

HAXEY PARISH COUNCIL

Unapproved Minutes from the meeting held on Tuesday 20th December 2011 at 7pm in the Hood Room of Haxey Memorial Hall.

Present: Cllrs. Allcock, Boor, Booth, Carlile, Cooke, Foreman, Harris, Knowles, Lange, Lindley, Maw, Morris, Orton, Smedley & Whitehead.

Chairman: Cllr Knowles presided.

393. **Public Participation.**

No members of the public present.

Procedural

394. All members present.

395. The minutes of the Parish Council meetings held on Tuesday 22nd November 2011 and the minutes of the Finance meeting held on 8th November 2011 were approved and signed as a true and correct record. **Cllr Booth proposed the Finance meeting minutes, seconded by Cllr Maw. All in favour. Cllr Carlile proposed the minutes of the Parish Council meeting, seconded by Cllr Lange. All in favour.**

396. Cllr Booth declared a personal interest in agenda item 397 2011/1405 & 2011/1470 as she knows the family.

Cllr Lange declared a prejudicial interest in agenda item 421 as Chairman of the Cricket Club.

Cllr Harris declared a prejudicial interest in agenda item 421 as Vice Chairman of the Cricket Club and a personal interest in agenda item 398b.

Cllr Allcock asked that the following is minuted "As a Councillor with NLC and Ward member I serve on the NLC Planning Committee and Licensing Committee, as such I cannot participate in any discussion on Planning or Licensing and cannot vote on them." Cllr Allcock also declared a personal and prejudicial interest in agenda item 397 2011/1405 as he lives opposite the property.

Cllr Whitehead declared a personal interest in agenda item 397 2011/1405 & 2011/1415 as he knows the family.

Cllr Carlile declared a personal interest in agenda item 397 2011/1415 as he is known to the family.

Cllr Boor declared a personal interest in agenda item 397 2011/1415 & 2011/1470 as he knows the family.

Cllr Maw declared a personal interest in agenda item 397 2011/1415, 2011/1450 & 2011/1470 as he knows the family. Cllr Maw also declared a personal interest in agenda item 421 as he supports the Club.

Cllr Foreman questioned the current declaration of interest process and commented that as it was likely that Cllrs would know or be known to many Parishioners, it could be considered a waste of time. The Chairman pointed out that the Parish Council was following current guidance on this issue, which was there to protect Cllrs and that in the end it was a **personal decision** incumbent on all Cllrs to declare personal or prejudicial interests and that if there was any doubt such interests should be declared before the start of any formal meeting.

Planning

397. To receive any decisions made by North Lincolnshire Council and to consider the following planning applications received from NLC any other planning applications received where comments have to be submitted before the next meeting.

The following decisions made by NLC were received.

2011/1214 - listed building consent granted to erect a boundary fence and gate at Snowdrop Cottage, Turbary Road, Haxey.

2011/1325 - application for a lawful development certificate for the proposed installation of a solar PV system at Coneygarth Farm, 12 Turbary Road, Haxey has been withdrawn.

2011/1242 - planning permission to erect a community church hall at St Nicholas Community Church hall, Church Street, Haxey has been withdrawn.

Appeal Notice

2011/1053 - planning permission to change the use of an open field into an 8 tent camp site -appeal lodged.

The following planning applications received from NLC were discussed by the Parish Council.

2011/1405 - Mr T Pearson, land adjacent to 47 Akeferry Road, Westwoodside - outline planning permission to erect a dwelling with all matters reserved for subsequent approval.

Cllr Knowles referred to the Parish Plan which states that parishioners would like to restrict the building of new housing developments in certain locations e.g. Greenfield sites and in gardens and to ensure that new housing comprises a mix of types, sizes and tenure.

Cllr Allcock left the room.

Discussions took place and the fact that the development is outside the development line and concerns were raised regarding flood issues.

Cllr Foreman proposed to support the application, seconded by Cllr Harris. 5 to support the application, 8 against and 2 abstentions.

Cllr Allcock rejoined the meeting.

2011/1415 - Mr J Cook, Brackenhill Farm, Brackenhill Road, East Lound - planning permission to erect an agricultural workers dwelling. Discussion took place.

Cllr Booth proposed to support the application in the building of a dwelling for an agricultural worker but that the size of the house was not appropriate for the business as it was in open countryside and this should be taken into consideration by the local authority. This was seconded by Cllr Carlile.

Cllr Harris proposed an amendment to Cllr Booths proposal and that was to support the application with no comments, seconded by Cllr Maw. The amendment was voted on firstly and the outcome was 8 against, 7 for and, 1 abstention with Cllr Knowles using his casting vote.

The original proposal from Cllr Booth was then voted on with the outcome being 10 for, 3 against and 2 abstentions.

2011/1450 - Mr Metcalfe, The Warehouse, Eastfield Lane, East Lound - planning permission for change of use of existing building to the storage and sale of batteries and to recycle old batteries. **Cllr Foreman proposed to support the application, seconded by Cllr Boor. 14 for and 1 abstention. Clerk to mention the traffic concerns raised as a comment from a neighbouring property.**

2011/1470 - Mr Cooper, Coneygarth Day Nursery, Coneygarth Farm, 12 Turbary Road, Haxey - planning permission to retain a solar PV system. **Cllr Maw proposed to support the application, seconded by Cllr Boor. 14 for and 1 abstention.**

2011/1486 - Belle Vue Property Ltd, Mr N Brown, land adjacent to 51 The Nooking, Haxey - outline planning permission for residential development with all matters reserved for subsequent approval. The Clerk read out the objections raised by a neighbouring property. The application is outside the development line.

Concerns were raised regarding the current traffic issues and if the development was approved this would add to this problem. It was agreed that there was no need for this proposed development

Cllr Booth proposed not to support the application, seconded by Cllr Smedley. 14 for and 1 abstention.

2011/1530 – Retrospective planning permission for the retention of a double garage at Shady Nook Sandbeds Lane Westwoodside. Despite the fact that a Planning Application should have been submitted before any work was carried out, the completed building was considered an improvement. **Cllr Foreman proposed to support the application, seconded by Cllr Carlile. 12 for and 3 abstentions.**

398. Clerk's Report.

- a) Response received from NLC regarding the diverting of FP114 and the associated costs. NLC state that due to no documentation being available the cost will be passed on to the person requesting this diversion. The Clerk to inform this resident of the response received from NLC and to ask NLC if they would accept an affidavit signed by Cllrs who remember the application to Boothferry Council to divert the path, thus deferring the current cost to the Resident.

- b) Email received from Mr Duke supporting the response the Parish Council submitted to NLC regarding the LDF. Cllr Harris stated that the boundary line on the north side of the Nooking runs directly through a property and this should be addressed.
- c) Confirmation from the Boundary Commission of receipt of the recent comments regarding the Isle consultation.
- d) The Clerk has received a letter from Mr Towns informing the Parish Council that the placement of the water pipe through parish land that he currently rents has taken place. The Clerk has written to Mr Pantry advising him to contact a solicitor to arrange a deed of easement.
- e) Leader newsletter received which the Clerk pointed out had some free event management training available which may benefit the Queens Jubilee Committee.
- f) The Clerk had been asked to look into the ownership of a bench along FP90 as it was in need of some maintenance. The Clerk has contacted the group leader of Healthy Walking who has informed the Clerk that NLC had taken responsibility after they had paid for the bench and its instalment. Clerk awaiting a response from NLC.
- g) ERNLLCA newsletter. Council to note the impending move of the ERNLLCA Office to another location in Barton upon Humber in the New Year. This should not cause any detrimental effect on ERNLLCA business.
- h) Invite received from the Heritage Society. Cllr Whitehead attended representing the Parish Council.
- i) 50mph speed limit B1396 Sanderson Bank / Doncaster Road. Noted.

Improvements / Projects

399. To receive an update on the Heritage Trail project and determine any further actions required.
Cllr Morris and Cllr Smedley are sharing the project and a draft copy will be available for the next meeting.

Highways / Neighbourhood Services

400. To receive an update regarding the placement of a lay-by along Church Lane and determine any further actions required.

A site meeting was held where 3 contractors were invited to tender for the project. There was also a representative present from NLC Highways department. 2 quotes have been received to date.

7.50pm Cllr Smedley left the meeting.

401. To be notified of concerns regarding the state of the verges along Upperthorpe Hill and determine actions required.

The Clerk has been in touch with NLC regarding the verges and the hedge and is awaiting a response. Cllr Boor offered to have a site meeting. Clerk to arrange. The hedge further along Upperthorpe Road still has not been cut back and NLC did not contact Cllr Booth regarding this or other outstanding hedge issues. Clerk to chase. Cllr Allcock mentioned that once the hedge was overgrowing the highway, this was an issue for NLC to address even if the hedge was on private land.

Reports / Updates

402. To receive a report from the Ward Councillor on activities within North Lincolnshire Council.

Cllr Allcock informed the meeting that NLC had taken the initiative to get scrap dealers to sign up to an 'ethical disposal' policy due to the recent increase in metal thefts.

Planning has been approved for a new M & S in Scunthorpe.

Half of the Humber Bridge debt has been written off and the four Local Authorities are looking into 'holding' the rest of the debt. From April 2012 the toll will reduce to £1.50.

The LDF is still under consultation. Cllr Allcock to obtain the local maps and item to be discussed at the next meeting. This item stimulated considerable comment and there was a minority opinion that the Parish Council should take on the task of highlighting packets of private land that are currently affected by the LDF "Black Line" building boundary. The Chairman stated that it was not for the Parish Council to carry out any task other than supporting land-owners who are encountering problems with their dialogue with NLC in pursuing an equitable solution. This policy was agreed by the Parish Council in its response to the consultation on the LDF

earlier in the year. Cllr Allcock confirmed that the Parish Councils comments had been incorporated by NLC in their documentation.

403. To receive an update on the NLC Winter Policy and determine any further actions required.

Concerns had been raised regarding recent icy conditions. Cllr Allcock informed the meeting that a new policy which will see the Lead Snow Wardens receiving an email from the Control Team when icy conditions occur informing them of the activities of the gritters the night before.

404. To receive an update on the CEP and determine any further actions required.

Cllr Lange informed the meeting that the plan had been drawn up and was ready for submitting to NLC. Some of the maps need to be redone and two areas that had not yet been completed are the list of vulnerable people and people with specialist skills. This information will hopefully be gained from the CEP Questionnaire which is being delivered with the January edition of the Arrow along with a detailed article explaining why the Parish Council require this information.

Cllr Booth pointed out a couple of amendments to the plan.

It was proposed by Cllr Carlile, seconded by Cllr Lindley and supported by all to submit the plan to NLC once the agreed amendments have been completed.

It was mentioned that the salt bin the Parish Council requested for Upperthorpe Road has not be located there but on Nethergate. It was considered that the Nethergate bin should be retained. Clerk to ask if an additional bin could be placed on Upperthorpe Road.

405. To receive an update on the Awards and Website and determine if any actions are required.

A meeting was held on Monday 19th. The Awards & Maps are in the containers and are currently being stored at Cllr Carlisle's house in the short term. A suitable location to store the maps is being investigated and the current storage in the Parish Council Office looked like a potential solution. Cllr Carlile also informed the meeting that, as tasked by the Council in July this year, the group was looking into a Parish Office location. There are currently 5 possibilities which would be followed up early in the New Year. When more investigation has taken place a larger group could be involved before it is brought to the Parish Council for discussion.

The website is to be updated and a new web master is being looked into.

Reports of the above will be provided at the January meeting.

406. To receive an update on the street lighting along High Street and determine if any further actions are required.

The Clerk reported that all the lights should be working with the exception of the corner of Greenhill. This is not the case and the Clerk to chase up again with NLC.

407. To receive an update on the Queens Diamond Jubilee Celebration and determine any further actions required.

The minutes of the meeting were circulated prior to the meeting.

It was agreed that a Working Party consisting of Cllrs Boor, Booth, Maw & Smedley (Cllrs Booth and Maw to Co-Chair the meetings) would meet to discuss the requirements of the Parish Council and bring this information back to the next meeting for discussion.

The Jubilee mugs have been purchased.

Cllr Booth asked the company who are selling the mugs and the Clerk asked the Insurance Company if there were any contingencies / cover if for some reason the Jubilee did not take place. There is not.

408. To receive an update regarding the creation a Farm Business Tenancy (FBT) for land 'D' 2.592 acres and land G, H & M (6.967 acres) and determine actions required.

The Council have received a copy of the FBT for Willow Cottage tenancy agreement which needs reviewing prior to signing, the solicitor is still waiting for a response from the tenants of land G, H & M.

General Items

409. To be notified of the NLC Planning for Renewable Energy Development - SPD and determine any actions required.

The Parish Council have responded to this previously supporting the policy.

410. To consider the placement of Dog Control Orders on the playing fields and determine actions required.
The Clerk has asked NLC the policy for new DCO's. Until the Government decide the initiative no more orders will be processed. Therefore this item will be deferred until further notice.
411. To be notified of the VANL Local Health Watch consultation and determine if any further actions are required.
This is for members to completed and not for the Parish Council.
412. Request for article(s) for next month's Arrow publication.
- Review of the previous 12 months Parish Councils activities and the next year's aims.
413. To notify the Clerk of items to be placed on the agenda for the next meeting.
- LDF
 - Queen Jubilee Celebrations
 - Heritage Trail
 - Greenhill Wall

Finance

414. To receive a copy of the Financial Statement up to 20th December 2011.
415. To consider membership with VANL.
It was proposed by Cllr Boor, seconded by Cllr Carlile to approve membership to VANL. All in favour.
416. To approve a donation to the South Axholme School Music Department in thanks for the bugler who attended the Remembrance Service from the school.
It was proposed by Cllr Maw, seconded by Cllr Boor to approve the donation. All in favour.
417. To approve expenditure to place the CEP information into the Arrow and distribute the questionnaire.
It was proposed by Cllr Carlile, seconded by Cllr Lindley to approve the £80 expense to insert an extra page with details of the CEP into the January edition of the Arrow and the £60 delivery costs for the insertion of the CEP Questionnaire. All in favour.

Grant Requests

418. To consider the grant request received from CPRE.
It was proposed by Cllr Allcock, seconded by Cllr Carlile to provide a £10 donation as requested by CPRE. All in favour.
419. To consider a grant request from the Queens Diamond Jubilee Committee.
It was proposed by Cllr Carlile, seconded by Cllr Whitehead to provide a £200 donation towards the bunting for the celebrations. 13 for and 1 abstention. This fund will be held until required.
420. To consider the grant request received from HWRCC Community Transport.
It was proposed by Cllr Boor, seconded by Cllr Allcock to provide a £500 donation. All in favour.
421. To consider the grant request received from Haxey Cricket Club.
Cllrs Harris & Lange left the room. The Parish Council discussed the overall issue of financial support to the Parish Playing Fields over the last few years and the fact that as specific sports become more successful their costs increase; therefore, it was considered that it was appropriate that the Parish Council should continue to support Parish Sports Clubs on an individual and case by case basis without prior commitment.
It was proposed by Cllr Allcock to provide a £1,000 grant, seconded by Cllr Booth. 8 for and 4 abstentions.

422. **Expenditure**
To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

D Hotson	Salary	1833	703.33
D Hotson	Expenses	1833	118.58

H M Revenue	Employers NI	1835	14.05
H M Revenue	Employees NI & Tax	1835	24.26
Arrow Publication	November edition	1836	96.00
Aquila Business Products Ltd	Stationery	1837	61.01
Zurich Municipal	Additional insurance for the storage container	1838	69.19
VANL	Membership & Printing Services	1839	50.80
CPRE	Donation	1840	10.00
HWRCC	Donation	1841	500.00
Haxey Cricket Club	Donation	1842	1,000.00
North Lincolnshire Council	Allotment site planning application	1843	Sum to be advised
Total Expenditure 20th December 2011			£2,647.22

It was proposed by Cllr Booth, seconded by Cllr Maw to approve the expenditure. All in favour.

123. To confirm the date and time of the next meeting as being Tuesday 24th January 2012 in the Hood Room, Haxey Memorial Hall at 7pm.

.....Chairman

Summary of continuing and newly agreed actions for YE 31/03/12		
Minute number	Action	Review Date / Completion Date
132	Creation of Heritage Trail leaflet	Feb 2012
158	Power of Well Being Resolution	May 2012
216	Update of Parish Directory	Jan 2012
234	Investigate the status of the Pinfolds	Nov 2011
254	Repair of Greenhill wall	Dec 2011
258	Proposed lay-by on Church Lane	Dec 2011
300	Queens Jubilee Celebrations	June 2012
301	Creation of FBT for land 'D' 2.592 acres and land G, H & M (6.967 acres)	Dec 2011
383	Registration for Data Protection	May 2012
372 / 388	Closed churchyard headstone survey / tree works	Dec 2011
410	DCO's for playing fields	TBA

20th December 2011

Abbreviations

AA	Allotment Association
BR	Bridleway
CCC	Caravan & Camping Club
CEP	Community Emergency Plan
Cllrs	Councillors
DCO	Dog Control Order
EA	Environmental Agency
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
FP	Footpath
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ICCM	Institute of Cemetery & Cremations Management
IDB	Internal Drainage Board
LDF	Local Development Framework
LWP	Land Working Party
LWT	Lincolnshire Wildlife Trust
NALC	National Association for Local Councils
NATs	Neighbourhood Action Teams
NHW	Neighbourhood Watch
NLC	North Lincolnshire Council
PROW	Public Right of Way
PoWB	Power of Well Being
SSSI	Site of Special Scientific Interest
T & PC	Town & Parish Council
WP	Working Party
WPFA	Westwoodside Playing Field Association