

## HAXEY PARISH COUNCIL

Minutes from the meeting held on Tuesday 25<sup>th</sup> May 2010 in the Hood Room of Haxey Memorial Hall.

Present: Cllrs. Allcock, Bloomfield, Boor, Carlile, Cooke, Eckhardt, Knowles, Lange, C Lindley, Maw, Smedley & Whitehead.  
 Also Present: 9 residents, 4 school children accompanied by 2 adults.  
 Chairman: Cllr Smedley presided.

### Procedural

146. Apologies for absence received from Cllrs Booth, Foreman & W Lindley.  
 147. The minutes of the meeting held on Tuesday 27<sup>th</sup> April 2010 with the agreed matters of accuracy were approved as a true and correct record. **Proposed by Cllr Whitehead, seconded by Cllr Allcock. All in favour.**  
 148. Declarations of Interest remade and recorded by:-  
 Cllr Carlile – agenda item 165, non prejudicial interest.  
 Cllr C Lindley – agenda item 165, personal interest.  
 Cllr Maw – agenda item 155, personal interest.

### Planning

149. To receive the decisions made by North Lincolnshire Council and to consider the following planning applications and any further planning applications received where comments have to be submitted before the next meeting.

The following applications have been granted full planning permission by NLC.

**2010/0341** – Mr D Sowerby, 34 Low Street, Haxey – erect a pair of semi-detached dwellings and garages (including the demolition of existing bungalow and outbuildings).

**2010/0255** – Mr A Smith, land adjacent to Star Croft, Haxey Carr – alterations and extensions to stables and erection of a barn.

**2010/0178** – Mr Thompson, Bracken House, 11 Graizelound Fields Road, Haxey – erect a conservatory to rear.

**2009/1446** – Mr Towns & Son, Skyers Farm, Turbary Road, Haxey – rebuild farm buildings to create agricultural store rooms and farm office, erect extensions to dwelling and erect domestic outbuildings.

**2010/0301** – Mr D Snowden, 70 Doncaster Road, Westwoodside – erect a detached dwelling and domestic garage (resubmission of 2009/1520).

The following application has been withdrawn.

**2010/0348** – Mrs Turland, Crossways, Doncaster Road, Westwoodside – planning permission to erect a detached dwelling and detached domestic double garage to replace existing dwelling to be demolished.

The following application has been refused planning permission by NLC.

**2010/0426** – Sabur Ltd, 31 Low Street, Haxey – retain extension to boundary wall and brick pillars.

The following applications received from NLC were discussed by the Parish Council

**2010/0450** – Coneygarth Farm Day Nursery, Turbary Road, Haxey – planning permission to erect a two storey extension to children's nursery. **It was proposed by Cllr Maw to support the application, seconded by Cllr Boor. All in favour.**

**2010/0482** – Mrs J Llewellyn, 1 Burrells Close, Haxey – planning permission to erect a single storey extension. **It was proposed by Cllr Maw to support the application, seconded by Cllr Allcock. All in favour.**

It was agreed that the Parish Council have no say regarding the amount of retrospective planning application being received but will monitor in the future.

150. **Clerk's Report**

- a) NLC are to rebuild footpath 101 in July of this year and footpath 97 will be cut back within the next few weeks and the dog fouling problem has been referred to the relevant department within NLC.
- b) The outstanding rent arrears for Snowdrop Cottage have been received.
- c) Copy of the Countryside Voice newsletter spring 2010 received.
- d) First instalment of the 2010/11 Precept received.
- e) The South Humber Bank Wildlife and Heritage Partnership newsletter received.
- f) Notification received of the Regional Conference for the East Midlands, 22<sup>nd</sup> June at Forest Pines, Brigg.
- g) Notification received from NLC that the barriers for Haxey Turbary have been placed on order.
- h) Email received from Humberside Police re: 999 call response.
- i) Email received from NLC re: untidy land in Uppertorpe Hill – the land owner has been asked by NLC not to take any further material onto the site without first informing NLC of the intentions.
- j) Letter received from Ian Cawsey thanking the Parish Council for assistance on past issues.
- k) Notification received from NLC on an Open Space Study. Agenda item for the next meeting.
- l) Letter received from Haxey Parish Combined Charity. Agenda item for the next meeting.
- m) Thank you letter received from Westwoodside Village Hall re: grant.
- n) Letter received from NLC re: Future Library Service provisions in Haxey. Agenda item for the next meeting.
- o) Thank you letter received from Haxey & District Bowls Club re: grant.
- p) Notification received from NLC on the North Lincolnshire Local Development Framework – Core Strategy DPD – Submission draft. Agenda item for the next meeting.

Cllr Knowles suggested some of the brochures are copied to allow viewing prior to the meetings.

The school children and adult supervisors left the meeting.

**Improvements / Projects**

151. To receive an update on the progress of the Allotments project from the Land Working Party and to determine any action required.

Cllr Knowles had provided a report prior to the meeting stating that the allotments site has now been completed with all Contractor work finished. Problems over the last few weeks have included malfunctioning/abused taps and Mr Brownbridge has worked with the Allotment Association to replace the taps and hopefully cure the problem.

Whilst the problem has decreased markedly, parking is still taking place on the grass verges on Cove Road and the Association will bring this up at their next meeting later in the month. **Cllr Allcock proposed that 'no parking' signs should be placed on the verge, seconded by Cllr Maw. 11 for, 1 against.**

There has been a complaint about a dog on the site by a local Resident and this has been dealt with by the Parish Council and the Association.

We still await details of the proposed Open Day from the Association.

Overall, the site looks to be in good shape, tidy and growing is taking place at a pace.

152. To be notified of the new standing orders available and determine action required.

NALC has released the new standing orders for Parish Councils. A working party consisting of the Clerk & Cllrs Allcock, Knowles & Smedley to review against existing procedures.

153. To receive an update on the progress to create a Parish Plan and determine action required.

The final draft is back from the Graphic Designer and the deadline for completion is 30<sup>th</sup> June. There will be a presentation ceremony when completed.

**Highways – Traffic / Roads / Footpaths**

154. To determine why the waste bin on Newbigg has been removed and any further action required.  
The bin was removed last year when complaints were received regarding the smell and amount of wasps. There is now a plastic bin located further up the road but this is not large enough to take the amount of waste. Clerk to contact NLC to discuss this issue.  
Cllr Boor informed the Council that the bin located at Dr Dysons Gardens is not being emptied; this is due to there being no lining in the bin. Clerk to contact NLC to discuss this issue.
155. To be notified of the Wildlife & Countryside Act 1981, Sch 14, Para 3(1) (b). Determination of applications to modify the Definitive Map and Statement – Starcross, Little Turbary, Epworth and Haxey and determine actions required.  
NLC require comments from the Parish Council on the final determination. **Cllr Knowles proposed that the response be that of – the Parish Council have had reservations regarding the proposal but as this has gone through the process the Parish Council accept the determination. Seconded by Cllr Carlile, all in favour.**
156. To receive a quote for the repair of the Memorial Stone, Doncaster Road and determine action required.  
A quote for £275 has been received to make the stone safe. The Clerk has informed Wroot Parish Council. **Cllr Knowles proposed to accept the quote, seconded by Cllr Boor. All in favour.**

**Reports / Updates**

157. To receive a report on the ERNLLCA District Committee meeting.  
Cllr Knowles had provided a report prior to the meeting stating that the latest meeting of the ERNLLCA North Lincolnshire District Committee took place at Pittwood House Scunthorpe on 20<sup>th</sup> May. Seven Councillors and 1 Officer were present.  
Member recruitment was discussed and whilst the take up in North Lincolnshire was relatively buoyant, it was concluded that more advertising to Councils not currently in membership would be useful. Plans to take this forward were decided.  
The ERNLLCA Executive Officer briefed the meeting on the last two Executive Committee meetings. The Rural Affordable Housing agenda item was not updated due to the absence of the Representative; however, the Haxey Parish Representative updated the meeting on the Parish Plan work currently coming to an end, which would probably recommend a further consultation by the Rural Affordable Housing organisation with Haxey Parish, based on the Fordham Report recommendations.  
The ERNLLCA Executive Officer briefed the meeting on the imminent re-offering of professional development for Clerks, which would include a range of courses leading up to the CiLCA qualification. CiLCA had reorganised some aspects of its qualification which might lead to currently qualified Clerks requiring further training. Information on this training would be made available through Clerks in the very near future.  
The Chairman advertised the next Regional Training Conference in partnership with the Yorkshire Association, which would be held in Scarborough over the weekend 24<sup>th</sup> to 26<sup>th</sup> September. This event had proved very successful in the past and Delegates could be sent for the full period or as day attendees. The Chairman encouraged as many Councillors to attend as possible.
158. To receive a report on the NATs meeting.  
The meeting was held at 7pm on Monday 17<sup>th</sup> May at Wroot Village Hall.  
The Police reported 7 burglaries and that the offenders have been arrested.  
The police are working with identified offenders regarding the criminal damage which occurred in Westwoodside and there have been 24 reports of motor cycle nuisance.  
Safer Neighbourhoods went through a NATS briefing (Copy Available)

There is an extra police officer for the area - PC Sally Jameson and Cllr Carlile raised the issue of caravan and temporary events, but it is not a police issue unless complaints are received.

159. To receive an update on the status of the toilet block in Haxey.

This item to be defer to the next meeting.

160. To receive an update on the purchase of land on Church Lane to be used as an addition to the church burial land.

Cllr Smedley informed the Council that he had met with Grice & Hunter for a valuation of the land.

Cllr Knowles had provided a report prior to the meeting stating that The Land Working Party (LWP) has continued work to take the proposed burial site forward.

Consultations with interested parties continue and rules and regulations that will need to be followed have been identified this includes applying for planning permission for change of use, checking with both the water undertaker and the Environment Agency.

The first draft of the Business Case has been circulated to the LWP which provides evidence that the project is viable and that any finance required would be returned to the Parish, albeit over a fairly long timescale.

The Parish Council will be provided with a comprehensive Business Case together with recommendations from the LWP, hopefully by the June meeting.

Cllr Boor mentioned that the fence is in a bad state of repair.

Cllr Maw stated that the original plan was to move the fence when required and release more burial space for the church.

The land will still need to be purchased and **it was proposed by Cllr Boor that the LWP arrange to meet with the PCC to discuss, seconded by Cllr Whitehead. All in favour.**

161. To receive an update on the Isle of Axholme Internal Drainage Board – Haxey and Low Burnham Flood Relief Scheme and determine any action required.

NLC & IDB are hoping to complete the Low Burnham scheme in 2010/11 using the grant aid that has been applied for. A copy of the scheme has been sent to Low Burnham Village Centre Secretary and where asked for comments which were favourable.

The Haxey scheme is starting shortly with a piece being laid through the playing fields after the football season has finished. Again this should be completed in 2010/11.

162. To receive an update on the Heritage Trail.

Cllr Bloomfield informed the Council that she would be sending to the Clerk for distribution the Heritage Trail details completed to date and would be looking for comments prior to it being finalised.

163. To receive an update on the Website.

A meeting was held on Sunday at 11am on 23<sup>rd</sup> May. It was agreed that a training day for the Clerk be arrange to familiarise the Clerk with the member's area. It may also be an idea to have one at a later date for Councillors.

The Members area when put into operation will hopefully cut down on the number of emails to Councillors. While the Members area will be accessible to members through the month, when the Clerk sends out hard copies to Councillors with no internet access, the Clerk could send out an email identifying items in the Members area which are on the agenda.

164. To receive an update on the Awards Map.

A meeting was held on Sunday at 10am on 23<sup>rd</sup> May in the Hood Room and Cllrs attending were Knowles, Maw, Cooke, Carlile.

Ms Smith came and inspected the Awards and Maps on Saturday the 15<sup>th</sup> May. She was impressed by them and was very helpful. She has now completed an estimate for the work that needs carrying out.

The costs for the work area as follows:

Tithe Book =£350, Maps 3-4 =£675, Map 2 =£135, Map1 =£90, Covering Sheet =£90      Total = £ 1340

**Cllr Allcock proposed to support the report and approve spend, seconded by Cllr C Lindley. All in favour.**

The group felt that we should now look at cost for a display unit and formally makes some approaches to organisations to see who is prepared to put them on display.

165. To receive an update on Northside determining any further action required.

Clerk to contact NLC for an update.

**General Items**

166. To determine action required for the Parish Land rental agreements.

Clerk to arrange a meeting with Mr Thompson to discuss the rental agreements.

**Cllr Knowles proposed a sum not to exceed £250 for the creation of Ordnance Survey maps with the parish land outlined. Seconded by Cllr Allcock. All in favour.**

167. To consider the information received from the Axholme Pubwatch Group and determine any action required.

To Clerk has requested a copy of all future minutes to be provided to the Parish Council.

168. To be notified of the state of repair to the footpath in the closed churchyard and determine action required.

Cllr Maw commented on the area called 'Gods Acre' and that it seems to be quite messy. This has in a previous meeting been discussed and it will be tidied up. Mr Franks has offered to purchase signs to erect in the area to ensure that we are not marked down again (it was classed as an untidy area) in the CPRE Best Kept Village Competition. Reimbursement will be made on production of the receipts.

Cllr Maw suggested that the side of the roads be trimmed back by 4 to 5ft for safety and to have the footpath which is overgrown cut back also.

**It was proposed by Cllr Allcock and seconded by Cllr Bloomfield that the above should be undertaken and that tenders should also be sought to repair the path for Health & Safety reasons.**

The Clerk has contacted Cottage Gardens after a complaint was received regarding the length of the grass and grass cuttings have to swept up.

169. To consider the contents of a contact sheet to be placed onto the website and notice boards.

It was agreed that all the names of Cllrs be placed on the website and notice boards.

170. To consider the seating arrangements and acoustics to ensure all members are able to hear and determine action required.

Microphones are available if and when required and additional tables to be used to ensure that all members are able to sit comfortably.

171. To receive an update on the investigations into Lupine Wood Camping and Caravan site and Low Burnham proposed site and determine action require.

The Clerk has written to the Caravan & Camping Club also providing a copy to NLC regarding the concerns raised by local residents on the proposed Low Burnham site. To date no response has been received from the CCC.

Cllr Lange attended a residents meeting on 17<sup>th</sup> May and informed the Council that the only issue that can be objected too is the highway concerns over access to the land from the A161.

Mr Bassingdale – the applicant of the proposed site has been contacted by both the Parish Council and by Mr Lange representing the residents but to date he has not replied to either request.

The concerns raised by the Parish Council for the Caravan site located at Lupine Wood have been investigated and letters sent to the CCC and NLC and to date no response has been received from the CCC and from NLC Enforcement department regarding the 'Training Room'.

The Clerk has been informed that planning is not required and also as long as the persons travelling along the Bridleway are doing so lawfully which they have permission from the owner so there are no breaches of the highway and that all licenses are in place.

Cllrs Allcock, Booth & Smedley attended a site meeting with the owner of Lupine Wood caravan site to discuss the various concerns raised and Cllr Smedley informed the meeting that all the relevant approvals and licenses have been gained from NLC.

Cllr Knowles suggested that the questions should be past to NALC legal team via ERNLLCA to have their comments.

Clerk to contact NLC Colin Wilkinson again to clarify his response regarding the usage of the Bridleway particularly when the Rallies are taking place and to organise a site visit.

The Lincolnshire Wildlife Trust were not consulted in the first instance. Clerk to write to the LWT to inform them of the current situation and copy in the field agent.

Cllr Lange stated that the new Government are suggesting that people at ground level should become more involved so therefore it was suggested that the Clerk write to the Minister and copy in the local MP and ask that local people and Parish Councils along with other local organisation should be consulted when these types of businesses are setting up. **Proposed Cllr Lange, seconded by Cllr Boor. All in favour.**

172. To be notified of the Power of Well Being training seminar and determine action required.

Confirmation has been received by all Cllrs to attend the training that has been scheduled for 6-8pm July 27<sup>th</sup> prior to the Parish Council meeting. Clerk to confirm arrangements with ERNLCCA and have an invoice raised for the next meeting.

173. Request for article(s) for next month's Arrow publication.

- Photographic Competition
- Burial Ground
- Power of Well Being

174. To notify the Clerk of items to be placed on the agenda for the next meeting.

- North Lincolnshire Council Open Space Study
- Haxey Parish Combined Charity
- Future Library Service provisions in Haxey
- North Lincolnshire Local Development Framework – Core Strategy DPD – Submission draft
- Toilet block, Haxey
- Additional purchase of a cup for the Junior category of the Photographic Competition
- Burial Ground
- Churchyard footpath
- Caravan sites
- Handyman
- Over 70's Party
- East Lound Pinfold grant request
- Haxey Tennis Club grant request

**Finance**

175. To received a copy of the Financial Statement up to 25<sup>th</sup> May 2010.

The statement will now include the funds available from 2009/10 financial year, income, expenditure and funds available for 2010/11.

176. To approve the Annual Return and Governance Statement for the year ending 31<sup>st</sup> March 2010.

**It was proposed by Cllr Allcock, seconded by Cllr Bloomfield to approve the Annual Return and Governance Statement for the year ending 31<sup>st</sup> March 2010. All in favour.**

177. To consider renewing the Local Councils Update subscription.

**It was proposed by Cllr Boor, seconded by Cllr C Lindley to renew the Local Councils Update subscription. All in favour.**

178. To be notified of the tax free incentive from HMRC and the overpayment of tax by the Clerk.  
The Clerk informed the Council that due to the year end tax return for the Clerk being completed on line then a £75 tax free incentive was payable to the Council which has been received. Also received was an overpayment made by the Clerk which too has been received and refunded to the Clerk.
179. To be notified of the NALC Car mileage rates for 2010/11.  
The Clerk read out the revised NALC car mileage rates. **Cllr Knowles proposed that the rates for last year be continued and the Council do not increase the mileage rate. This was seconded by Cllr Maw. 11 in favour, 1 abstention.**
- Grant Requests**
180. To consider the East Lound Pinfold repairs grant request.  
No further information has been received as requested. Cllr Boor and Smedley to contact the relevant persons and the item to be placed onto the agenda for the next meeting.
181. To consider the Westwoodside Playing Field Association grant and loan request.  
This item to be deferred until the next meeting.
182. To consider the Haxey Playing Field Association grant request.  
**It was proposed by Cllr Whitehead to provide a grant of £2000, seconded by Cllr Allcock. All in favour.**
183. To consider the Haxey Tennis Club grant request.  
No further information has been received as requested. Cllr Smedley to contact the relevant person and the item to be placed onto the agenda for the next meeting.
- Expenditure**
184. To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

Payee	Details	Cheque Number	Amount £
D Hotson	Salary	1617	618.93
D Hotson	Expenses	1617	197.24
H M Revenue	Employers NI	1618	30.22
H M Revenue	Employees NI & Tax	1618	52.17
Arrow Publication	Arrow	1619	94.00
ERNLLCA	Standing Orders	1620	28.50
CPRE	Subscription renewal	1621	29.00
Mark Carlile (Forward Step)	Hosting & Updates	1622	200.00
D G Brownbridge	Dig test holes – burial ground	1623	84.60
J Smith	Parish record viewing	1624	61.70
D Knowles	Travel Expenses	1625	19.83
CommuniCorp	Local Council Update subscription	1626	70.00
Johnston Publishing	Handyman Advert	1627	46.77
Aquila Business Products Ltd	Stationery	1628	55.87

Mr Jenkins	Adult winner – Photo competition	1629	50.00
Mr Franks	Camera Club winner – Photo competition	1630	75.00
Craig Neal	Youth winner – Photo competition	1631	50.00
Aislinn Chamber - Hey	Junior winner – Photo competition	1632	50.00
Chloe Dance	Over 70's Party entertainment	1633	60.00
Haxey Playing Field Association	Grant	1634	2,000.00
<b>Total expenditure 25<sup>th</sup> May 2010</b>			<b>£3,873.83</b>

**Proposed by Cllr Whitehead seconded Cllr Boor - Unanimous that the accounts be paid.**

185. The date of the next meeting was confirmed as being Tuesday June 29<sup>th</sup> 2010 commencing at 7pm in the Hood Room, Haxey Memorial Hall.

.....Chairman

**Abbreviations**

NLC	North Lincolnshire Council
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
NATs	Neighbourhood Action Teams
LWP	Land Working Party
Cllrs	Councillors
CEP	Community Emergency Plan
BR	Bridleway
FP	Footpath
LWT	Lincolnshire Wildlife Trust
NALC	National Association for Local Councils
IDB	Internal Drainage Board
CCC	Caravan & Camping Club