

## HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 29<sup>th</sup> March 2011 at 7pm in the Hood Room of Haxey Memorial Hall.

Present: Cllrs. Allcock, Bloomfield, Boor, Booth, Carlile, Cooke, Eckhardt, Foreman, Knowles, Lange, C Lindley, Maw, Smedley & Whitehead.

Also Present: 6 residents.

Chairman: Cllr Smedley presided.

### Procedural

- '5. Apologies for absence received from Cllr W Lindley. Cllr Smedley read out a letter received from Cllr W Lindley tendering his resignation, thanking the Parish Council for happy memories.
- '6. The minutes of the Parish Council meeting held on Tuesday 22<sup>nd</sup> February 2011 were approved and signed as a true and correct record. **Proposed by Cllr Whitehead, seconded by Cllr Boor. All in favour.**
- '7. Cllr Bloomfield declared a prejudicial interest in agenda item 79 - 2011/0207 & 2011/0229.  
Cllr C Lindley declared a prejudicial interest in agenda item 87.  
Cllr Carlile declared a personal interest in agenda item 79 - 2011/0219 & 2011/0275, and a prejudicial interest in agenda item 87.  
Cllr Lange declared a personal interest in agenda item 79 - 2011/0275.
- '8. The Parish Council meeting in May will be held on the 24<sup>th</sup>. The agenda for the Annual Parish Meeting to be held on 9<sup>th</sup> May was discussed and agreed.

### Planning

- '9. To receive the decisions made by North Lincolnshire Council and to consider the following planning applications received from NLC any other planning applications received were comments have to be submitted before the next meeting.  
The following planning applications have been granted full planning permission by NLC.  
**2011/0005** - erect a detached dwelling to replace existing dwelling to be demolished (re-submission of PA/2010/0862) at Crossways, Doncaster Road, Westwoodside.  
**2010/1464** - change of use from grass field to garden at Ashdene, Low Hall Road, East Lound.  
**2010/1463** - change of use from grass field to garden at Southwind Lodge, Low Hall Road, East Lound.  
The following determination of the requirement for prior approval as been determined by NLC.  
**2011/0219** - determination of the requirement for prior approval is not required for a replacement agricultural building at Close Farm, Sandbeds Lane, Westwoodside.  
The following planning applications have been received by NLC and discussed by the Parish Council.  
**2011/0199** - Mr & Mrs Gunn, 37 Church Street, Haxey - outline planning permission to erect 4 dwellings with all matters received.  
The Clerk informed the meeting that there were several objections on the website along with conditions from the NLC Highways department. **Cllr Foreman proposed to support the application, seconded by Cllr Whitehead - 5 to support, 8 against, 1 abstention. It was resolved to object to the application supporting residents of the parish in their objections.**  
**2011/0201** - Mr & Mrs Couchman, 17 Drewry Lane, Westwoodside - planning permission to erect a single storey and first floor rear extension. **Cllr Maw proposed to support this application, seconded by Cllr Booth. All in favour.**  
**2011/0207** - Mr A Morris, Park Lane Farm, Park Lane, Westwoodside - planning permission to erect a replacement detached dwelling and detached garage.  
**Cllr Foreman proposed to support this application, seconded by Cllr Maw - 13 for, 1 abstention.**

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**2011/0219** - Mr B Wilkinson, Close Farm, Sandbeds Lane, Westwoodside - application for determination of the requirement for prior approval for a replacement agricultural building.

This application has been determined - see above. The Parish Council had no objections or comments.

**2011/0229** - Mr & Mrs Molson, Park Lane Farm, Park Lane, Westwoodside - outline planning permission to erect two detached dwellings with all matters reserved for subsequent approval.

**Cllr Whitehead proposed to support the application, seconded by Cllr Maw - 7 for, 5 against and 2 abstentions. Therefore the Parish Council support the application.**

**2011/0275** - Mr G Mann, Plot 1 at 26 Nethergate, Westwoodside - planning permission for a minor material amendment to previously approved PA/2009/0095 to re-instate large timber doors to front elevation, increase size of garage and utility rooms, addition of bedroom window and metal flue on rear roof elevation.

**Cllr Knowles proposed to support the application, seconded by Cllr Whitehead with the comments as stated in 2009/0095 - There are still concerns over the traffic flow and the bend the development is located on, which needs further investigating by NLC.**

**Further comments are that the council bungalows are no longer occupied solely by old age pensioners and provisions should be put in place as requested previously - off road parking for these properties. More vehicles are now present due to this change in allocation of properties. 12 for, 2 abstentions.**

2 residents left the meeting.

30. **Clerk's Report**

- a) All rents have now been received but only ½ of the rental agreements have been signed.
- b) Ropewalk status received - NLC have been reviewing the East area of North Lincolnshire over the past year and a half, and have now moved over to the West and the Ropewalk is on the list for requesting a copy of the Finance Act map and field book entry once there is sufficient to warrant instructing a private researcher (held at Kew in London). This is proposed to be done in the new financial year. The Finance Act details should hopefully help clarify whether the route was regarded as public and more specifically, it's precise route, as there is a discrepancy as to its start/end point between the 1908, 1945 and current OS mapping.
- c) The sign for Westwoodside Playing Field will be ordered and paid for by NLC.
- d) The North Lincolnshire District Meeting will be held at 6pm on Thursday 7<sup>th</sup> April at Pittwood House, prior to the Town & Parish Council Liaison meeting. Cllr Knowles will be unable to attend.
- e) The membership pack from HWRCC has been received.
- f) Campaign to Protect Rural England (CPRE) newsletter received.
- g) Untaxed motor vehicles website now available for the general public to report. To be placed onto the website.
- h) Thank you letter received from the Happy Circle Group for the recent grant received.
- i) Notification received from NLC that the Akeferry Road to Langholme Lane footpath will be carried out commencing 11<sup>th</sup> April. 150mm of the verge will be removed and planings will be compacted down to form a path. Clerk to ask if the village sign could be placed on the triangle of grass to the entrance of Langholme Lane.
- j) Notification received from NLC that the Low Burnham drainage works where to commence on 21/03. Cllr Allcock confirmed that this work has started.
- k) Response received from NLC Enforcement Officer stating that there were no planning conditions related to parking spaces for the application at the Pharmacy and therefore NLC cannot enforce provision of a set number. Clerk to contact NLC Mike Welton and ask where the original 6 spaces are?
- l) Notification received from NLC regarding Northside - authority has been received to make an order modifying the definitive map to show Northside throughout as a restricted byway. The order will be advertised in April and the Parish Council will be sent a copy of both order and notice, as will the abutting residents. What happens thereafter will depend on what objections, if any, are lodged during the permitted period.

- m) The Clerk received a project evaluation form to complete for the Allotments which Steve Brown has completed and the Clerk has returned to NLC.
- n) Clerk & Councils Direct subscription renewal and ERNLCCA membership renewal received - both to be placed on to the May agenda.
- o) An invitation to the Annual Spring Conference to be held on June 10<sup>th</sup> at North Ferriby will be placed on to the May agenda.
- p) The Annual Return has been received with a return date of 16<sup>th</sup> May. Clerk to ask for an extension to allow approval at the May Parish Council meeting.

### Improvements / Projects

- 31. To consider the Queens Diamond Jubilee gifts and determine actions required.  
Cllrs Booth and Maw to continue to research the various items available and item to be placed on to the agenda in September.
- 32. To consider fund raising events for the Royal British Legions 90<sup>th</sup> birthday.  
There has been no response from the article placed into the Arrow. Cllr Booth informed the meeting that the school already have an allocated charity for the forthcoming year. Item to be placed on to the May agenda to consider a donation.

### Highways – Traffic / Roads / Footpaths

- 33. To consider the future maintenance of the bus shelters owned by the Parish Council.  
The Handyman prepared a detailed report that the LWP and Mr Pontin discussed at length as to the state of repair to all Parish Council bus shelters. The LWP recommended that the Clerk obtains quotes for either the repair or demolishing of two out of the four shelters and the other two can be cleaned and repaired by the Handyman which will include some hedge cutting, litter picking and painting. Clerk to obtain quotes to for the demolishing and / or repair of the bus shelters on Haxey Lane and Newbigg.  
The Clerk had also received a quote from NLC for the request of a bus shelter on Park Close. The cost would be approximately £6000 and it was decided in the current climate not to pursue this request. Clerk to inform the residents who requested a new bus shelter of the decision.
- 34. To consider purchasing new dog bins to be located in Haxey.  
Cllr Allcock suggested a dog bin is located on the gateway of the walk through to Low Street from the railway track and a further bin near to the school at the Iron Bridge, both in Haxey. Cllr Lange had prepared a map showing the locations and also suggested a bin on Church Street.  
Clerk to contact NLC and ask for a dog bin utilisation and location report and ask if the 3 suggested sites would be acceptable to place dog bins. Agenda item for the next meeting.
- 35. To be notified of the no cycling signs missing from the snicket running between Vinehall Road and Hallcroft Close.  
The Clerk has not yet received a response back from NLC. Item Deferred to the next meeting.

### Reports / Updates

- 36. To consider the report and costs for the summer planting around the village signs and determine actions required.  
The Handyman had prepared a report on 18 possible locations around village signs in the parish for summer planting. **It was proposed by Cllr Knowles, seconded by Cllr Boor that the LWP including Cllr Boor would identify up to 10 locations for summer planting. All in favour.** Cllr Smedley also asked that thoughts are had on further locations for planting and this will be discussed at the meeting next month. Cllr Lange stated that Mr Pontin was doing a good job. Cllrs Booth and Boor were also thanked for planting the bulbs along Tower Hill as they looked very good.
- 37. To received an update on the 'Hood' field NLC meeting and determine any actions required.  
Cllrs C Lindley and Carlile left the room.

Cllr Knowles updated the Council on the meeting held at NLC on 22/03 with Mike Welton and other NLC representatives. Cllr Knowles, Cllr Allcock and Cllr Booth represented the Parish Council. Cllr Knowles stated that NLC were sympathetic to the Parish Council and were keen to look after the Parish Councils concerns but could not act outside their jurisdiction.

It was asked that an Article 4 is placed on the Hood field but NLC stated that this could affect the Hood and they were not prepared to do this.

Regarding the planning permission requirement - this was not needed for the current use of the field or the prepared track but the use of bunds as an enclosure and the sleeper that has been concreted in did require planning permission and the owner had been informed of this.

NLC opinion on to the relevance of placing an Article 4 is that this did not apply due to the legalities of the Hood and that change of use did not give a good reason for an Article 4. NLC would take further legal advice on Article 4 and would send out a solicitor to look at the site.

After the meeting further information was received and an update to Article 4 was sent to NLC Mike Welton. In deciding whether an article 4 direction might be appropriate, local planning authorities may want to consider whether the exercise of permitted development rights would:

- Undermine the visual amenity of the area or damage the historic environment.
- Lead to the subdivision of agricultural land other than for purposes reasonably necessary for agriculture, or to the loss of agricultural land.

NLC did suggest that the residents petition is sent in as soon as.

NLC also stated that the legal advice received was that the bunds construe engineering works from the mounds of soil from the creation of the quad bike track.

NLC Tim Allen who was also present will be looking at the Awards Map to determine where the highway verge begins to ensure that the works do not encroach on to the highway.

Cllr Booth said it was a good meeting.

Both Cllrs Carlile & C Lindley rejoined the meeting.

38. To receive an update on the status of Haxey Library and determine any further actions required.

The decision received from NLC is to that the Library is run by volunteers and will begin at the end of April beginning of May.

**Cllr Carlile suggested that a strong letter be sent to NLC stating that the Parish Council accept what is happening with the Library but are disappointed with the decision and are against the changes, this was seconded by Cllr Knowles and supported unanimously.**

39. To receive an update on the Haxey Heritage Trail.

The Clerk received an email from NLC stating that the pre application was acceptable and to place in a grant request by 7<sup>th</sup> April. Cllr Smedley has begun the process.

40. To receive an update on the Awards Map.

Cllr Carlile to obtain quotes for a cabinet and tube to display the Awards Maps and Books when not in the safe and to discuss at the next meeting. In the meantime Cllr Carlile to purchase non acid photo frame card and crystals to line the safe.

The current metal tube which is used to store the maps needs a replacement box in wood and again lined due to the poor state of the current tube.

Groups are to be identified who are prepared to display from time to time on a none permanent basis.

41. To receive an update on the Website and to consider the purchase of Microsoft Outlook for the Parish Council's laptop.

The outlook member's area system has been trialed and to date appears to perform as required. The Clerk has also been to see how the system works with outlook and it appears to generate little or no extra work and the Clerk will quickly master the system. **Cllr Carlile proposed that a copy of outlook up to the value of £100 is purchased for the Parish Councils laptop, seconded by Cllr Booth. All in favour.**

### General Items

12. To be notified of the letter received from the Westwoodside Pond Lights Committee regarding the proposed hunt the scarecrow competition and determine any actions required.  
**It was proposed by Cllr Booth to send a donation of £100 towards the competition, seconded by Cllr Lange. All in favour.**
13. To consider the letter received asking for support for the re-opening of the Colne to Skipton missing rail link.  
**It was proposed by Cllr Booth, seconded by Cllr Allcock to support the re-opening of the missing rail link. All in favour.**
14. To consider a response on the NALC Transparency agenda.  
 Deferred to the next meeting.
15. To consider attendance to the NALC 'Communities in Action' seminar at Sheffield on 19<sup>th</sup> July.  
 Agenda item for the May meeting.
16. To be notified of the Public Service Mapping Agreement and determine any actions required.  
 Cllr Smedley informed the meeting that from 1<sup>st</sup> April the Parish Council is eligible to join the Public Service Mapping Agreement (PSMA) giving access to a wide range of Ordnance Survey map data free at point of use.  
**It was proposed by Cllr Booth to register the Parish Council for a licence, seconded by Cllr C Lindley. All in favour.**
17. To determine actions on the submission of Bassetlaw Core Strategy & Development Management Policies DPD.  
 Cllr Knowles have reviewed the document stated that it was similar to NLC and there were no issues or comments to be raised.
18. To be notified of the NLC Markets Policy for North Lincolnshire and determine any actions required.  
 Cllr Knowles has also reviewed this policy and again a good document. Cllr Carlile stated that GPDO's allowed people to hold markets but this policy states that a license is required. **It was proposed by Cllr Booth that the Clerk ask NLC about this statement. Seconded by Cllr Lange. All in favour.**
19. To be notified of the email received regarding 'community mediators' and determine any actions required.  
 The email has been issued prior to the meeting. Cllr Lange explained he was aware of a neighbourhood dispute that could not be resolved and it was agreed that he should pass on this email for them to contact the relevant persons. Clerk to request a copy of the poster and place it on the village notice boards and on the website.
00. Request for article(s) for next month's Arrow publication.
  - Cllr W Lindley's resignation.
  - Best Kept Village - to include the months when the judges visit.
  - Hood Field update.
  - Update on the Library status
01. To notify the Clerk of items to be placed on the agenda for the next meeting.
  - Dog Bins
  - Cycle signs
  - Additional parish planting
  - Purchase of cabinet and wooden holder for Awards maps and books
  - Low Burnham car repair garage

### Finance

02. To receive a copy of the Financial Statement up to 29<sup>th</sup> March 2011.
03. To consider AJACS completing the Internal Audit for 2010/11.  
 Due to the unsatisfactory internal audit received for 2009/10 the Clerk has looked elsewhere. AJACS - Alan Johnson who carries out the audit on the Brigg Town Council and ERNLLCA was recommended. **Cllr Booth proposed to allow AJACS to carry out the audit for 2010/11, seconded by Cllr Knowles. All in favour.**

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- 04. To consider the quotes received for the Grass Cutting contract 2011.  
Two quotes were received for the 2011 contract. After considering both quotes it was decided to confirm with JP Gardening the cost of cutting the middle section twice a year and to ensure the grass is always tidy for weddings. **It was proposed by Cllr Boor, seconded by Cllr C Lindley that if the response was favourable the quote is accepted for 2011, if this is not the case then the quote received from Cottage Garden is accepted. All in favour.**
- 05. To consider entering into the Best Kept Village Competition 2011.  
It was agreed that the competition would be entered for 2011. **Proposed Cllr Bloomfield, seconded by Cllr C Lindley. All in favour.** A comment was made about how the untidiness of the Hood Field may affect the marking in the competition.
- 06. To be notified of the future process of received planning applications and to consider the purchase of a projector to use for viewing planning applications.  
**Cllr Knowles proposed that a cost of no more than £300 is spent on a projector, seconded by Cllr Allcock. All in favour. Options to be presented at the next meeting.**
- Grant Requests**
- 07. To consider the grant request received from Westwoodside Village Hall.  
**It was proposed by Cllr Allcock, seconded by Cllr Maw that a maintenance grant of £1,000 and a £500 grant towards the vandalism and burglary costs is given to the Village Hall. 13 for, 1 abstention.**
- Expenditure**
- 08. To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

Payee	Details	Number	Amount £
D Hotson	Salary	1722	633.53
D Hotson	Expenses	1722	255.33
H M Revenue	Employers NI	1723	33.53
H M Revenue	Employees NI & Tax	1723	59.41
Arrow Publication	March issue + leaflet drop	1724	288.00
Aquila Business Products Ltd	Stationery	1725	23.63
D G Brownbridge	Car park extension - Allotment site	1726	2,076.00
K Pontin	Handyman services	1727	485.63
Westwoodside Pond Lights Committee	Grant	1728	100.00
CPRE	Best Kept Village Competition	1729	25.00
Westwoodside Village Hall	Maintenance Grant & Donation	1730	1,500.00
<b>Total Expenditure 29<sup>th</sup> March 2011</b>			<b>£5,480.06</b>

**Proposed by Cllr Allcock seconded Cllr Bloomfield - Unanimous that the accounts be paid.**

- 09. To confirm the date of the next meeting as being Tuesday 26<sup>th</sup> April 2011 in the Hood Room, Haxey Memorial Hall.

.....Chairman

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**Abbreviations**

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NALC	National Association for Local Councils
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NLC	North Lincolnshire Council
PoWB	Power of Well Being
SSSI	Site of Special Scientific Interest
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association