

HAXEY PARISH COUNCIL

Unapproved Minutes from the meeting held on Tuesday 30th August 2011 at 7pm in the Hood Room of Haxey Memorial Hall.

Present: Cllrs. Allcock, Bloomfield, Booth, Carlile, Cooke, Foreman, Harris, Knowles, Lange, Maw, Orton, Smedley, Whitehead & 3 residents.

Chairman: Cllr Knowles presided.

148. **Public Participation**

Mr Gunn informed the Council that he was at the meeting to discuss his planning application 2011/0884 which he had recently resubmitted. The application had been rejected by NLC due to the amount of buildings on the plot and therefore the resubmission was for only 3 properties. Mr Gunn had discussed the site design with NLC and addressed all the planning objections that had been against the development including issues regarding access via Homedean. Mr Gunn went on to say that he had not wanted to develop the area for the next 10-15 years but had been forced to do so by the new LDF being implemented in December which will see the building lines redrawn in this area. Mr Gunn also advised the Council that he had looked into providing affordable housing but this was not a viable business option for him.

Cllr Knowles thanked Mr Gunn for attending the meeting.

Procedural

149. Apologies for absence received from Cllr Boor & Cllr Lindley.

150. The minutes of the Parish Council meeting held on Tuesday 26th July 2011 were approved and signed as a true and correct record. **Proposed by Cllr Booth and seconded by Cllr Lange.**

151. Cllr Allcock asked that the following is minuted "As a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them." This will be a standing declaration until further notice.

Cllr Whitehead declared a prejudicial interest in agenda item 252 2011/0943.

Cllr Carlile declared a personal interest in agenda item 252 2011/0884 and item 269.

Cllr Harris declared a personal interest in agenda item 252 2011/0884 and a prejudicial interest in agenda item 279.

Planning

152. To receive the decisions made by North Lincolnshire Council and to consider the following planning applications received from NLC any other planning applications received where comments have to be submitted before the next meeting.

The following decisions have been made by NLC.

2011/0784 - full planning permission granted to erect a two storey extension to the front at Clovelly House, Sandbeds Lane, Westwoodside.

2011/0775 - full planning permission granted to erect a 1.8 m high boundary wall at Fieldside, Low Hall Road, East Lound.

2011/0567 - full planning permission granted to demolish an existing dwelling and associated building and erect a replacement dwelling with integral granny annex at Millhouse Farm, Brackenhill Road, Haxey.

2011/0799 - full planning permission granted to convert outbuilding to form residential annex at Rosedene, Uppertorpe Road, Westwoodside.

2011/0804 - Determination of the requirement for prior approval is not required to demolish the rear extension to existing barn and adjacent outbuilding at Pear Tree Farm, Main Street, Graizelound.

The following appeal date has been set by NLC

2010/1070 - planning permission to erect a temporary agricultural dwelling at Hippopottering Nursery, Low Hall Road, East Lound, Haxey - the hearing will take place on Tuesday 6th September at 10am in meeting room 1, Church Square House, Scunthorpe.

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The following information was received in response to the email submitted to NLC regarding Sheppard's Place, Akeferry Road, Westwoodside.

1. If there is a breach of any planning condition on 2008/0717 enforcement action may be taken.
2. The outline application 2008/0717 gave permission for a detached house and garage for a farm/rare breeds manager. The Council cannot now request any additional information in connection with the business in relation to this application.
3. Planning permission for a dwelling has already been granted on the basis of the agricultural business to be/being carried out from the site. NLC will ensure that the situation on site is monitored by the enforcement team on a regular basis to ensure all the relevant planning conditions are being complied with.
4. A formal letter to the Head of Planning at NLC (copy to the Ward Councillors) has been submitted setting out the Council's continuing concerns over this PA. A response is awaited with interest.

The following application received from NLC were discussed by the Parish Council

2011/0943 - Mr P Simmonds, 39 Akeferry Road, Westwoodside - planning permission to demolish existing bungalow, garaging and store and erect a replacement dwelling and detached domestic double garage. **Cllr Maw proposed to support the application, seconded by Cllr Foreman. 10 in favour, 2 against and 1 abstention.**

2011/0840 - Mr S Jones, Pear Tree Farm, Main Street, Graizelound, Haxey - planning permission to change the use of barn into a dwelling. **Cllr Foreman proposed to support the application, seconded by Cllr Orton. 11 in favour and 2 abstentions.**

2011/0884 - Mr & Mrs Gunn, land to rear of 37 Church Street, Haxey - outline planning permission for residential development with some matters reserved (re-submission of 2011/0199). **Cllr Maw proposed to support the application, seconded by Cllr Harris. 11 in favour and 2 abstentions.**

2011/0806 - Mrs F Husler, Willow Tree Lodge, 49 Low Street, Haxey - planning permission for two gable end windows. **Cllr Maw proposed to support the application, seconded by Cllr Foreman. 12 in favour and 1 abstention.**

2011/1004 - Mr N Ball, offices rear of 31 Church Street, Haxey - planning permission to change the use of offices to four dwellings. **Cllr Maw proposed to support the application, seconded by Cllr Foreman. 12 in favour and 1 abstention.**

To consider the requirements to re-establish the Planning Group to discuss the applications prior to the Parish Council meetings.

Discussion took place regarding the past practice of reviewing planning applications and the outcome was that if any Cllr thought it relevant to discuss a planning application in depth prior to a full Council meeting then a LWP meeting can be called to which any Cllr was entitled to attend.

This month's planning application review on the website was hindered by the NLC server being down and access was denied; therefore since Friday it has not been possible to access the site. The Clerk had fortunately downloaded the majority of the applications onto the laptop prior to Friday. Clerk to write to NLC regarding this issue.

Cllr Carlile went onto say that within one of the applications was a Permissible Development Guideline which the Council need to be aware off and a LWP meeting should be called to discuss this document.

!53. Clerk's Report

- a) Quotes received for the printing of the bus service questionnaire and the parish directory. Cllr Smedley to obtain further quotes.
- b) Information received from Isle South NATS administrating regarding a change of time to the next schedule meeting for Monday 5th September at Wroot Village Hall now at 6pm.
- c) 2 responses received to date for interested groups joining in the Queens Jubilee celebrations. Clerk to also include Westwoodside School & Haxey Methodist Chapel.
- d) Summary of summer planting for 2011 and suggestions for 2012 planting programme received from Parish Handyman. It was agreed in principle that this programme was acceptable and the item would be approved at the next meeting.

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- e) NLC have contacted various properties regarding overgrown hedges and will be contacting Cllr Booth regarding some hedges that they are unable to locate. The hedge at the white bungalow on Brackenhill Road also to be reported, Cllr Booth to mention when in contact with NLC. The soil surrounding the passing places on Golands Lane needs attention. Clerk to contact NLC.
- f) Notification received from NLC of the change of Neighbourhood Services Management.
- g) Notification received from NLC regarding the maintenance of verges on Haxey Lane.
- h) Notification received from NALC regarding the future of standards of conduct of members of local authorities in England - update.
- i) Information received from NLC that a new planning application is to be submitted for Marland House, Haxey Road, Low Burnham.
- j) Information received from the Royal Horticultural Society on enhancing the environment and using volunteers.
- k) Planning for the future information received from Humber Fire and Rescue.
- l) Confirmation received from NLC that a new dog bin will be erected near to the Railway cutting and that NLC have asked the British Trust for Conservation Volunteers to carry out the following:-
 - Put an extra step between each step on the steps which lead down from Blackmoor Road bridge to the Greenway and erect a hand rail.
 - Remove approx 1m of the grass to the side of Blackmoor Road.
 - Extra steps in the steps which lead from the Greenway down to Rocket Lane.
 - Carry out revetment work on FP91 where it leaves Rocket Lane.
- l) CPRE Field Work newsletter Summer 2011.
- m) Countryside Voice newsletter Summer 2011.

Improvements / Projects

154. To consider the pointing of the wall surrounding Greenhill and determine actions required.
Cllr Allcock has arranged for NLC Highways to attend a site meeting next week to discuss.

Highways / Neighbourhood Services

155. To determine actions required regarding the missing manhole cover on FP89 and the issue of water running from Craycroft and Uppertorpe Hill along this path.
The Clerk has contacted both Severn Trent and NLC and is awaiting a response.
156. To consider actions required regarding the overgrown hawthorn hedge along Nethergate encroaching on to the highway.
The work has now been completed.
157. To determine any action required regarding the state of repair to Akeferry Road.
Cllr Knowles stated that the work had been done but the end result was not very impressive and is deteriorating already. The parish has been waiting 21 years for this road to be resurfaced and only patching has been applied and not to all areas. Cllr Allcock suggested that the Parish Council write to the head of Highways within NLC stating the disappointment that a new road had not been provided.
158. To consider the placement of a lay-by along Church Lane and determine actions required.
Cllrs Knowles and Maw met with NLC Darren Cowling to discuss the provisions of a lay-by along Church Lane which would be located along the hedge of the proposed cemetery for the parking of funeral vehicles. Cllr Knowles to draft a letter to submit to NLC asking for assistance in the funding of this lay-by. Clerk to ask that the handyman meets with Cllrs Knowles and Maw to discuss the cutting back of the south side hedge which has grown up again.

Reports / Updates

159. To receive a report from the Ward Councillor on activities within North Lincolnshire Council.
Cllr Allcock reported that following on from the Winter Service Review held by NLC in July contractors are being contacted to clarify inclusion on the list which ensures the farmers are covered for public liability. The Clerk stated that she had attended the meeting and was told she would receive a copy of the contractors list so that

she could check all the farmers were indeed still in practice and that a policy would be provided to give to the local farmers to clarify that they would be covered under public liability. Cllr Allcock to check the status of this.

- '60. To receive an update on the arrangements of a meeting between the Parish Council and NLC regarding the future of Haxey Library and determine any action required.

Cllr Carl Sherwood of NLC was on holiday until 1st September. Cllrs Smedley, Knowles and Allcock to attend. Clerk to arrange a meeting.

- '61. To receive a report from the LWP on the Allotment rabbit concern and determine any further action required.

The main rabbit problem for the Allotments originates in the east field adjacent to the plots. Verbal permission by Mr Whitehead (the tenant) had been given to the pest controller that he could enter this field and shoot the rabbits.

- '62. To receive an update on the reported overgrown FP100 and determine if any further action is required.

The Clerk has reported this to NLC.

- '63. To receive an update on the progress of the Heritage Trail.

Cllr Bloomfield stated that she has had problems with her computer but had read all the information required by the Leader and in the next few months would have all the relevant paperwork ready.

General Items

- '64. To consider an update on the churchyard headstone survey and determine actions required.

Clerk to publicise the data on the fallen headstone in the Arrow and on the notice board. No contact has been received regarding the previous information published. Clerk to contact Serenity Memorials regarding the undertaking of a safety check and obtain a copy from Epworth Town Council of their report to see how this is laid out. Cllr Bloomfield and Cllr Foreman at present do not have the time to undertake this task. Cllr Knowles thanked them for the work so far.

- '65. To determine the resolution to place onto the ERNLLCA AGM for approval regarding GDPO's (General Permitted Development Orders).

The resolution would be put via the ERNLLCA District and Executive Committees and then if accepted submitted to NALC.

Cllr Carlile explained that the GPDO's worked well most of the time but when a development infuriates residents for example the Low Burnham Caravan Park last year there is no form of appeal and whatever the local authority state goes.

It was agreed to ask assistance from ERNLLCA in the working of the resolution. **Proposed by Cllr Carlile, seconded by Cllr Booth. 12 in favour, 1 abstention.**

- '66. To consider the ragwort issue on parish land and determine any further action required.

The Clerk had been informed of an issue with the land owned by Mr Wright has yet again not been maintained to remove the ragwort. The Clerk has sent Mr Wright a letter stating that if the ragwort is not cut down by 31/08 the Parish Council would arrange for this to be done and charge Mr Wright.

- '67. To consider the placement of TPO's on trees located on parish land and determine any further actions required.

Clerk to ask NLC to pay a site visit to the area to determine if the trees are eligible to have TPO's.

- '68. To consider the approval of a 'deed of easement' from the prospective purchaser of Willow Cottage, Turbary Road to allow right of access.

The Clerk has been in contact with the new purchaser's solicitor regarding access and due to the urgency of this matter and not wanting to hold the sale up a different route has been taken and if this is required in the future then a further letter would be sent to the Parish Council. Confirmation has been received that the 3 pieces of land currently rented by Mr Tully would still be required and the Clerk has informed the solicitor that a formal letter would be required on completion of the sale from the new owners.

- '69. To determine any actions required regarding the report going to NLC Planning Committee about considering making an Article 4 Direction to control "minor Works" in parts of the Isle of Axholme Historic Landscape designation.

Cllr Knowles stated that this has been approved by NLC and there was no requirement for any action from the Parish Council.

Cllr Allcock explained that after the meeting in June he had promised to pursue this issue and was pleased that there was now a possibility of NLC issuing Article 4's which will give Parish Councils and the general public an opportunity to comment.

!70. To consider the future maintenance of the grass around the pump located on Nethergate.

The area around the pump has now been maintained.

!71. To consider arrangements for the Remembrance Sunday service and determine actions required including the ordering of the Poppy Wreaths.

Cllr Booth wanted to start to look into this issue after the success of last year and suggested that the Clerk contact the schools and scouts in advance to ensure they could fit this into their dairies.

Clerk to contact Mr Dunford to find out what the arrangement is for this year and to contact NLC and the Police to ask what was required regarding the cording off of the road.

It was proposed by Cllr Booth, seconded by Cllr Maw to order 2 wreaths and submit a donation of £100.

Cllr Smedley to investigate if the Church required any funding for refreshments.

!72. To confirm the arrangements and attendance for the ERNLLCA AGM to be held in Haxey Memorial Hall on Saturday 17th September.

Cllrs Knowles and Smedley to attend. Clerk to check with ERNLLCA what the refreshment arrangements are.

!73. Request for article(s) for next month's Arrow publication.

- Best Kept allotments winners
- A4 Directive update
- Gravestone information
- Over 70's 2012 arrangements
- Bus Service questionnaire

!74. To notify the Clerk of items to be placed on the agenda for the next meeting.

- 2012 Planting programme.
- Primary Care Trust 0844 numbers
- Headstone safety checks
- Remembrance Sunday refreshments
- Overgrown hedge - Brethergate Villas
- Combined Charity Trustee
- Beacon for Queens 60th Jubilee Celebrations
- State of parish pavements
- Bus Shelters
- ERNLLCA training seminars
- Insurance renewal
- Dates for the meetings for 2011.

Finance

!75. To receive a copy of the Financial Statement up to 30th August 2011.

!76. To approve the attendance of the Clerk to the SLCC training seminar on 6th September.

Attendance approved by Cllr Booth, seconded by Cllr Lange. All in favour.

!77. To consider the membership renewal for SLCC.

Proposed by Cllr Allcock, seconded by Cllr Smedley to renew the membership. 12 for, 1 against.

!78. To consider attendance to the ERNLLCA training seminars - "Looking after the Council's finance - it's your responsibility" and "Councils are Employers - what are the Councillors responsibilities?"

Several members showed an interest and would confirm at the next meeting if they could attend.

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179. To consider the cost to create a Farm Business Tenancy (FBT) for land 'D' 2.592 acres and determine actions required.

It was proposed by Cllr Allcock, seconded by Cllr Smedley to approve the expenditure of £125 + vat to create the FBT.

180. To consider the quotes received for a container to be located on the Allotments for the use of both the Parish Council and Allotment Holders.

It was proposed by Cllr Allcock, seconded by Cllr Maw to purchase a used container at a cost of £1500 plus VAT, delivery and siting costs. 11 for and 2 abstentions.

181. To consider the Parish Council submitting a planning application to NLC on for the building of the toilet block and the locating of the communal shed and storage container on the Allotment site.

It was proposed by Cllr Booth and seconded by Cllr Smedley to approve the submission of a planning application on behalf of the Allotment Association to enhance the parish land. All in favour.

182. **Grant Requests**
Expenditure

183. To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

| Payee | Details | Number | Amount £ |
|--|----------------------------|--------|------------------|
| D Hotson | Salary | 1789 | 665.33 |
| D Hotson | Expenses | 1789 | 141.42 |
| H M Revenue | Employers NI | 1790 | 17.45 |
| H M Revenue | Employees NI & Tax | 1790 | 27.61 |
| Arrow Publication | Monthly issue | 1791 | 96.00 |
| SLCC | Membership renewal | 1792 | 118.00 |
| K Pontin | Handyman Services | 1793 | 168.75 |
| JP Business Services | Grass cutting | 1794 | 140.00 |
| J Maw | Travel Expenses | 1795 | 21.64 |
| North Lincolnshire Council | Over 70's transport costs | 1796 | 104.14 |
| Axholme Rosettes | Best Kept Allotment awards | 1797 | 12.50 |
| Total Expenditure 30th August 2011 | | | £1,512.84 |

Proposed by Cllr Booth seconded Cllr Bloomfield - Unanimous that the accounts be paid.

184. To confirm the date of the next Parish Council Meeting as being Tuesday 27th September 2011 in the Hood Room, Haxey Memorial Hall.

.....Chairman

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Abbreviations

| | |
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| AA | Allotment Association |
| BR | Bridleway |
| CCC | Caravan & Camping Club |
| CEP | Community Emergency Plan |
| Cllrs | Councillors |
| EA | Environmental Agency |
| ERNLLCA | East Riding & North Lincolnshire Local Council Advisors |
| FP | Footpath |
| HMRC | Her Majesty's Revenue & Customs |
| HWRCC | Humber Wolds Rural Community Council |
| ICCM | Institute of Cemetery & Cremations Management |
| IDB | Internal Drainage Board |
| LDF | Local Development Framework |
| LWP | Land Working Party |
| LWT | Lincolnshire Wildlife Trust |
| NALC | National Association for Local Councils |
| NATs | Neighbourhood Action Teams |
| NHW | Neighbourhood Watch |
| NLC | North Lincolnshire Council |
| PROW | Public Right of Way |
| PoWB | Power of Well Being |
| SSSI | Site of Special Scientific Interest |
| T & PC | Town & Parish Council |
| WP | Working Party |
| WPFA | Westwoodside Playing Field Association |