

HAXEY PARISH COUNCIL

Unapproved Minutes from the meeting held on Tuesday 19th October 2010 at 7pm in the Hood Room of Haxey Memorial Hall.

Present: Cllrs. Bloomfield, Booth, Carlile, Cooke, Eckhardt, Foreman, Knowles, Lange, C Lindley, Maw, Smedley & Whitehead.

Also Present: 1 resident.

Chairman: Cllr Smedley presided.

Procedural

308. Apologies for absence received from Cllrs Allcock, Boor & W H Lindley.

309. The minutes of the Parish Council meeting held on Tuesday 28th September 2010 with the agreed matters of accuracy and the minutes of the Personnel Committee meeting held on Wednesday 29th September 2010 were approved as a true and correct record. **Proposed Cllr Whitehead, seconded Cllr Lange. All in favour.**

310. No declarations of interest.

Planning

311. To receive the decisions made by North Lincolnshire Council and to consider the following planning applications and any further planning applications received where comments have to be submitted before the next meeting.

2010/1107 – Mrs H Brown, Hill Farm, Burnham Road, Burnham – planning permission for proposed conversion to barn and outbuilding and erect extensions. **Cllr Maw proposed to support the application, seconded by Cllr Knowles. All in favour.**

2010/1147 – Mr Dickinson, Woodland Croft, Cove Road, Westwoodside – prior notification application to construct an irrigation pond. **Cllr Maw proposed to support the application, seconded by Cllr Bloomfield. All in favour.**

312. Clerk's Report

- a) Carer's Support Centre display cards for the notice boards received.
- b) Contract received to commence the process of adopting the Low Burnham BT Kiosk. Clerk to sign on behalf of the Parish Council and return to BT.
- c) Email received from NLC regarding Northside, agenda item for the next meeting.
- d) Notification received regarding the North Lincolnshire Council Core Strategy Examination, Pre-examination meeting scheduled for Monday 25th October. Clerk to forward apologies.
- e) Notification received from NLC that negotiations are still taking places with the Executors solicitors regarding Snowdrop Cottage.
- f) The Clerk sent out letters to residents regarding the request to site a new dog bin on Park Lane. All residents responded positively and a new bin has been ordered. The original requestor has been informed.
- g) Grant request received from Epworth Swimming Pool. Clerk to request further information and financial statements and place on the agenda for the next meeting.
- h) Notification received from Haxey Parish Combined Charity that Cllr Boor is now the representative for the Parish Council. A copy of the Charity's constitution was also received.
- i) Notification received from NLC for the proposed modernisation of mental health services. Noted.
- j) Epworth Lives responder call out by area received. Noted.
- k) Notification received from NLC on the North Lincolnshire Partnership networking event scheduled for Thursday 21/10. Cllr Smedley to attend.

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- l) Notification received from NLC on the drainage improvement project for Graizelound, A161 Station road (south of Akeferry Road).
- m) Copy of a thank you letter submitted to NLC for the recent improvement to FP102.
- n) Letter received from a resident regarding Haxey Carr developments. Clerk to send a letter of acknowledgement and pass to NLC.

Improvements / Projects

313. To receive a report and recommendations from the LWP on the burial land project and determine any further actions required.

The LWP have all provided identification to the solicitor as requested regarding the purchase of the proposed burial land.

The vendor has placed a condition on the sale and that is that the land will only be used for the purpose that it was purchased for.

Highways – Traffic / Roads / Footpaths

314. To receive an update on the Owston Ferry to High Burnham footpath and determine further action required.
Cllr Smedley has been in touch with the Chairman of Owston Ferry who stated that he had been in touch with the land owner in June. Cllr Boor to provide the Clerk with a set of map which details the right of way. Clerk to also liaise with Owston Ferry Clerk to see if they will be pursuing the right of way. The landowner, Mr Clark, to be kept informed of any developments.

Reports / Updates

315. To receive an update on the Awards Map and Website and determine any actions required.

The Working Party met on 17th October which included Cllrs Carlile, Cooke, Knowles & Maw.

The WP reviewed the progress and it was decided to have the books repaired – which is underway, photograph the awards once they are repaired, get quotes for display cases, seek organisations who would want to display the books and map and look for a permanent home for the Parish Council to display the Awards.

The new member's area on the website will require the Clerk and Councillors to have Microsoft Outlook on their computers. A training session will be organised to include the Clerk and Councillors.

316. To receive an update on the consultation for Haxey Library services and determine any further action required.

A meeting has been scheduled for 20th October with NLC and Cllr Smedley.

317. To receive an update on Upperthorpe Hill outstanding issues with NLC and determine action required.
NLC are going to cut back the trees / hedges but have stated this does not mean they have taken on the responsibility for future cuts.

Clerk to chase NLC on the state of the bank adjacent to Mr Withers and the footpath which has not been completed adjacent to Mr Weavers.

General Items

318. To consider the status of the NLC toilet block and determine action required.

Petitions have been placed in various shops around the parish but a poor response has been received. **It was proposed by Cllr Booth and seconded by Cllr Maw for the Clerk to contact Land Registry to obtain the title deed to the land on which the toilet block is located. All in favour.**

319. To consider attendance to the '2011 Elections – What do we need to do' training seminar.

It was proposed by Cllr Booth, seconded by Cllr C Lindley to allow the Clerk to attend the training seminar. All in favour.

320. To consider the Health and Safety process for the Parish Council and determine any action required.

The Clerk read out the details received from Epworth Town Council regarding the process and cost of testing the headstones.

Clerk to contact the ICCM regarding the process of testing headstones and report back to the Council at the next meeting.

Cllr Maw stated that he no longer wished to be responsible for the testing of the headstones and therefore Cllr Foreman agreed to take over from Cllr Maw.

Clerk to also obtain the costs for H & S training.

It was proposed by Cllr Maw that the Clerk should also receive a copy of the Epworth Bells to ensure that she is up to date with events happening in the area, seconded by Cllr Booth. 11 for, 1 against.

321. To be notified of the letter received from the PCC regarding the sundial and to determine action required.

The Clerk informed the meeting that she had been in touch with NLC regarding the sundial and it was listed. NLC advised the Clerk that due to the location of the sundial the Diocese would have to be contacted and a possible faculty required.

Clerk to contact the PCC and ask for the clarification of the ownership and ask if a faculty would be required and ask if the area had been isolated if indeed an H & S hazard.

Cllr Foreman to view the area and provide his opinion on the safety.

Clerk to contact the ICCM and ask if the Diocese do not provide a faculty and the area in question is deemed an H & S risk who is to be held responsible if any accidents occur.

322. To be notified of the letters received from land tenants regarding the rent review and determine action required.

Several letters have been received regarding the recent rent reviews. The LWP met on 18/10 and it was determined that the last Turbary rent review took place in 1994 and the last rent review for the Sandpiece was in 1991. In 1996 a further rent review was undertaken but was put in abeyance and any monies paid were returned.

In 1997 a request for information on the use of land for each tenant was sought but only ten tenants responded and a further 2 / 3 years later not all the information had been received.

The valuer who carried out the 2010 rent reviews has amended the rents dependant on the quality of the land and the rent agreement has been made clearer.

The rent agreements and the tenants are all to be dealt with as individuals and it was deemed unnecessary to hold a tenants meeting.

The Clerk is to draft response to the letters received and have them approved prior to sending by Cllrs Smedley & Knowles and submit with any cheques received with insufficient funds.

It was agreed that if the rents are still not paid 12 months notice would be given to the tenants.

It was proposed by Cllr Booth and seconded by Cllr Bloomfield to go ahead with this recommendation. All in favour.

323. To confirm attendance of members to the Best Kept Village Presentation night.

Cllrs Booth, Smedley & Maw to attend. Cllr Smedley to review the Village of the Year webpage.

324. To consider the attendance of members to the Remembrance Sunday service.

Cllrs Allcock, Booth, Eckhardt, Knowles, Maw & Smedley along with partners to attend the Remembrance Sunday service. Clerk to inform the relevant persons and check with Cllr Boor on his attendance.

Cllr Booth suggested that since the War Memorial has come first in the CPRE competition the parade should possible start from there this year and next year to possible invite the flag bearers and children to meet there too.

325. Request for article(s) for next month's Arrow publication.

Elections 2011

326. To notify the Clerk of items to be placed on the agenda for the next meeting.

Epworth Swimming Pool grant request.

North Lincolnshire Partnership update.

Headstone testing.
 Precept approval.
 Photographic Competition
 FP100
 ERNLLCA AGM
 Northside
 H & S Issues
 NLC Partnership & Town & Parish Council Liaison meeting.

Finance

327. To receive a copy of the Financial Statement up to 19th October 2010.

328. To consider expenditure for 2011/12.

The Clerk asked that any input for expenditure is received prior to the Finance Committee meeting in preparation for setting the proposed precept for next year.

Clerk to check that no costs will be incurred from the 2011 elections by Parish Councils.

Expenditure

329. To consider the following accounts and any received after the agenda has been sent out and before the next meeting.

Payee	Details	Cheque Number	Amount £
D Hotson	Salary	1678	620.67
D Hotson	Expenses	1678	122.93
H M Revenue	Employers NI	1679	28.20
H M Revenue	Employees NI & Tax	1679	50.43
North Lincolnshire Council	Planning application – Church fence	1680	167.50
J Maw	Travel Expenses	1681	42.07
Haxey Memorial Hall	Room Hire	1682	67.00
Cottage Gardens	Grass Cutting	1683	327.00
D Lange	Travel Expenses	1684	51.68
Zurich Insurance Company	Insurance renewal	1685	1,274.30
Royal British Legion	Poppy wreath donation	1686	£100.00
St Nicholas PCC	Refreshment donation	1687	£25.00
SLCC	Election 2011 seminar	1689	20.00
Total expenditure 19th October 2010			£2896.78

Proposed by Cllr Booth seconded Cllr C Lindley - Unanimous that the accounts be paid.

330. To confirm the date of the next meeting as being Tuesday 23rd November 2010 in the Hood Room, Haxey Memorial Hall.

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331. **Clerks Appraisal**

The Personnel Committee have carried out the Clerks Appraisal and review and recommended the Clerks salary is increase to SCP 26. **Cllr Maw proposed to accept this recommendation, seconded by Cllr C Lindley. 11 for, 1 abstention.**

.....Chairman

Abbreviations

NLC	North Lincolnshire Council
NHW	Neighbourhood Watch
HMRC	Her Majesty's Revenue & Customs
HWRCC	Humber Wolds Rural Community Council
ERNLLCA	East Riding & North Lincolnshire Local Council Advisors
NATs	Neighbourhood Action Teams
LWP	Land Working Party
Cllrs	Councillors
CEP	Community Emergency Plan
BR	Bridleway
FP	Footpath
LWT	Lincolnshire Wildlife Trust
NALC	National Association for Local Councils
IDB	Internal Drainage Board
CCC	Caravan & Camping Club
SSSI	Site of Special Scientific Interest
ICCM	Institute of Cemetery & Cremations Management
WP	Working Party