

HAXEY PARISH COUNCIL

Unapproved Minutes from the meeting held on Tuesday 26th July 2011 at 7pm in the Hood Room of Haxey Memorial Hall.

Present: Cllrs. Allcock, Bloomfield, Boor, Booth, Carlile, Foreman, Harris, Knowles, Lange, Maw, Orton, Smedley, Whitehead & 11 residents.

Chairman: Cllr Smedley / Cllr Knowles presided.

106. **To receive the resignation of the Chairman of the Council**

Cllr Smedley read out his resignation as Chairman to the Council. Cllr Maw thanked Cllr Smedley for a job well done and this was supported by the Council.

107. **To elect a Chairman of the Council**

It was proposed by Cllr Maw and seconded by Cllr Booth that Cllr Knowles is elected as the Chairman. All in favour. Cllr Knowles signed the Acceptance of Office. The Chairman proposed that a formal vote of thanks be afforded to Cllr Smedley for the sterling work he had done during his more than 2 year tenure; seconded by Cllr Maw. All in favour.

108. **To elect a Vice Chairman of the Council**

It was proposed by Cllr Knowles and seconded by Cllr Booth that Cllr Smedley is elected as Vice - Chairman. All in favour.

109. **Public Participation**

Members of the public attended the meeting to inform the Council of the written representation which has been submitted to NLC and the Parish Council objecting to PA/2011/0748. Concerns were raised over the increase in traffic and noise from residents' visitors and carers and deliveries. The type of resident that the accommodation is to cater for is unclear in the application, further confirmation has been received from NLC that the residents would be aged between 18-65 with mild learning difficulties. The small, quiet cul-de-sac is narrow and would not accommodate more vehicles - the lack of good public transport in Westwoodside would suggest that virtually all visitors whether residents' relatives or friends, health and social workers would add to the parking congestion.

A further concern raised was once the business is established that it would set a precedent for further developments and if this business were to be sold, would the same residents be in situ? The work to turn this dwelling from residential into a commercial business has already been carried out.

Procedural

110. Apologies for absence received from Cllr Cooke & Cllr Lindley.

111. **To confirm the minutes of the Parish Council meeting held on Tuesday 28th June 2011.**

Proposed Cllr Boor, seconded by Cllr Booth. All in favour.

112. **Declarations of Interest need to be remade and recorded in the minutes even if an interest has been declared in the register.**

Cllr Carlile declared a personal interest in agenda item 213 2011/0837.

Cllr Booth and Cllr Harris declared a personal interest in agenda item 213 2011/0799.

Cllr Foreman declared a prejudicial interest in agenda item 242.

Cllr Lange declared a personal interest in agenda item 235.

Cllr Bloomfield declared a personal interest in agenda item 213 2011/0748.

Cllr Allcock asked that the following is minuted "As a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them."

28th June 2011

Planning

13. To receive the decisions made by North Lincolnshire Council and to consider the following planning applications received from NLC any other planning applications received where comments have to be submitted before the next meeting.

In response to the email the Clerk submitted to NLC asking for clarification - does the occupancy of the house have to be tied to agricultural or forestry? NLC response was that it does in accordance with condition 5 of PP 2008/0717. Cllr Knowles raised concerns that condition 5 was not clear and that the LWP recommend the Council request further clarification. Cllr Booth also stated that the conditions are not exactly as they were in 2008/0717 and should be amended to ensure all conditions remain as previously set. Clerk to write again to NLC expressing the Council's concerns.

The following are decisions made by North Lincolnshire Council.

2011/0727 - full planning permission granted to erect a first floor front extension at 36 High Street, Haxey.

2011/0745 - application for non-material amendment to PA/2011/0207 to reduce the width of the house - Park Lane Farm, Park Lane, Westwoodside, Haxey has been accepted.

2011/0540 - full planning permission granted to retain a change of use from A1 to A1 (delicatessen) and A3 (cafe) at 35 High Street, Haxey.

The following appeals have been made to the Planning Inspectorate.

2010/1070 - planning permission to erect a temporary agricultural dwelling at Hippopottering Nursery, Low Hall Road, East Lound.

The following planning applications received from NLC were discussed by the Parish Council.

2011/0748 - Mr J Egbury, JME Care Ltd, Beechcroft House, 1 Colleywell Close, Westwoodside - planning permission to change of use to residential home and office.

The Parish Council object to this application for the following reasons which are in support of the local residents of Colleywell Close:-

Traffic Disruption - an increase due to staff, visitors and deliveries is envisaged.

Noise Disruption - due to the increase in traffic.

Parking Concerns - parking spaces are to be reduced from 2 to 0 - where would the staff and visitors park - the cul - de - sac is quite small and narrow. The lack of good public transport in Westwoodside would suggest that virtually all visitors whether residents' relatives or friends, health and social workers would add to the parking congestion.

The Parish Council was also concerned that the full information required to make a balanced decision was not readily available for this meeting; the objections link on the application on the NLC planning website was not operable and that it appeared that modifications had already been made to the property prior to the consideration of the planning application.

Proposed to object by Cllr Boor, seconded by Cllr Foreman. 12 for, 1 abstention.

10 residents left the meeting.

2011/0775 - Mr C Windle, Fieldside, Low Hall Road, East Lound - planning permission to erect a boundary wall. **It was proposed by Cllr Maw, seconded by Cllr Smedley to support this application. 1 abstention.**

2011/0784 - Mr Seaman, Clovelly House, Sandbeds Lane, Westwoodside - planning permission to erect a two storey extension to the front. **It was proposed by Cllr Foreman, seconded by Cllr Maw to support this application. 12 for, 1 abstention.**

2011/0799 - Mr & Mrs R Colwill, Rosedene, Uppertorpe Road, Westwoodside - planning permission to convert outbuilding to form residential annex. **It was proposed by Cllr Orton to support the application if within the building line and that a condition be placed on the application that at no time in the future would the annex be sold separately to the main house, seconded by Cllr Foreman. 12 for, 1 abstention.**

2011/0804 - Mr S Jones, Pear Tree Farm, Main Street, Graizelound - application for prior notification of proposed demolition of rear extension to existing barn and adjacent outbuilding. **It was proposed by Cllr Foreman, seconded by Cllr Maw to support this application. 12 for, 1 abstention.**

2011/0821 - Mrs S Smith, land north of Cherry Orchard Farm, Turbary Road, Haxey - planning permission to retain walls and gate posts. It was agreed that a post and rail fence would be more appropriate in open countryside and not a wall. A question to be asked of planning as to why this wall was built prior to an application being submitted.

It was proposed by Cllr Smedley to object to this application, seconded by Cllr Booth. 7 to object, 6 to support - with the Chairman casting is additional vote. 1 abstention.

2011/0837 - Mr R Pantry, Tassle Croft Farm, Turbary Road, Haxey - application for the determination of the requirement for prior approval for an agricultural building. **It was proposed by Cllr Whitehead, seconded by Cllr Bloomfield to support this application. 11 for, 2 abstentions.**

14. **Clerk's Report**

- a) Notification received from NLC of the 2011 Surface Dressing Programme to commence on 13th August on the A161 at the Nooking, Haxey through to Low Street, Haxey.
- b) Confirmation received from NLC of the recent submission from the Parish Council to the Speed Review. A report is now being prepared for the Cabinet Member for Highways to get permission to begin working on the amended plans. Any changes which are to be made will be advertised in the same way as any other traffic order and residents will have the chance to object to each proposal.
- c) Request for the disused railway cutting starting at Blackmoor Road in Haxey to be maintained as at present it is overgrown with nettles and thorns. Clerk has reported this to NLC for their attention.
- d) Clarification received from PC Garlick that the nuisance offenders emptying the contents of the recently erected dog bin near to the school will be put onto the neighbourhood teams list to be aware. The Clerk has contacted the school and informed the caretaker that this will be monitored.
- e) Costs have been received from NLC for a two further dog bins to be located on Haxey Lane & Lords Fold Lane and a site visit will confirm that these locations are acceptable to NLC. Cllr Lange provided the Clerk with some comprehensive pictures and details of residents in the location for the Clerk to contact to ensure that the sites are acceptable to nearby properties.
- f) A quote has been received from HSRLaw to create a FBT between the Parish Council and Mr White for the additional piece of land that is rented. Agenda item for the next meeting.
- g) The Annual Return has been received back from the Audit Commission with no comments or concerns.
- h) The Parish Council have been advised by ERNLLCA that they would be unable to make an appeal regarding planning decisions. The Council could incur legal costs in representing its view if an appeal is called by the applicant.
- i) SLCC Training Seminar to be held on September 6th for the Clerk to attend. Approval to be placed onto the next agenda.
- j) Response received from NLC on how the assessment process for prioritise road repairs are undertaken.
- k) NATs Meeting summary from the meeting held on Monday 6th June.
- l) Thank you letter received from the Isle of Axholme Physically Handicapped Society for the recent grant submitted.
- m) Thank you letter received from Haxey Methodist Church for supplying the hanging baskets for them and the other hanging baskets provided by the Parish Council around the village.
- n) Information received from Sovereign who is a leading supplier of playground equipment - passed onto both Haxey and Westwoodside Playing Field Associations.

Improvements / Projects

15. **To consider the pointing of the wall surrounding Greenhill and determine actions required.**

Three local people were asked to supply quotes but none have been received due to the amount of work involved. Clerk to contact NLC to see if they are able to carry out the task.

16. To consider an update to the Parish Directory and determine actions required.

Cllr Smedley offered to take on the task of updating the directory. Due to the amount of time this will take offers of help will be accepted.

Highways / Neighbourhood Services

17. To be notified of the state of the village signs and determine actions required.

No response had yet been received from NLC. Cllr Allcock to chase up with NLC. Clerk to suggest that NLC meet with Cllr Boor.

18. To be notified of various overgrown hedges around the parish and determine actions required.

The Clerk has contacted both NLC Rob Mackenzie and NLC Andrea Brocklebank to look at the various overhanging hedges in both Haxey and Westwoodside - these are to be addressed. The Clerk did escalate the hedge on Uppertorpe Hill that has been an issue for some time to the head of Highways. Cllr Allcock to also chase this issue with NLC.

Clerk to contact NLC regarding the following overgrown hedges -

Sandbeds Lane, Nethergate

Conifers on Burrell's Corner

100ft Silver Birch on the corner of Craycroft and Uppertorpe.

19. To determine actions required regarding concerns over the Nethergate traffic and parking.

The Clerk has had no response from N L Homes but NLC Roy Hindmarsh is going to look into the issue. Cllr Allcock has also had a word with the Head of Highways and they will arrange a site meeting and advise the Clerk.

Reports / Updates

20. To receive a report from the Ward Councillor on activities within North Lincolnshire Council.

Cllr Allcock informed the Council of the following issues relating to Haxey Parish:-

Road / Highways - as well as the work to be carried out between the Nooking and Low Burnham at a cost of £290k there is to be surface dressing as previously stated in the Clerks report between the Nooking and Low Street which should improve the surface which will be of overall benefit and particularly on the sharp bend on the War Memorial.

Winter Service Review Maintenance Plan - a full review is being carried out by NLC of the winter maintenance programme and following the meetings and discussions with Parish Councillors at the events held in July, there is going to be further consultation to allow the general public to put forward their views. This is an excellent initiative and the Parish Council should follow this up.

North Lincolnshire Local Development Framework - has been adopted by the Council and will be used as the basis for future developments.

Hood Field - Council Officers are working on a report in relation to the Hood Field developed on the lines of other landscapes across the Isle as discussed at the public meeting in 15th June. It is anticipated that this report will be brought before the Local Council during August.

Haxey Library - NLC would like to arrange a meeting with the Parish Council as early as possible to discuss how the library service can be enhanced. Clerk to arrange.

21. To receive an update on the Awards and the Website.

Cllrs Carlile, Cooke, Knowles and Maw met on Sunday 24th July to discuss the Awards and Website.

Awards / Maps - the Maps have been cleaned and returned from the restorer. The group is proposing to create a standard letter inviting interested parties to display the Awards.

As part of the group's task they are looking at potential sites to have the Council Offices in the short term rented or leased and in the long term the possibility of acquiring a suitable property. The group intends to visit any potential site to assess suitability and report back any findings.

Website - the laptop has been updated with Windows 7 and the outlook member's area installed. The Clerk is to trial the system and once this is completed council members who have outlook will try the system before purchasing a license for all council members with a computer. Hard copies will still be generated for those members without internet access.

The Clerk has made some enquires about internet connections with NLC and the Hall Committee which will be covered in more detail in agenda item 228.

22. To receive an update on the progress of the Heritage Trail.

No further work has been undertaken. Cllr Smedley reminded Cllr Bloomfield of the deadline of the Leader Grant received.

23. To receive a report from the Town & Parish Council Liaison Meeting.

Cllr Cooke provided a report prior to the meeting.

Localism and Planning – Update – Marcus Walker (Head of Regeneration and Planning) - the general theme of this section was that the Localism Bill is primarily designed to allow (encourage) the development of greater communication between the principle authority and Parish Councils i.e. to have a much greater say in local planning and development. It would seem that local planning and the development of a particular Parish can only move forward with the direct input of the Parish Council.

NLC will finish its deliberations in November of this year when it will be in a far better position to communicate its findings and for local councils to see the full implications of the bill.

Community Resilience – Graham Wilkinson (Programme Co-ordinator – Moving Forward Team) - the main thrust of this section was "Emergency Planning". Each local council needs to have these plans up and running as soon as possible. i.e:-

- Create an emergency team who hold all relevant information.
- The team need to be able to work from a base with all communication apparatus readily available.
- Relevant lists available e.g. vulnerable people, emergency contacts, people willing to help,
- People and organisations with appropriate machinery, sand and bags available etc.
- Website offering advice. (www.help.gov.uk)

Flooding – Rod Chapman (Highway Asset. Team Manager, Infrastructure Services) - in this section there was a vast amount of information given in the form of a power point presentation. Main points:-

- List of all the drainage works carried out and to be carried out.
- Flood alleviation schemes.
- Gulley cleaning priorities. (Each gulley in North Lincs is cleaned a minimum of twice a year)

From September 2011 the water authorities will commence adoption of all private sewers. This may take some time.

Point of Interest. Can local councils help in the process in the upkeep of gulley cleaning by reporting any blocked gullies and sunken or damaged gullies? NLC will endeavour to unblock and repair asap.

Safer neighbourhoods. Stuart Minto (Head of Safer Neighbourhoods) - yet again in this section there was a vast amount of information given.

Crime figures were discussed and how the department is working with various agencies to combat crime and rehabilitate offenders. Crime figures have come down in the authority, but when asked how we compare with the rest of the country, the figures then do not look too good.

Apparently a good deal of crime is drug and alcohol based. Many councillors there on the evening did comment about the lack of police presence on the ground.

Councillors Cooke, Carlile and Knowles attended

24. To receive a report from the ERNLLA North Lincolnshire District Committee Meeting.

Cllr Knowles is now the Chairman of the Committee. The Committee is putting a proposal forward at the National Meeting to have public money made available for the printing of large planning applications to be provided to Parish Councils.

125. To receive a report from attendees of the NLC Winter Service Review and determine any actions required.
On the 11th, 12th and 14th July NLC invited local Councillors to attend a presentation on the Winter Review process that is currently being reviewed. Three sessions were undertaken which included the Precautionary and secondary salting and if a reduction was to be implemented on the salted network. The next session included the provisions of salt bins and footway treatments and then the third session discussed the provision of contractors and policy and procedures. The meeting was led by the Highways department and was well structured. Public consultation will be the next steps once the information has been collated from this consultation.
Clerk to obtain e-copies of the presentation and issue to Cllrs.
- General Items**
126. To consider attendance to the YLCA/ERNLLCA/YHRTTP Joint Regional Training Conference - 23/09 - 25/09.
Clerk to attend on the Sunday event only.
127. To consider an update on the churchyard headstone survey and determine actions required.
Cllrs Bloomfield and Foreman to take further photographs of all areas of concern and create a further report for discussion. The Land Working Party will provide guidance on the requirement and provision of a database by 30 Sep 11. If this proves unachievable from internal sources, consideration will be given to using an outside Contractor.
128. To consider internet access for the Memorial Hall and determine actions required.
The Clerk has been in contact with the Village Hall Committee, NLC and BT regarding internet access. The Clerk has registered for BT FON and will trial this out on the laptop which should allow free access at the Memorial Hall.
129. To be notified of concerns raised regarding FP113 / FP114 and to receive an update from NLC and to determine actions to be taken regarding concerns over the cows enclosed in fields surrounding these footpaths.
The Clerk has contacted NLC regarding the maintenance of the footpaths, awaiting a response. There are no cows in the field at present. Clerk to inform the resident who raised the concerns.
130. To be notified of the response received from NLC regarding planning concerns at a house near to Low Burnham Mill and a caravan sited on the border of Haxey & Misterton and determine any actions required.
Planning permission was granted for an extension at Marland House, Low Burnham in 2006. Clerk to clarify this fell within the 3 or 5 year timescale. Planning permission is to be submitted for the caravan.
131. To be notified of the Environment Agency - Roding Flood Risk Management Plan consultation and determine actions required.
This was noted.
132. To be notified of the North Lincolnshire LDF - Core Strategy DPD - Adoption and determine any further actions required.
This item was noted.
133. To consider the Tree Inspection report received for the trees located in the closed churchyard and determine any actions required.
It was agreed that the LWP would meet to discuss any further actions and this would be discussed again at the next meeting.
134. To determine if any actions are required regarding the Pinfolds.
Clerk to write to the Townsman and ask that 2 out of the 4 are tidied up as they are to appear on the Heritage Trail. **Proposed Cllr Whitehead, seconded by Cllr Smedley. 12 for, 1 against.**

135. To consider the request from Low Burnham Studios to sponsor Dr Dyson's Memorial Garden and determine actions required.

Keith Pontin has submitted an email asking that his company Low Burnham Studio would like to sponsor the purchase of seeds and the planting of a wild flower and herb bed in the poorer area of the memorial garden, in addition the supply and planting of a row of hardy lavender plants along the far side of the central path which runs parallel to the High Street. Mr Pontin would also make and position a few bird and bee boxes around the garden to encourage wildlife and on the two trees stumps he would also erect a couple of bird feeders. This would not incur any expense to the HPC neither would it add to the general maintenance programme that has been agreed for the garden - however it would mean that the garden itself that was so generously donated to the community will mature into an attractive feature of the High Street. **It was proposed by Cllr Bloomfield and seconded by Cllr Boor to accept Mr Pontins offer. All in favour.**

136. To consider celebrations for the Queens 60th Jubilee in 2012.

Clerk to place an article in the Arrow asking for ideas and volunteers. Clerk to also write to all local organisations to ask for their participation.

137. Request for article(s) for next month's Arrow publication.

- Queens Jubilee Celebrations
- New Chairman
- NLC Winter Review Consultation

138. To notify the Clerk of items to be placed on the agenda for the next meeting.

- FBT quote
- FP100 - overgrown, FP89 surface water from Craycroft and Uppertorpe Hill is running down this path and the manhole cover has been stolen and replaced by a piece of board.
- Grass surrounding the pump
- Hawthorn hedge along Nethergate is encroaching on to the highway
- Wooden Structure building at 38a High Street
- Akeferry Road
- Church Lane lay-by - meeting to be arranged with NLC and Cllrs Knowles & Maw.
- Ordering of Poppy Wreaths
- SLCC seminar approval
- Containers for Allotments
- Tree survey actions

Finance

139. To receive a copy of the Financial Statement up to 26th July 2011.

140. To approve the purchase of Windows 7 for the Parish Council computer.

Proposed Cllr Carlile, seconded by Cllr Smedley. All in favour.

141. To consider quotes received for the cleaning of the War Memorial.

The Clerk read out the 3 quotes and **it was proposed by Cllr Booth, seconded by Cllr Maw to accept the quote from R Wallace & Son.**

142. To consider the quotes received for containers to be located on the Allotments for the use of both the Parish Council and Allotment Holders.

Cllr Knowles informed the meeting that funding has been secured for a wooden communal hut and the toilet block. Clerk is checking with NLC if PP is required. The LWP to investigate the purchase of a container in more details as the prices range from £400 for a used container to £2,500 for a brand new one. Further update at the next meeting.

143. To consider the purchase of rosettes from the Parish Council to be presented to the Best Allotment winners.

Cllr Whitehead has judged the Allotment plots and winners have been chosen. The winners will be presented at the August meeting. **It was proposed by Cllr Maw and seconded by Cllr Boor that the Parish Council purchase rosettes for the winners.**

144. **Grant Requests**

145. To consider a grant request from Haxey Playing Field Association.

It was proposed by Cllr Smedley to grant a donation of £2,000. Seconded by Cllr Boor. All in favour.

Expenditure

146. To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

Payee	Details	Number	Amount £
D Hotson	Salary	1773	663.11
D Hotson	Expenses	1773	287.23
H M Revenue	Employers NI	1774	20.00
H M Revenue	Employees NI & Tax	1774	29.83
Arrow Publication	Monthly issue	1775	144.00
Haxey Memorial Hall	Hire of Hood Room & Parish Office	1776	67.00
D Knowles	Travel Expenses	1778	19.83
P Cooke	Travel Expenses	1779	24.04
SLCC	Training Seminar	1780	10.00
K Pontin	Handyman Services	1781	243.25
North Lincolnshire Council	Dog Bins	1782	436.22
JP Gardening	Grass Cutting	1783	420.00
JM Smith	Map restoration	1784	1,000.00
Audit Commission	Audit Fee 10/11	1785	342.00
Haxey Playing Field Association	Grant	1786	2,000.00
Waller Tree Consulting	Tree Inspection - closed churchyard	1787	528.00
Yorkshire & the Humber Regional Training Partnership	Seminar 25 th September	1788	65.00
Total Expenditure 26th July 2011			£6,299.51

Proposed by Cllr Boor seconded Cllr Smedley - Unanimous that the accounts be paid.

147. To confirm the date of the next Parish Council Meeting as being Tuesday 30th August 2011 in the Hood Room, Haxey Memorial Hall.

.....Chairman

28th June 2011

Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NALC	National Association for Local Councils
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NLC	North Lincolnshire Council
PROW	Public Right of Way
PoWB	Power of Well Being
SSSI	Site of Special Scientific Interest
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association