protection around the monument. Clerk has also asked NLC Safety to look into this.

281. To receive an update on the Website.

Mr Ridley a resident who had brought up the question of an interactive section on the website was invited to the last website meeting where he explained how the interactive section would work. Access would be controlled by a user id and password. It was agreed at the meeting to trial the section alongside the 'have your say' section for 6 months.

282. To receive an update on the Awards Map.

A quote is to be sought from Mr Smithey for a sealed case to store the map.

Cllr Maw is to approach both the chapel and church to ask if they would like to display the map.

Cllr Booth voiced her concerns regarding the exposure of the original map to which Cllr Carlile assured the Parish Council this has been taken into consideration.

283. To receive an update on Northside and determine any further action required.

The title map has been received from Land Registry which supports the information on the search previously received.

Some of the signs have been taken down, although the ones remaining are on private property and are permitted.

Currently a search of all maps is being undertaken to find the highway detailed, this is thought to be on the Awards map.

Cllr Foreman has been talking to Lincoln Archives.

The next steps are to inform the land owners along Northside and send off the evidence forms to NLC.

**General Items**

284. To determine the procedure to be followed for contacting and dealing with enquires from the Press on Parish Council matters.

The Clerk as been in touch with the Epworth Bells to ensure that the contact details for the Parish Council are correct. The contact details are the Chairman, Vice Chairman and Clerk. The Parish Council contact details have been added to Epworth Today.

A representative of the press has been invited to attend all meeting in the future and minutes of the meetings will be sent to the Epworth Bells for information.

Cllr Booth informed the Parish Council that she had been asked by local residents if the Parish Council were sending out two newsletters – The Arrow article and the newsletter issued by Cllr Lange? Residents had also asked if the Parish Council supported the political party issuing the newsletters.

Cllr Lange informed the Parish Council that he had spoken to the press regarding a subject and had been misquoted as speaking as a Parish Councillor. In future any Cllr speaking on a personal view should ensure that press are aware of this and any other business relating to the Parish Council should be directed to the delegated persons.

In view of the recent events it was **proposed by Cllr Booth to amend the Standing Orders to reflect this policy, seconded by Cllr Bloomfield. All in favour.**

285. To discuss the planning conditions for Shepherds Place and determine any action required.

Clerk to locate planning conditions for Shepherds Place. The PA was originally granted on the basis that it was a viable business but it has been rumoured that the business has closed down. Clerk to contact NLC and inform them that the business is no longer open and the PA to build a managers house was based on operating as a rare breed centre and having to be

based at the centre for 24 hours. There is also a mobile home on site and this was also based on the same criteria as the manager's house.

286. To be notified of the NALC Consultation on consolidation of Council Tax demand notice regulations including efficiency information and determine any action required.  
Comments to be past to the Clerk who in turn will send on to NALC.
287. To be notified of the Playbuilder 2009/10 project and determine action required.  
Clerk to email copies to Cllrs Cooke and Lange to pass onto the relevant Associations.
288. To be notified of the FP74 path diversion order and determine any further action.  
Due to the response time required to the Planning Inspectorate the Clerk contacted Cllrs Smedley, Foreman and Allcock for back ground information along with the Epworth Clerk before sending a response to the Planning Inspectorate. Haxey Parish Council is in full support of Epworth Town Council as to the diversion of FP74 and the way it was carried out.
289. Request for article(s) for next month's Arrow publication.  
Allotments update.  
Buttercross article.
290. To notify the Clerk of items to be placed on the agenda for the next meeting.  
Drewery & Wheeldon revaluation.  
Grant request for Westwoodside Chapel.  
Haxey doctor's surgery questionnaire.

### **Finance**

291. To received a copy of the Financial Statement up to 27<sup>th</sup> August 2009.  
Distributed to all Cllrs.
292. To consider the purchase of the latest edition of 'Local Council Administration' for both the Clerk and Chairman. To also consider the purchase of the latest edition of 'Local Council Finance' for the Clerk.  
**It was proposed by Cllr Booth and seconded by Cllr Allcock to purchase 3 copies of the 'Local Council Administration' 8<sup>th</sup> edition for the Chairman, Vice Chairman and the Clerk and to also purchase a copy of the 'Local Council Finance' for the Clerk. All in favour.**
293. To consider a request from the Clerk to attend the Financial Procedure seminar and for any other Cllrs to also attend.  
**It was proposed by Cllr Allcock, seconded by Cllr Booth that both the Clerk and the Vice Chairman attend the Financial Procedure seminar. All in favour.**

### **Grant Requests**

294. To consider a request for a grant from Isle of Axholme Physically Handicapped Society.  
**It was proposed by Cllr Booth, seconded by Cllr Allcock to give a grant of £300. All in favour.**
295. To consider a request for a grant from Haxey Pre-School.  
**Cllr Knowles asked the question if the organisation was public or private. Cllr Booth said that the grant would ensure that prices did not rise and parents could support the Pre-school and continue sending their children there.**  
**It was proposed by Cllr Allcock, seconded by Cllr Booth to give a grant of £1,000. 10 for, 2 abstentions.**
296. To consider maintenance grant at the current rate (ensuring the maintenance of the proposed multi use sports court) for 5 years from Westwoodside Playing Fields Association, on the basis that a grant is received from NLC.  
 A request from NLC asking if the Parish Council would support Westwoodside Playing Fields Association with a maintenance grant for 5 years was received and a response was required by 24<sup>th</sup> August. The Clerk checked the financial records for the previous 5 years and on this basis and with approval from the Chair the Clerk wrote to NLC informing them that it was highly likely a grant would be approved on the current level for the next 5 years based on the financial records and this informing would be confirmed after the next meeting.  
**It was proposed by Cllr Booth, seconded by Cllr Maw to approve a maintenance grant at the current level for the next 5 years. All in favour.**

### **Expenditure**

297. To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

<b>Payee</b>	<b>Details</b>	<b>Cheque Number</b>	<b>Amount £</b>
Westwoodside Playing Field Ass.	Maintenance grant	1527	2,000
Haxey Parish Allotment Association	Grant	Bank Trans	200
Land Registry	Title Plan	1528	8.00
ERNLLCA	Training	1529	150.00
D Hotson	Salary	1530	575.08
D Hotson	Expenses	1530	120.02
H M Revenue	Employers NI	1531	18.85
H M Revenue	Employees NI & Tax	1531	29.00
BT Payment Services – DD	Broadband	DD	16.00
Orange - DD	Mobile Telephone	DD	34.26

Isle Publication	Arrow – August & September edition	1532	160.00
Mr Towns	Ragwort cut – Snowdrop Cottage	1533	103.50
Aquila Business Products Ltd	Stationery	1534	128.29
Kingfisher Printers	Parish Path leaflets	1535	478.00
Forward Step	Website updates	1536	150.00
Isle of Axholme Physically Handicapped Society	Grant	1537	300.00
Haxey Pre-school	Grant	1538	1,000.00
Cottage Gardens	Grass Cutting including Ropewalk	1539	223.00
<b>Total expenditure August 27<sup>th</sup> 2009</b>			<b>£5,694</b>

**Proposed by Cllr Allcock, seconded Cllr Maw - Unanimous that the accounts be paid.**

.....Chairman